

The **Board of Review/Regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **May 8, 2023**, at Lima Town Hall.

Born called the Board of Review meeting to order at 7:15 P.M

Town Assessor, Tom Okrie, was present to provide an update on this year's Full Revaluation Assessment. Okrie explained to the Board that the field work is expected to begin mid-June with notices of assessment changes to be mailed August 24th. Open Book will be on September 14, 2023 from 1:00 – 7:00pm with Board of Review on October 12, 2023 from 5:00 – 7:00pm – appointments required. Okrie noted that the last Full Revaluation for Town Lima was in 2012 and that the average increase for residential property for 2023 is projected to be 50-60% Bosman moved to adjourn Board of Review. Seconded by Vander Weele. All in favor – motion carried.

Born called the regular monthly meeting to order at 7:40 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the combined Board of Review/Town Board Agenda for this meeting was posted at the Town Hall, Gibbsville Cheese Factory and on Lima's website on the morning of April 12, 2023. Notice of the starting time of this meeting was published in the Plymouth Review on April 12, 2023 indicating procedure to open and immediately adjourn Board of Review to a later date due to an incomplete Assessment Roll.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Constables: Brian Tenpas & Ralph Scholten, Town Assessor: Tom Okrie, Jonathan Hesketh, Jeremie Jensema, Kurt Fleisner, Ann Moreau Absent: Supervisor W. Thomas Jens

The Agenda was approved on motion of Heinen, supported by Vander Weele. All in favor- motion carried.

Heinen motioned to approve the April 10, 2023 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

The Board reviewed a template of Town of Holland's website complaint form and after brief discussion Pohl was advised to draft this form for Town Lima's next Board meeting for action.

Public Comment: Town Constable, Brian Tenpas, shared his thoughts as to procedure to enforce Town Conditional Use Permits (CUP). Resident, Kurt Fleisner, commented that CUP's are not currently being enforced and cited a violation of his neighbors permit. Born stated the difficulties in seeking reimbursement for citation, lawyer, and prosecution fees based on events in the past. Bosman added that State Statute defines property zoning that allows CUP's. After more discussion on possible solutions as to CUP enforcement, the Board noted that the Planning Commission may need to discuss due to this being a zoning issue. As this was not on tonight's Agenda, no motion was made at this time.

Communications: Born commented that per WTA the Town of Sheboygan Falls could possibly assess costs of future damages of septic line. Born was informed by Rick TenDolle that the dumpsters being stored on his property for Harter's Fox Valley is only temporary during construction. Pohl informed the Board that the Wisconsin Election Commission will be modifying Absentee envelopes for 2024 Election use so Lima's current supply will be obsolete. Expected supply cost approx. \$350.

Heinen made a motion to combine the 2 current accounts held in the Local Government Investment Pool (**LGIP**) into 1 account labeled 'General'. Motion seconded by Vander Weele. All in favor – motion carried.

Pohl mentioned that the Town of Lima should have a secondary location noted within the Town's **Election Day Emergency Response Plan**. Pohl continued in stating that the Gibbssville Church has provided consent to use their site in case of an emergency on Election Day. As the State does need to approve polling sites, Pohl will continue to research if the Church meets all specifications. No motion made on this issue at this time.

Town Constable wage was discussed and resident Jeremie Jensema suggested that the Board increase **Constable wages** from \$18 to \$25/hr. After brief discussion by the Board, Bosman motioned to increase wage to \$25 per hour with no change to call wage or mileage reimbursement. Motion seconded by Heinen. All in favor – motion carried.

Heinen began discussion on use of a computer screen/monitor at the **Town Hall** for future presentations during public meetings. Heinen presented estimates up of \$1,700. As more information and research was requested, this issue was tabled at this time.

Town Road updates/concerns: Born quoted a Scott Construction est. of \$15,300 for cold mix & chip seal on Stipe Ct with a County quote expected soon. Born noted culverts are heaving on Huibregtse Lane and Sunset. Pohl was advised to send letter to property owners on River Edge to replace a heaving culvert that's damaging her driveway. It was also noted that Miley Rd West needs gravel on sides of road.

Fire Department updates/concerns: Heinen clarified current invoice amounts being billed by Village of Oostburg to Lima noting that the truck fund reserve still gets funded by Lima.

Compactor Site Updates/Concerns: Pohl was advised to reply with no changes to be made on current guidelines and protocols for attendants and the Town's Compactor Site. Summer hours will continue with Wednesday's from Memorial Day to Labor Day from 4:00 to 8:00pm.

Town Hall updates/concerns: New carpet was installed on front steps of the Hall by Tenpas Floors.

Constable Reports: Tenpas: #1439 – remove vehicle in Hall parking lot; #1440 – Roberts vs. Kneser – water pumped on neighbors property; #1441 – Vergowe – early morning loud vehicle noise; #1442 - Fleisner vs Roerdink – CUP violation; #1443 – Lutze vs Cook – dog bite. Scholten: Lutze vs. Cook – dog bite; Clean-up of butchered cow left in Town ROW.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen.
Current Disbursements – **Checks #11496 - #11524** \$64,551.48 All in favor – motion carried.

Motion made by Bosman, seconded by Vander Weele, to adjourn the meeting at 9:45 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer