

The **Regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **February 9, 2026**, at Lima Town Hall.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors: Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, Clerk/ Treasurer Karen Pohl, Town Constable Ralph Scholten, Building permit Agent Mike Larsen, Lead Site Attendant Sam Gabrielse, Board of Appeals member Jon Hesketh, Planning Commission member Dan TenHaken, Town Assessor Brian Willoughby, Matt Stemper, Mike & Leah Herm.

Born called tonight's meeting to order at 7:29 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for tonight's meeting was posted at the Town Hall, and on Lima's website on February 2, 2026.

Bosman motioned to approve tonight's Agenda as requested, supported by Jens. All in favor - motion carried.

Jens motioned to approve the January 12, 2026 meeting minutes. Vander Weele seconded. All in favor - motion carried.

Brian Willoughby, new assigned **Town Lima Assessor** from Associated Appraisal Svcs, made a brief introduction informing the Board that has 2 year experience and resides locally. Dates for Board of Review were discussed and due conflict with another municipality, Lima kept the same date of May 26<sup>th</sup> but changed time at the Hall to 7:00pm to 9:00pm. Willoughby informed the Board of his preference to conduct Open Book the week prior on May 14<sup>th</sup> via telephone only with 2-hr timeframe to be determined yet by Assessor.

Bosman moved to concur with the Planning Commission member's unanimous approval recommendation for a **Conditional Use permit** to Michael A & Leah N Herm to operate a hair salon business from their residence located at W2915 State Road 28. Seconded by Vander Weele. All in favor – motion carried.

Matt Stemper was present to discuss the terms of his prior residence at **W2855 County Road V** which is now being considered as an Accessory building per agreement between Attorney representation for Stemper and for the Town. Stemper confirms that the septic has been disconnected and informed the Board that he intends to remove the building this Summer. Per agreement, the building will require a full inspection and the Jens suggested 2 Board members to conduct. Heinen moved to approve the pre-existing house to be considered an Accessory building based on full inspection performed prior. Seconded by Bosman. All in favor – motion carried.

**Hall rental** applications were reviewed by the Board and briefly discussed the condition of the Hall after the Hesselink rental. Jens motioned to approve the full Hall Rental security deposits to Boldt, Schilling, Walsh, Huibregtse, Knepprath, Mulder, Meyer except to Hesselink adding that no further Hall rentals will be allowed to this resident. Vander Weele seconded the motion and requested Pohl to send out letter to inform. All in favor – motion carried.

**Compactor Site Updates/Concerns:** Board discussed issues with Compactors again at the Site this past Saturday. Pohl advised to request partial service refunds from Waste Management. Notice of Operations and updated garbage/recycling procedures were reviewed and finalized. Pohl was advised at this time to post on the Town's website and Sam to provide copies when Site is open. Ordinance to Amend Section 6.04 of the Lima Municipal Code to adhere to the new State Recycling Rule Revision was again reviewed by the Board. Pohl informed Public Hearing will be held at the next Town Board meeting. New signage at the site was discussed and both Heinen and Vander Weele offered to assist.

Town Building permit Agent, Mike Larsen, lead discussions as to change fees and charges under **Municipal Code Section 11.05**. Larsen suggested reduction in number of cost of construction tiers from 35 to 8 beginning at \$1,000 with \$10,000 increments ending at \$499,999. Larsen suggested to increase permits beginning from \$45 to \$55 with highest tier from \$525 to \$3,000. Additional suggestions were new home permits from \$1,500 to \$2,000(single family)/from \$1,750 to \$2,250(two-family), driveway permits from \$50 to \$75, roof permits from \$50 to \$75, electrical permits from \$55 to \$65 remodel/\$75 new home, plumbing permits from \$100 to \$150 remodel/\$250 new home. Heinen motioned to approve all increases as suggested effective April 1<sup>st</sup>. Seconded by Bosman. All in favor – motion carried. Pohl informed the Board a Public Hearing will be held at the next meeting to Amend the Municipal Code.

Pohl informed the Board of auditing services by **Corson, Peterson & Hamann S.C.** for year 2025 at \$8,000, up \$750 from last year. After brief review, Bosman moved to approve the Audit engagement letter as presented. Seconded by Jens. All in favor – motion carried.

**Town Road updates/concerns:** Born explained Culvert Aid and eligibility. Born noted that culverts that qualify will be determined during up-coming Town Road checks which is annually performed by members of the Board. Paving of Van Treeck Trail set for next year. Vander Weele commented on condition of road by culvert on Mill Road which is shared by Town of Lyndon.

**Fire Department updates/concerns:** Heinen informed more people are being trained again. Vander Weele stated annual Waldo Fire Dept. brat fry is on March 8<sup>th</sup>. Pohl commented all Fire Dept. have certified for 2% fire dues except Sheboygan Falls and deadline to certify is April 1<sup>st</sup>.

**Town Hall updates/concerns:** Vander Weele thanks Jens and Born for taking down dead trees in back parking lot. Vander Weele added that he hung new poster boards to display maps on walls in meeting room.

**Constable Reports:** Bosman referred to letter drafted by Town Attorney as to removal of sex offender presently residing in Gibbsville. As Attorney was presented with a request for an extension on removal, Board agreed to request proof of effort by offender to locate new residency. Heinen motioned for Attorney to continue follow-up on factual evidence offender is applying for residency and only after proof has been provided that any extension may be granted to March 15<sup>th</sup> as requested. Seconded by Jens. All in favor – motion carried. Born will notify Town Attorney of Board motion. Tenpas reports: #1517- Krause vs. neighbors – welfare concern; #1518 – constable subdivision checks for parking violations in snow route.

Bosman motioned to approve the Treasurer's Report and pay the bills. Seconded by Heinen. Current Disbursements – **Checks #12698-12737** \$46,213.96 All in favor – motion carried.

**Public Comment:** Pohl presented Bosman and Born with communication from Steve Hueppchen and as he was not present to discuss, issue was tabled.

**Communications:** Pohl informed the Board that Steve Billmann of Six Corner Tavern has decided to retire and selling property to current manager. Billmann will surrender his liquor license when the new manager obtains new license with the Town.

Motion made by Vander Weele, seconded by Bosman, to adjourn the meeting 9:07 PM. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer