

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **January 9, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on January 3, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, C/T- Karen Pohl, Constable Ralph Scholten, Jonathan Hesketh, Ann & David Moreau, Rick Wakefield, Tom Stecker, Michael Miley.

The Agenda was approved on motion of Bosman, supported by Vander Weele. All in favor- motion carried.

Jens motioned to approve the December 12, 2022 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

Glacierland representative, Jake Divine, was unable to attend to present an update on phragmite management. The Board briefly discussed the draft contract with motion made by Bosman to enter in a service agreement with Glacierland to consider payment up to \$2,045 as a billed service to be paid at completion of the work. Seconded by Heinen. All in favor- motion carried.

After brief review and discussion of the current Town of Lima Businessowner Policy with Rural Mutual Insurance, Heinen motioned, seconded by Jens, to approve the policy as presented. All in favor – motion carried.

Public Comment: Ann and Dave Moreau approached the Board and inquired as to why Town ordinance and permits are not being enforced at neighboring property W2855 County Road V owned by Matt Stemper adding that the property is looking like a salvage yard. Born viewed pictures provided and addressed concerns between these neighbors. Bosman noted a review will be needed to determine if there is a violation of Stemper's current Town Conditional Use permit (CUP) for his Ag equipment repair business. Jens suggested a possible privacy fence as a solution in which the Moreau's acknowledged. Pohl was advised to send Matt Stemper a letter requesting his attendance at the next Town meeting to discuss his CUP. Building permit agent, Mike Larsen, informed the Board that Stemper is constructing a new home and has now paid permit fees and received approval to proceed from both County Planning and Town Certified Dwelling Inspector, Jack Van der Weele.

Tom Stecker inquired with the Board as to the possibility of adding on to his garage on Center Street. Permit agent Larsen and the Board noted as to how close his property currently is to lot lines and informed that the Variance Board in Lima has never approved new construction closer than 10 feet of lot lines. Stecker thanked the Board for the information.

Communications: Born was informed by Rick Wakefield of a sewer back-up on River Bend Ct. Wakefield was present to discuss the issue with the Board. Born was informed by City of Sheboygan Falls DPW Director, Jerome Benzschawel, that this sewer line problem will need to be addressed with the Town of Sheboygan Falls. Born noted that a new Sanitary District may be necessary and added that residents would own the line and the Sanitary Commission would assess future fees. Pohl informed that residents would first need to petition the Town for a new Sanitary District and that at least 51% of landowners would need to be in favor. Born advised Pohl to contact the Clerk at Town of Falls to initiate more discussion between the Town Boards on the matter.

Jens moved to approve the full Hall rental security deposit refunds to Price, Boldt, VanGinkel, and Quaas. Seconded by Bosman. All in favor – motion carried.

Town Road updates/concerns: Born informed the Board that Sheboygan County will be cutting trees now until the next snowfall. Born discussed County Highway \$250k estimate for only the Betterment of Horace Mann(CTH OO to CTH W) project this year. LRIP funding has been applied for the paving part of this project and Pohl was advised to begin on the notice for Bids. Vander Weele motioned, seconded by Heinen to approve the County Betterment Estimate as presented. All in favor – motion carried.
Born added that his is obtaining estimates for chip sealing on Miley Road.

Fire Department updates/concerns: Heinen informed the next Fire Partners meeting is on January 19th.

Compactor Site updates/concerns: Born informed the Board that he will ask Mike Theune of Harter's Fox Valley Disposal to come to the next Town Board meeting.

Town Hall updates/concerns: Pohl informed the Board that BOA member, Mark Schnettler, replaced the rail cap at front entrance that blew off due to recent high winds.

Constable Reports: Tenpas: #1432 – vs. Clover View Farm – assist Cty Sheriff w/cattle trailer/car accident in Gibbsville; #1430 – Town vs.Albrecht – unlicensed dogs

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #11327 - #11357** \$28,038.25 and January Settlement **Checks #11358 -11366** \$2,137,100.54. All in favor – motion carried.

Motion made by Bosman, seconded by Vander Weele, to adjourn the meeting at 9:05 P.M. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **February 13, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on February 3, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, C/T- Karen Pohl, Constable Ralph Scholten, Michael Thun, Ann & David Moreau, John Holzman, Matt Stemper, Jenny Meyer and Ship Theobald, John Holzman of Scott Construction, Rep. from NorthEast Asphalt.

The Agenda was approved on motion of Heinen, supported by Vander Weele. All in favor- motion carried.

Jens motioned to approve the January 9, 2023 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

Bosman briefly explained to the Board the zoning change requested by **Elwood & Kathleen Wyveen Trust** and concurred with the unanimous approval of the Planning Commission to merge owned parcels #59008100170/100330/100340 and split off 35.03 acres with house/buildings at N3098 County Road OO. The remnant of 33.16 acres to be zoned from A-1 to A-PR. Motion was seconded by Vander Weele. All in favor – motion carried.

Representatives of the Town of Sheboygan Falls, Skip Theobald and Jenny Meyer, discussed with the Board the current state of septic system serving residents in both Falls and Lima. Born noted that Korff Plumbing did the necessary repairs to fix the current problem. For future maintenance, both Boards agreed that a new **Sanitary District** would be a possible option for these residents that live along this system (ie. River Bend Ct, Cty Rd PPP, Cty Rd PP, Pine St,...). Town Clerks, Pohl & Meyer, were advised to research the steps to begin the process. Both Boards agree that a meeting should be held to discuss the matter with an invite for residents to come and address questions.

Public Comment: None

Communications: Pohl mentioned Sheboygan County is offering Board of Appeals training and all Lima members have been notified to attend.

Mike Thun of **Harter's Lakeside Disposal** was in attendance to provide a proposal for Lima garbage/recycling services. The business location at Holland-Lima Rd has not opened yet but Thun informed the Board that weekly residential pick-up will be offered and current Lima Compactor site residents could transition into bringing garbage and recyclables to Harter's. Pohl was advised to inquire if current contract holder, Waste Management, would consider a 1-year contract extension and add this issue on next month's Agenda. No motions made on this issue.

The Conditional Use permit (**CUP**) for property located at **W2855 County Road V**, owned by Matthew Stemper, was reviewed. Both Matt, and his neighbors, Ann and David Moreau, were allowed to provide the Board with concerns related to both properties. Drainage tile, fencing, and vehicle removal issues were discussed between the two property owners and both agreed to communicate to work it out. As Kacy DePagter no longer resides at W2855, consent was granted to remove her name from the current CUP. No motions made on this issue.

Brief review and discussion was had on the **Temporary Occupancy Permit** drafted for William Spence at location **W2634 County Road OO**. Jens motioned, seconded by Heinen, to approve the permit for Spence as presented. All in favor – motion carried.

Heinen moved to approve the full **Hall rental** security deposit refunds to Stalter, Knepprath, Meyer, and Schilling. Seconded by Vander Weele. All in favor – motion carried.

Born informed the Board of the current procedure in accepting Bids for Local Road Improvement Projects (**LRIP**) noting that he cannot accept a Bid on this project from Sheboygan County Highway Dept. Born continued stating that he expects this project to be approx.\$270,000 based on Lima's Budget. A representative of Northeast Asphalt handed Born a Bid for the Horace Mann Road project. Heinen motioned, seconded by Bosman, to approve the Northeast Asphalt Bid of \$235,635 as presented. All in favor – motion carried.

Town Road updates/concerns: John Holzman from Scott Construction, presented Born with two different estimates to Chip Seal Miley Road. Sheboygan County Highway also provided Born with an estimate. The Board reviewed and discussed the product and process differences with Holzman and determined the Hot Oil estimate as best option. Vander Weele motioned to approved the estimate of \$45,938 from Scott Construction. Seconded by Heinen. All in favor – motion carried.

Fire Department updates/concerns: Vander Weele stated the Waldo FD has a Brat Fry on March 12th.

Compactor Site updates/concerns: None

Town Hall updates/concerns: None

Constable Reports: Tenpas: #1434 – vs. Dan Albrecht – unlicensed dogs; #1435 – Wolfert vs. Beerdink – plowing snow in driveway; #1436 – Ver Velde vs. neighbor – chickens in subdivision

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #11367 - #11404** \$40,622.85 and February Settlement **Checks #11405 -11413** \$901,811.55. All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 9:45 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **March 13, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:29 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on March 3, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Constable Ralph Scholten, Ann & David Moreau, Grant Roehrborn, Eric Albrecht, Mike Miley, Jonathan Hesketh

The Agenda was approved on motion of Jens, supported by Vander Weele. All in favor- motion carried.

Bosman motioned to approve the February 13, 2023 meeting minutes as presented. Motion seconded by Heinen. All in favor - motion carried.

Jake Divine of **Glacierland RC & C** provided the Board with the current status of managing the invasive species-phragmites in the Town of Lima. Divine noted as working with many Municipalities and have expanded the program to the Northern Counties thru Grant funding. After brief review and discussion of the a 2023 service agreement with Glacierland , Bosman motioned to approve the agreement as presented. Seconded by Heinen. All in favor – motion carried.

Bosman briefly explained to the Board the zoning change requested by **Michael R & Kathleen R Miley** and concurred with the unanimous approval of the Planning Commission to split off and rezone the house & buildings with 3.69 acres from owned parcel #59008095560 located at W3064 Miley Rd from A-1 to A-2. Pohl informed the Board that the remnant of this parcel only of 36.31 acres is to be zoned from A-1 to A-PR per direction of UW Extension, Kevin Struck, and the adjacent parcel #59008095550 has no rezone requirement. Bosman moved to approve as stated on tonight's Agenda with exception of the 3.69 acres from parcel #59008095550. Jens seconded the motion. All in favor – motion carried.

Public Comment: Grant Roehrborn presented the Board with a packet of information on use of Town Roads for **ATV/UTV's**. Born inquired on enforcement and Jens on vehicle licensing. Bosman noted that County road usage would need County authorization/approval. As this issue was not on tonight's Agenda, Pohl was advised to add to the April Agenda for discussion/action. Dave Moreau thanked Jens for his assistance in discussions between the Moreau's and their neighbor, Matt Stemper. Lack of Town Ordinance enforcement was questioned by the Moreau's due to the current condition of the Stemper property. The Moreau's were thanked for working with Stemper and were informed that the Town Board will assist on the culvert water flow issue. Eric Albrecht informed the Board that his self-serve firewood stand keeps getting stolen in which the Board advised him to contact the Sheriff's Dept.

Communications: Born mentioned that Cory Korff emphasized the need to get moving on the Septic Line issue at CTH PPP, etc. Pohl informed that the Town of Falls has been contacted to pursue the issue but has not received a reply. Born noted that the CTH OO Bridge in Gibbsville will be replaced in 2026, and that he attended a Legislative meeting in Waldo where Senator Devin LeMahieu spoke. Pohl informed the Board that WTA is offering Board of Review training and as there are no close locations, the Board may register for the Virtual class and watch at the Town Hall on May 1st. Pohl stated that the Town Audit was held last Friday at the Town Hall and former retired, Paul Corson and Greg Peterson conducted the Audit due to former, Isaac Paterson, leaving the firm recently. Pohl referred to an e-mail communication from the Hingham PO postmaster who is inquiring if the Collection Box can be moved to the corner of the Hingham Hall due to lack of public access on account of snow. After brief discussion, Pohl was advised to reply to postmaster that the Post office should have an agreement with Kuehne for snow maintenance.

Bosman made a motion to approve **Town Inspector contract renewals** for Building Inspector – Michael Larsen, Plumbing Inspector – Brett Reichardt, Electrical Inspector – David Dulmes, and Certified Dwelling Inspector – Jack Vander Weele. Motion seconded by Jens. All in favor – motion carried.

Vander Weele moved to approve the **2023 Town Hall lawn maintenance contract** with Sertich Landscape Services, LLC as presented. Second by Bosman. All in favor – motion carried.

Pohl informed the Board that the Town's Accountants indicated that Lima's April 30th **ARPA** expense report should show Revenue Loss to offset the Town's General Ledger financials. As presented, Bosman motioned, seconded by Vander Weele, to approve \$129,657.95 of expenditures for ARPA reporting this year. All in favor – motion carried.

Heinen reported that the **Town's Garbage/Recycling Center** should be OK with the current quantity of both yellow garbage and clear recycling bags for another year. After brief review and discussion of the 1 year service contract proposed by Waste Management, Jens motioned to approve the contract as presented. Second by Vander Weele. All in favor – motion carried. No other Compactor Site updates/concerns.

As there was no one in attendance from the **Gibbsville Sanitary District**, the Board briefly discussed the distinction of stipend vs. salary in accordance to the District's request to raise meeting wages. Bosman motioned to approve a stipend not to exceed \$50/meeting. Heinen seconded the motion. All in favor – motion carried.

Jens moved to approve the full refund of the **Walsh** Town hall rental security deposit. Seconded by Vander Weele. All in favor – motion carried.

Town Road updates/concerns: Born noted the the DNR permits for Horace Mann Culverts are ready. Born continued stating there was a report of road damages made by Quonset farms.

Fire Department updates/concerns: Heinen noted the next Fire Partners meeting will be in April. Vander Weele stated that the Brat Fry held by the Waldo Fire Dept. on the 12th, had a good turnout.

Town Hall updates/concerns: Vander Weele noted that Sam Cook noticed the septic light was on in basement of the Town Hall and Karl Gabrielse will be calling to have the septic tank pumped.

Constable Reports: Tenpas: #1437 – Cty Hwy Dept. vs. Koepke – vehicles in Town ROW; #1438 – Cty Hwy Dept. vs Harter’s Disposal – plowing snow in Town ROW. As Constable Tenpas was previously ill, Vander Weele offered to be a back-up with Constable Scholten. No motion made at this time.

Bosman motioned to approve the Treasurer’s Report and pay the bills, seconded by Jens.
Current Disbursements – **Checks #11414 - #11447** \$53,138.70 All in favor – motion carried.

Motion made by Jens, seconded by Vander Weele, to adjourn the meeting at 8:05 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **April 10, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on April 6, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Constable Ralph Scholten, Alex & Alyssa Walford, Grant Roehrborn, Ryan Birenbaum, Tim Rohren, Mary Meyer, Ted Scharl, Rick Welch, Jonathan Hesketh.

The Agenda was approved on motion of Heinen, supported by Vander Weele. All in favor- motion carried.

Jens motioned to approve the March 13, 2023 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning change requested by **Robert K Lammers** to split off 9.97 acres from parcel #59008101850 located along County Road GW and rezone from A-PR to A-2 with the remnant of 8.03 acres to remain A-PR. Motion was seconded by Vander Weele. All members in favor of rezone with unanimous approval to move allotted acreage out of A-PR zone – motion carried.

Representatives of **Kettle Trails** started discussion of presented proposal on use of ATV/UTV's on Town of Lima roadways. Board members noted concerns about safety, signage, licensure, speed and route enforcement, and shared roads adjoining to neighboring municipalities. As Lima has many County & State roads and 2 unincorporated villages, the Board noted that this issue will require more discussion and research in order to evaluate a plan - prior to holding a Public Hearing on the matter. The Board thanked all who were in attendance on this matter. No motions made at this time.

Public Comment: Alex and Alyssa Wolford presented the Board with drawings of a proposed construction project at their residence and inquired whether a Variance petition would need to be filed. After review, Board indicated that a Variance would be needed for this new construction. Postmaster, Mary Meyer, provided the Board with an update on the Hingham Post office – presently closed and collections boxes now removed. Brief discussion was had on other possible locations within Hingham to have curbside collection. Meyer commented 65 out of approx. 130 residents still have a rental PO Box and have to pick up mail at the Oostburg Post Office.

Communications: Pohl commented that Lima had 57% turnout during the Spring Election held on April 4th and that all went well at the Town Hall. Heinen did raise a concern about parking with Pohl inquiring if the Enter/Exit signs could be moved closer to Cty I. Pohl also informed the Board that the Town's Annual meeting is on April 20th at 7:30pm and that the WTA

Sheboygan Cty Unit Meeting is on April 21st at 7:30pm in Town of Scott in Adell . Pohl continued with Town Auditor suggestion to combine the (2) LGIP accounts now that the Holding Tank fund reserves were previously disbursed. Pohl was advised to add this on next month's Agenda for action.

Pohl administered **Oath of Office** to newly Elected Officials for a 2 yr term: Town Board Chairman - Chuck Born; Town Board Supervisors – W. Thomas Jens, and Alan Bosman; Town Constable – Ralph Scholten. Absent from tonight's meeting was newly elected Town Constable – Brian Tenpas, who will be sworn in when the Board meets next for an open meeting.

Bosman motioned, seconded by Vander Weele, to approve the full refund of **Hall rental** to Ashley Atkinson. All in favor – motion carried.

Town Road updates/concerns: Born noted damage repair costs being \$9,750 for cold mix on Wilson-Lima and Scott Construction may perform the work. Board members will conduct Town road inspections beginning April 20th.

Fire Department updates/concerns: Heinen noted the next Fire Partners meeting will be April 27th.

Compactor Site Updates/Concerns: Pohl addressed communication from a resident questioning the cost to purchase items disposed. Born noted that the sale of some items has been going on for many years without complaint. Jens commented that attendants agreed to clean up items left outside by the end of the day. Vander Weele commented a tree stump should be removed at the Site and that the gravel there should be leveled off. No motions made at this time.

Town Hall updates/concerns: Born read communication that the Lima Lite's 4-H club will be cleaning up the Town Hall yard and installing the 4-H sign this Saturday – weather permitting.

Constable Reports: Scholten presented 1 report: April 3rd - removal of abandoned vehicle at Town Hall.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #11448 - #11495** \$54,305.14 All in favor – motion carried.

Motion made by Bosman, seconded by Jens, to adjourn the meeting at 9:05 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **Board of Review/Regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **May 8, 2023**, at Lima Town Hall.

Born called the Board of Review meeting to order at 7:15 P.M

Town Assessor, Tom Okrie, was present to provide an update on this year's Full Revaluation Assessment. Okrie explained to the Board that the field work is expected to begin mid-June with notices of assessment changes to be mailed August 24th. Open Book will be on September 14, 2023 from 1:00 – 7:00pm with Board of Review on October 12, 2023 from 5:00 – 7:00pm – appointments required. Okrie noted that the last Full Revaluation for Town Lima was in 2012 and that the average increase for residential property for 2023 is projected to be 50-60% Bosman moved to adjourn Board of Review. Seconded by Vander Weele. All in favor – motion carried.

Born called the regular monthly meeting to order at 7:40 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the combined Board of Review/Town Board Agenda for this meeting was posted at the Town Hall, Gibbssville Cheese Factory and on Lima's website on the morning of April 12, 2023. Notice of the starting time of this meeting was published in the Plymouth Review on April 12, 2023 indicating procedure to open and immediately adjourn Board of Review to a later date due to an incomplete Assessment Roll.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Constables: Brian Tenpas & Ralph Scholten, Town Assessor: Tom Okrie, Jonathan Hesketh, Jeremie Jensema, Kurt Fleisner, Ann Moreau Absent: Supervisor W. Thomas Jens

The Agenda was approved on motion of Heinen, supported by Vander Weele. All in favor- motion carried.

Heinen motioned to approve the April 10, 2023 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

The Board reviewed a template of Town of Holland's website complaint form and after brief discussion Pohl was advised to draft this form for Town Lima's next Board meeting for action.

Public Comment: Town Constable, Brian Tenpas, shared his thoughts as to procedure to enforce Town Conditional Use Permits (CUP). Resident, Kurt Fleisner, commented that CUP's are not currently being enforced and cited a violation of his neighbors permit. Born stated the difficulties in seeking reimbursement for citation, lawyer, and prosecution fees based on events in the past. Bosman added that State Statute defines property zoning that allows CUP's. After more discussion on possible solutions as to CUP enforcement, the Board noted that the Planning Commission may need to discuss due to this being a zoning issue. As this was not on tonight's Agenda, no motion was made at this time.

Communications: Born commented that per WTA the Town of Sheboygan Falls could possibly assess costs of future damages of septic line. Born was informed by Rick TenDolle that the dumpsters being stored on his property for Harter's Fox Valley is only temporary during construction. Pohl informed the Board that the Wisconsin Election Commission will be modifying Absentee envelopes for 2024 Election use so Lima's current supply will be obsolete. Expected supply cost approx. \$350.

Heinen made a motion to combine the 2 current accounts held in the Local Government Investment Pool (**LGIP**) into 1 account labeled 'General'. Motion seconded by Vander Weele. All in favor – motion carried.

Pohl mentioned that the Town of Lima should have a secondary location noted within the Town's **Election Day Emergency Response Plan**. Pohl continued in stating that the Gibbsville Church has provided consent to use their site in case of an emergency on Election Day. As the State does need to approve polling sites, Pohl will continue to research if the Church meets all specifications. No motion made on this issue at this time.

Town Constable wage was discussed and resident Jeremie Jensema suggested that the Board increase **Constable wages** from \$18 to \$25/hr. After brief discussion by the Board, Bosman motioned to increase wage to \$25 per hour with no change to call wage or mileage reimbursement. Motion seconded by Heinen. All in favor – motion carried.

Heinen began discussion on use of a computer screen/monitor at the **Town Hall** for future presentations during public meetings. Heinen presented estimates up of \$1,700. As more information and research was requested, this issue was tabled at this time.

Town Road updates/concerns: Born quoted a Scott Construction est. of \$15,300 for cold mix & chip seal on Stipe Ct with a County quote expected soon. Born noted culverts are heaving on Huibregtse Lane and Sunset. Pohl was advised to send letter to property owners on River Edge to replace a heaving culvert that's damaging her driveway. It was also noted that Miley Rd West needs gravel on sides of road.

Fire Department updates/concerns: Heinen clarified current invoice amounts being billed by Village of Oostburg to Lima noting that the truck fund reserve still gets funded by Lima.

Compactor Site Updates/Concerns: Pohl was advised to reply with no changes to be made on current guidelines and protocols for attendants and the Town's Compactor Site. Summer hours will continue with Wednesday's from Memorial Day to Labor Day from 4:00 to 8:00pm.

Town Hall updates/concerns: New carpet was installed on front steps of the Hall by Tenpas Floors.

Constable Reports: Tenpas: #1439 – remove vehicle in Hall parking lot; #1440 – Roberts vs. Kneser – water pumped on neighbors property; #1441 – Vergowe – early morning loud vehicle noise; #1442 - Fleisner vs Roerdink – CUP violation; #1443 – Lutze vs Cook – dog bite. Scholten: Lutze vs. Cook – dog bite; Clean-up of butchered cow left in Town ROW.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen.
Current Disbursements – **Checks #11496 - #11524** \$64,551.48 All in favor – motion carried.

Motion made by Bosman, seconded by Vander Weele, to adjourn the meeting at 9:45 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **June 12, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on June 1, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Constable Ralph Scholten, Linda & Terry Wolfert, Rhiannon Direderichs, Marjoree Bruggink, Brian & Robin Bruggink, Penny & Felix Wychesit, Chad & Amber Jensema, Ryan & Tom Birenbaum, Ann Moreau, Kami Feld, Robert Sniver, Richard & Lindsey Bessler, Sally Reimers, Mike Matysik.

The Agenda was approved on motion of Heinen, supported by Vander Weele. All in favor- motion carried.

Bosman motioned to approve the May 8, 2023 meeting minutes as presented. Motion seconded by Heinen. All in favor - motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning change requested by **Tyler & Theresa Theune** to split off .88 acres from parcel #59008100631 located at N3045 County Road I and rezone from A-5 to A-2 with the remnant of 3.56 acres from A-5 to A-3. Motion was seconded by Jens. All in favor – motion carried.

Heinen moved to approve the zoning change requested by **Quonset Farms LLC – Scott Hesselink** to split off approx. 3.0 acres from parcel #59008100630 and rezone from A-3 to A-2 with remnant of approx. 5.78 acres to remain A-3. Motion also included a split off of approx. .60 acres from parcel #59008100660 and rezone from A-3 to A-2 with remnant of approx 33.66 acres to remain A-3. Full motion was seconded by Vander Weele. All in favor – motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning change requested by **Wimmler Survivors Trust – Jay Wimmler** to split and rezone all of 4.0 acre parcel #59008092331 located at W4381 Sumac Rd from A-1 to A-2. Motion seconded by Jens. All in favor – motion carried.

Representatives of **Kettle Trails** were present to answer questions related to the presented proposal on use of ATV/UTV's on Town of Lima roadways. Board members and attendees question drivers licensure, helmet use, connecting roads. Born noted that a Public Hearing will be needed to pass an Ordinance first then will need approval from County to link the roads. Pohl was advised to have the Town's Attorney review the drafted Ordinance prior to scheduling a Public Hearing.

Born explained the reason behind creation of a **Town Complaint Form** stating that it will be available for public access on the Town's website. Heinen made a motion, seconded by Vander Weele, to approve the Complaint form as presented.

Bosman motioned to approve the 5-yr re-appointment of **Joel Mentink** on the Planning Commission. All in favor – motion carried.

Jens commented that he talked to **Mark Schnettler** about his position on the Town's Board of Appeals and that due to work and family commitments, he will be resigning. Heinen motioned to approve Mark Schnettler's resignation. Seconded by Vander Weele. All in favor – motion carried. Heinen requested Pohl to send Mark a letter of thanks.

Jens moved to approve the renewal application for an Alcohol Beverage & Cigarette/Tobacco license for **Kim's Five Corner Tavern LLC**. Seconded by Vander Weele. All in favor – motion carried.

Heinen moved to approve the renewal application for an Alcohol Beverage license for **Six Corner Tap**. Seconded by Bosman. All in favor – motion carried.

Vander Weele moved to approve the renewal application for an Alcohol Beverage license for **Happy Apple LLC**. Seconded by Jens. All in favor – motion carried.

Bosman motioned to approve **operator licenses to Kim's Five Corner Tavern LLC** for Wendy Mortimer, Brad Pietenpol, Taylor Nohelty, Brooklyn Mortimer, Ashley Burkman, Sara Sconzert, Paaul Mauer, Nicole Strack & Savannah Strojny. Seconded by Heinen. All in favor – motion carried.

Vander Weele motioned to approve **operator licenses to Six Corners Tap** for Taylor Billmann, Melissa Ploetz-Huston & Cynthia Schaeve. Seconded by Bosman. All in favor – motion carried.

Jens motioned to approve **operator licenses to Happy Apple LLC** for Troy Hottenroth. Seconded by Bosman. All in favor – motion carried.

Born stated that the Road Agreement received from Town of Holland on Holland-Lima Rd is formality and that commented that Holland has been good in sharing road expenses. Constable Scholten mentioned corner shouldering should be improved. Bosman motioned, seconded by Vander Weele, to approve the **Holland-Lima Rd Agreement** as presented. All in favor – motion carried.

Town Road updates/concerns: Born noted that the Betterment on Horace Mann is done, Hui Bretgse Lane will be done next year, and Sunset Drive will need to be studied also for next year. Born continued with a Stipe Ct estimate of \$11,700 for Cold mix chip seal.

Fire Department updates/concerns: Vander Weele discussed the scene of the fire on Sunset Dr where a fence around the property has now been placed. Many residents were in attendance tonight to discuss the owners and use of this property. Board noted as to having to review the new building permit application when presented. Property owner will also need a Raze permit.

It was also noted that the Fire Partners are considering a change of Insurance Company to Rural Mutual for better coverage with less premium expense. Vander Weele made a motion to go along with decision of Fire Partners to approve the request for Rural Mutual. Motion seconded by Heinen. All in favor – motion carried.

Compactor Site Updates/Concerns: Pohl informed the Board that Hang Tag invoices were mailed today. Heinen commented as to having approx. a 9 month supply of Yellow Bags and suggested to wait until Sept/Oct to reorder.

Town Hall updates/concerns: No motion made on a new monitor/screen at this time.

Constable Reports: Tenpas: #1444 – resident found knife at Hingham ball diamond; #1445 – Cty Hwy vs. Mentink – filling ditch with rock in Town ROW; #1446 – Cty Hwy vs. Heinen – filling ditch with dirt in Town ROW. Scholten: Assisted in overseeing the Memorial Day parade in Hingham. Scholten noted that Vander Weele assisted with overseeing the Hingham Parade in place of Tenpas. Pohl stated that there are still 9 unpaid dog licenses.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen. Current Disbursements – **Checks #11525 - #11554** \$117,983.83 All in favor – motion carried.

Public Comment: Terry & Linda Wolfert raised discussions about their property for sale at W2175 Ourtown Rd noting that they have now been told that the property is not buildable. The Board pointed out the 250 ft frontage minimum and that the Farmland Preservation Law has changed in the A-3 and A-5 Districts. Currently this property has 125.6 ft of frontage in A-5 zone. After more discussions, Pohl was advised to discuss the Town's Ordinance on road frontage and of the 250 ft minimum requirement. Born thanked everyone in attendance for being nice and civil during tonight's meeting.

Communications: Born noted that the County Rd OO Bridge will be in 2026. Born advised Pohl to send a letter to Stemper for CUP violation. Pohl noted Assessor full reval appraisals to begin in August. Pohl added that the use of Badger Books (e-signature books) during Elections are being used by some municipalities. These books are not required for current Elections.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 9:10 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

PLANNING COMMISSION MINUTES
JUNE 26, 2023

The meeting was called to order by Chairman Al Bosman at 7:30pm. Those attending were: Al Bosman , Jeremie Jensema, Bob Wisse, Larry Wilterdink and Jerry Jens. Bob made a motion to approve the May minutes. Second by Jeremie. Motion received unanimous approval.

Public Hearings

Steve Holschbach was present requesting to rezone a recently acquired .95 acre from A-1 to A-2 on newly merged/created parcel #59008102441 located at N2641 Cty. Rd. KW. Larry made a motion to approve the request. Seconded by Jeremie. Motion received unanimous approval and will be recommended to the Town Board.

Devin Schei & Kelly Schneider (Schei) (TSS Equipment Company) were present requesting a Conditional Use permit to place a holding tank for an existing shop used for a small business of all-terrain wheelchair sales on A-5 zoned Parcel #59008094112 located @ W2572 Schneider Rd. Jeremie made a motion to approve a Conditional Use permit. Bob seconded the motion. Motion received unanimous approval and will be recommended to the Town Board.

Review of the Town Zoning Ordinance was held regarding the definition of "lot width" in the A-5 district. The Ordinance now figures the lot width at the 60' set back width. Kevin Struck was present to explain another way to figure lot width called "width average". The widest and narrowest widths are measured and averaged to meet the ordinance's 250' requirement. This would require a change in the Ordinance. It was noted that other towns have adapted this change.

Discussion was held on clarifying procedures for the Conditional Use Permits in Section 13-3. Kevin will rewrite the subsection 13-3.

Discussion was held to revise subsection 4-F regarding structure sizes in A-T district. Kevin will revise #3.

Larry gave an update on the Hingham Hall. There is a possibility of building a new hall either at the same site or at the Hingham ball diamond. It is still in the discussion stage.

Bob made a motion to adjourn the meeting. Second by Jeremie. Meeting adjourned at 8:50pm.

Respectfully Submitted
Jerry Jens/Secretary

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, July 19, 2023, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M.

Born led the Pledge of Allegiance.

Born confirmed that the Agenda for this meeting was posted at the Town Hall July 7, and on Lima's website on July 5, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: Cindy Vander Weele, Constable Ralph Scholten, Compactor Site Manager-Sam Cook, Linda and Terry Wolfert.

The Agenda was approved on motion of Jens and supported by Vander Weele. All in favor-motion carried.

Bosman motioned to approve the June 12, 2023 meeting minutes as presented. Motion seconded by Heinen. All in favor-motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning change requested by Steven M Holschbach to rezone recently acquired 0.95 acre from A-1 to A-5 on new merged /created Parcel #59008102441 located at N2641 Cty Rd K.W. Motion was seconded by Vander Weele. All in favor-motion carried.

Heinen moved to approve the request from TSS Equipment Company-Dustin Schei & Kelly (Schneider) Schei for a Conditional Use permits to place a holding tank for an existing shop used for a small business of all-terrain wheelchair sales on A-5 zoned parcel #59008094112 located at W2572 Schneider Rd. Seconded by Jens. All in favor-motion carried.

Town Road Updates/Concerns: Born noted that the work on Horace Mann is done, Gravel and shoulders are not yet completed. Lines have to be done on Horace Mann and Sumac too. Stipe Mr. Schleicher who owns the land on two sides is in agreement with building a snowplow turnaround. Mr. Trimberger owns two houses on the end of Stipe Ct. Huibregtse Lane and Sunset in Gibbsville are having test boring in preparation for a coat patch. Vander Weele shared a citizen was asking about cutting small trees along side road before they get larger. Born County cuts down farther back every other year.

UTV: Discussed that a planned discussion at August 28, 2023 Planning Commission meeting to further explore, discuss and plan for proposed UTV use on town roads. Discussion took place that not every town road connects to another road including in the small towns and may not need to be included in a plan.

Certification of Commendation for Mark Schnettler: Bosman moved to approve the certification of Commendation for Mark Schuetter. Seconded by VanderWeele. All in favor-motion carried.

Fire Department Updates/Concerns: Heinen reported that they have chosen a new insurance carrier with 35% more coverage for less costs. New insurance includes coverage for parades, and firemen on their way to the firehouse or a scene.

Compactor Site Updates/Concerns: Heinen reported that he has 6-8 months supply of yellow bags in his shed. He stated it took possibly 3 months to receive the last order after the order was submitted to printer. It will be put on the agenda for next month to discuss details. Will need to identify what the minimum order size is. Continue to honor permits and yellow bags at the compactor site. Sam Cook explained the recent issue with a resident that needs to be addressed as resident was using a tag that was not assigned to him, not following the rules and was making verbal threats to manager. Jens suggested she complete a Complaint form so more board action can be taken in the form of a letter to resident. Jens moved to request the Town Constable be present at the Compactor site on Saturdays for the next two weeks from 10:30 am to 1 pm to ensure the resident drops off his garbage in the expected manner to support the compactor site worker's safety. Seconded by Heinen. All in favor-motion carried.

Town Hall Updates/Concerns: No holding tanks concerns at this time.

Constable Reports: Annette Born had recent surgery and her two dogs still need to be seen by a vet for their vaccines.

Approval of Treasurer's Report & Payment of Bills: Bosman moved to approve the Treasurer's Report and Payment of Bills. Seconded by VanderWeele. All in favor-motion carried.

Public Comment: Terry Wolfert commented that she was there to here about UTV on town roads. She agreed that not all town roads need to allow UTVs on them. She shared that there are UTV poker runs occurring in the county. She asked if UTVs are allowed if there are two townships owning a road. Bosman shared that both townships have to allow UTVs for UTV to operate on them. If only one township approves, UTVs can not operate on the road.

Assessor-Born spoke with the assessor's office recently after talking with a resident who did not receive notification of an upcoming assessment when an assessor was walking on a property. Assessor's office sent out letters the end of May but they did not get delivered to the residents. Born was told by Assessor's office that it is a state law that no appointments are needed, assessor needs to put a tag on the door that they will be back if owner is not home. They have one hours to look around the property. They will have ID with them and wear red shirts. They will be resending the letters to residents. A notice by the Assessor will be placed in the Plymouth Review and Falls News. It was suggested to also place a notice in the Lakeshore Weekly. Born stated a notice should also be placed on the Town of Lima website.

Communications: Chairman's/Clerk's Correspondence: No discussion

Adjourn: Bosman proposed to adjourn the meeting. Seconded by Jens. All in favor-motion carried.

Meeting adjourned at 8:40 P. M.

Respectfully Submitted,

Cindy VanderWeele in absence of Town Clerk

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **August 14, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on August 2, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Board of Appeals members-Jonathan Hesketh & Eli Wilterdink, Constable- Ralph Scholten, Hall Caretaker- Karl Gabrielse, Lead Site Attendant -Sam Cook, Linda & Terry Wolfert, Janet Primas, Eric Albrecht.

The Agenda was approved on motion of Jens, supported by Vander Weele. All in favor- motion carried.

Vander Weele motioned to approve the July 10, 2023 meeting minutes as presented. Motion seconded by Heinen. All in favor - motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning change requested by **Helen J Hueppchen** to split off 5.00 acres from parcel #59008096760 located at N3336 County Road M and rezone from A-1 to A-2 with the remnant of 35.0 acres from A-1 to A-PR. Motion was seconded by Jens. All in favor – motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning amendment – **Ordinance 8.14.23-01** to adjust the limit on the size of new structures or expansions in the A-T District. Motion seconded by Heinen. All in favor – motion carried.

Bosman moved to concur with the Planning Commission to approve the zoning amendment – **Ordinance 8.14.23-03** to clarify the Town's approval process for Conditional Use Permits. Motion seconded by Jens. All in favor – motion carried.

Born provided an update on the property revaluation as provided by Town Assessor, Tom Okrie, who was unable to be in attendance for this meeting. Of 1940 total parcels to visit, 1336 parcels have been completed (68%) with an estimate of 3 weeks left for field visits. Born noted that the entry rate is at 43% and that State law doesn't require assessor admittance during reval. Lima Assessor requested a change in dates for Open Book and Board of Review so Heinen motioned to change **Open Book** from Sept.14th to **Oct.12th 1:00-7:00pm** and **Board of Review** from Oct.12th to **Oct.26th 7:00-9:00pm**. Seconded by Vander Weele. All in favor -motion carried.

Bosman motioned, seconded by Heinen, to approve the request for resignation made by Louise Robson from the **Board of Appeals**. Pohl was advised to mail a Certificate of Commendation in thanks for all her years of service. Born noted that another Alternate member will be needed.

Bosman moved to approve the 2023-2024 **LP Contract** as presented by Co-Energy Alliance for \$1.449 per gallon. Seconded by Jens. All in favor – motion carried.

Heinen made the motion to approve the 2024 **Sheboygan County Bridge Aid** of \$3,438.00 for Stoney Creek Road Culverts. Seconded by Vander Weele. All in favor – motion carried.

Eric Albrecht provided an update on the present conditions of the **Hingham Hall** stating options are being discussed possibly to remove and re-build either in present location or by athletic field.

American Rescue Plan Act (ARPA) fund usage for remainder of award was discussed with Pohl noting that the Town Accountant advised using remainder towards Town Road expenses. Heinen motioned to use funds accordingly to pay down Road expenses. Seconded by Vander Weele. All in favor – motion carried.

Pohl posed the question to increase wages for Election officials and stated some municipalities provide a higher hourly. Board also briefly discussed current elected and non-elected wages. As this issue was for discussion only, no motion was made at this time.

Pohl questioned the Board as to any possible changes to the Town's current Fee Schedule and after brief discussion, no motion was made by the Board at this time.

Town Road updates/concerns: Born provided estimates submitted by both Scott Construction and Sheboygan County for improvements to Stipe Ct. Board agreed to \$19,305 County quote for Grind/Repave to include turn-a-round. Born stated that the lines are done on Horace Mann and Sumac Rd and that Huibregtse and Sunset projects are for next year. Born added that Clearview needs to be Grind/Chip sealed and that the Van Treeck Trail Betterment may have to wait until year 2025.

Fire Department updates/concerns: Heinen reported next meeting is on Thursday. Vander Weele raised question as to Lima Ordinance when official FD report is provided when a property is destroyed after a fire. Heinen added that there should be a cleaning process within a certain number of days. Property on Sunset Dr. burnt down on May 21st and Pohl reported that no communication has been provided by this property owner since that time. Pohl was advised to have Town Attorney draft letter to property owner to inquire on property status noting current state is hazardous and to request property owner to attend the next Town Board meeting to answer questions/concerns in addition to setting a target date for property to be cleaned up.

Compactor Site Updates/Concerns: Born commented on problems between resident, John Prinsen, and Lead Site Attendant, Sam Cook. Cook reported concerns on employee safety. Board heard suggestions from resident attendees on the matter. After Board discussion, Pohl was advised to have Town Attorney draft letter to Prinsen to revoke his privilege to use the Town's Compactor Site. Board was informed by Cook that former Town employee, Bill Murphy, has agreed to work again as an attendant at the Site. Constable Scholten made request for Site address to be placed on Building.

Town Hall updates/concerns: Carpet squares are to be replaced. More gravel to be brought in to back parking lot. Estimate(s) will be sought on tree trimming/tree removal.

Constable Reports: Tenpas: #1447 – Compactor Site attendant vs. Prinsen – not having proper permit or yellow bags & making statements against attendant; #1448 – Town follow-up on late dog licenses; #Cty Sheriff's Dept. vs. Albrect – Dog at large. Scholten: 3 reports to monitor Compactor Site due to Prinsen concern; 1 report to assist with follow-up on late dog licenses.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Vander Weele. Current Disbursements – **Checks #11576 - #11603** \$306,570.52 All in favor – motion carried.

Public Comment: Resident, Eugene Perronne, discussed his current Conditional Use permit and questioned to remove co-owner's name and poss. lease property. Another resident questioned the need for a Variance to build a new storage shed.

Communications: Born noted receiving a loud noise call on Gibbsville Orchard. Pohl informed the Board of ROW work to be performed by WE Energies and the Glacierland will be seeking more funding for phragmite control. Pohl also noted that this year's WTA Convention is Oct.22nd-24th.

Motion made by Bosman, seconded by Vander Weele, to adjourn the meeting at 9:40 P.M. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **September 11, 2023**, at Lima Town Hall.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on September 1, 2023.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Board of Appeals members-Eli Wilterdink, Constable- Ralph Scholten, Lead Site Attendant -Sam Cook, Waldo Fire Dept. Chief – Tyler Collins, Jake Divine of Glacierland, and Ann & David Moreau.

The Agenda was amended to allow Jake Divine of Glacierland to speak later in the meeting and Fire Dept. Updates was moved up to allow Waldo Fire Dept. Chief, Tyler Collins, to speak. Amended addenda was approved on motion of Jens, supported by Vander Weele. All in favor-motion carried.

Bosman motioned to approve the August 14, 2023 meeting minutes as presented. Motion seconded by Vander Weele. All in favor - motion carried.

Waldo Fire Dept. Chief, Tyler Collins, stated that the Department currently has 26 members, that the department received 47 calls last year and 24 calls so far this year. Collins added that the current Tender 2 needs to be replaced or possibly refurbished sighting that it needs some electrical work but is still a sound truck. Vander Weele commented on the need for more Dept. funding and Heinen commented on the need for more 1st Responder volunteers and that funding for Orange Cross will run out this year.

Born was informed by **N2975 Sunset Drive** property owner, Charles Pfang, that the house that burnt down will be leveled and the property will be cleaned up by the end of September.

Bosman motioned to approve the **2024 Sheboygan County Sales Tax Revenue Sharing Agreement** as presented. Seconded by Jens. All in favor – motion carried.

Pohl inquired with the Board as to consider raising current wage for **Lima Election Inspectors**. After brief discussion, Bosman motioned, seconded by Vander Weele to increase wage from current \$10.00 to \$15.00 per hour for regular Inspectors and from current \$13.00 to \$18.00 per hour for Chief Inspectors effective January 1, 2024. All in favor – motion carried.

Pohl presented initial draft worksheet for the **2023 Town Levy** and draft **2024 Budget** proposal for brief discussion. No motions made at this time.

Pohl raised question as to a possible Town **Loan** due to increased 2023 expenditures. Bosman motioned to table this issue at this time. Seconded by Heinen. All in favor – motion carried.

Born noted the importance of Elected official presence at **WTA** Conventions. Next Convention is on October 22nd-24th in Wisconsin Dells. Pohl stated registration deadline is October 6th.

Pohl informed the Board that Hall Caretaker, Karl Gabrielse, documented that all rentals were reported as being ‘satisfactory’ in Hall condition after events. Heinen moved to approve the **Hall rental refunds** for Schilling, Sukowaty, Jens, and Knepprath. Seconded by Jens. All in favor – motion carried.

Pohl presented e-mail by UW-Extension, Kevin Struck, to additional verbiage to be included on future **Conditional Use permits** issued by the Town on standards as follows: ‘Per 2017 Wisconsin Act 67, if the evidence indicates that all provisions are being followed, the permit must be renewed; further, if any additional provisions are added to the permit, such provisions must be reasonable, measurable (to the extent practicable), based on substantial evidence, and relate to the purpose of the Zoning Ordinance’. Bosman motioned, seconded by Jens, to approve as presented. All in favor – motion carried.

There were no discussions/actions on changes to **Compactor Site Guidelines/Protocols** and **Employee Grievance Procedures** at this time.

Glacierland RC & D Rep, Jake Divine, provided an update on current control of Phragmites noting this year’s treatment to be completed by the end of October. Continued treatment for 2024 is recommended so Divine asked for Board to consider up to \$2,045 to be budgeted by Lima for the year 2024. Brief discussion was also had on current Lima municipal ordinance for noxious weeds. No motions made by the Board at this time.

Town Road updates/concerns: Born stated Stipe Ct is yet to be done and that Scott Construction finished Miley Rd.

Fire Department updates/concerns: Report presented earlier in this meeting (see above)

Compactor Site Updates/Concerns: Cook presented a complaint to the Board of recent behavior of Lima resident, Pietenpol, who also was using Black bags at the Site . Pohl was advised to send resident a letter stating that a complaint was filed and directing procedure at the Site indicating black bags are not allowed.

Town Hall updates/concerns: Heinen will contact IT from Sheb. Falls to install screen. Carpet squares need to be replaced.

Constable Reports: Tenpas: #1450 – Wallner vs. Stemper – lights and noise late at night.; #1451– Compactor Attendant vs. Pietenpol – no tag plus using black bags; #1452 –Stemper vs. Wallner – neighbor complaint; #1453 – Kennedy – AC dumped in ROW on Cty OO; #1454 – Prinsen – delivery of Attorney letter. Scholten picked up AC and was directed to drop off at Harter’s Fox Valley Disposal and bill to Town.

Jens motioned to approve the Treasurer’s Report and pay the bills, seconded by Vander Weele. Current Disbursements – **Checks #11604 - #11623** \$13,232.16 All in favor – motion carried.

Public Comment: Residents to Stemper property, Moreau's questioned revocation of Stemper CUP for non-compliance noting the number of vehicles that need to be moved. Pohl was directed to seek Town Attorney assistance in drafting letter to Stemper with property improvement on or by Oct. 15th.

Communications: Heinen requested next meeting to begin at 7:00pm to review Budget.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 9:35 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **October 9, 2023**, at Lima Town Hall.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- Alan Bosman, James Heinen, W. Thomas Jens and Jay Vander Weele. Other attendees: C/T- Karen Pohl, Board of Appeals members-Jonathan Hesketh, Constable- Ralph Scholten, Tom TeBeest, Sally Korff, Daniel Wierseman, Matt Stemper, Eugene Perronne, Jen Abraham.

Born called tonight's meeting to order at 7:30 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was posted at the Town Hall, and on Lima's website on October 2, 2023.

The Agenda was approved on motion of Jens, supported by Vander Weele. All in favor- motion carried.

Bosman made correction to text on Act 67 and motioned to amend the September 11, 2023 meeting minutes, seconded by Heinen. Bosman motioned to approve the minutes as amended. Motion seconded by Jens. All in favor - motion carried.

Tom TeBeest of **Cedar Creek Surveying, LLC** made a brief introduction of his services with 20 years of experience as an Engineer. TeBeest informed the Board of his areas of expertise and offered to assist the Town in Grant applications if needed. Board thanked TeBeest for attending the meeting and noted will keep his info on file for future needs.

Board briefly reviewed and discussed the proposed **2024 Budget**.

Born led discussions on proposed **2024 Highway Expenditures** and noted Huibregtse Lane & Sunset Drive. Born will seek a Grind & Chip Seal quote from Scott Construction for Clearview East from STH 32 to Horace Mann. Board agreed to start Utilities for Van Treeck Rd Betterment.

Pohl presented the proposed **Fee Schedule** effective for Jan. 1, 2024 along with a comparison Chart for same services offered by neighboring municipalities.

Brief discussion was had on a **Oostburg State Bank** loan yet for this year. Although a loan may be considered, at this time - no action.

Born read the proposed **Conditional Use permit** for Eugene R & Gene C Perronne with property Lessee – Lycon, Inc. to erect a concrete ready-mix plant, to resume concrete production, and recycling concrete with reclamation facility located at W3201 State Highway 28. After brief discussion, Bosman moved to concur with the Planning Commission to approve the CUP as presented. Seconded by Jens. All in favor – motion carried.

Heinen motioned, seconded by Bosman, to approve the 2024 donation request by **Adell First Responders** for \$1,000. All in favor – motion carried.

Heinen motioned, seconded by Bosman, to approve the 2024 donation request by **Sheboygan Historical Research** for \$100. All in favor – motion carried.

Jens motioned to approve up to requested amount of \$2,045 for phragmite treatment services in the Town of Lima as presented by **Glacierland RC & D Inc.** for 2024. Motion seconded by Bosman. All in favor – motion carried.

Heinen motioned, seconded by Jens, to approve the **2023-2024 snow removal** services at the Town of Lima Hall as presented by Jay Vander Weele. Vander Weele abstained from vote. Rest of Lima Board in favor – motion carried.

Born mentioned to attendees that the Town of Lima is in need to appoint a member to both the Planning Commission and Board of Appeals Board. Also, Town Lima is needing another Attendant at the Town's Garbage/Recycling Center on Schneider Rd. Pohl was advised to place **employment** advertisement on the Town's website and with the Lakeshore Weekly.

Town Road updates/concerns: Born stated Stipe Ct is to be ground up today. Born informed of plowing being done in ditch along Horace Mann even though yellow stakes were placed last year.

Fire Department updates/concerns: Vander Weele thanked Adell 1st Responders for their service.

Compactor Site Updates/Concerns: Born noted that Greg Martin did not accept a Site attendant position. Site complaint was briefly reviewed but as complainant was not present – no action taken.

Town Hall updates/concerns: Heinen will research monitor for Hall. Vander Weele motioned to approve up to \$2,500 for new monitor. Seconded by Bosman. All in favor – motion carried.

Constable Reports: Matt Stemper explained to the Board the current situation with neighbors. After review of Stemper's current CUP, the Board determined a site evaluation is needed to determine any CUP violations. Supervisors, Jens & Heinen, will set date with Stemper. Gibbsville resident complaint for tire squeeling was determined by the Board to be a matter handled by the Sheboygan County police Dept. Pohl was advised to send letter to CUP owner to verify current ownership.

Tenpas: #1455 – Meyer vs Zimbal Mink Ranch – strong odor from property; #1456– Wallner vs. Stemper – neighbor complaint; #1457 –Vergowe – neighbor complaint; #1458 – Stemper vs. Wallner – neighbor complaint.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #11624 - #11650** \$40,281.16 All in favor – motion carried.

Public Comment: None

Communications: Born mentioned that the house on Sunset is still not down yet. Pohl read e-mail from Kettle Trails to again discuss ATV/UTV usage on Lima roads. Born commented that this issue has to be addressed Countywide and noted some municipalities have passed yet others not. Bosman informed that there was no motion made by Planning Commission members to further discuss this issue. Pohl informed that Board that a Town resident would like to change School Districts by petition. Pohl was advised to sign form provided with no liability to Town Lima for resident action.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 9:32 P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **Budget Hearing and regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **November 13, 2023**, at Lima Town Hall.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors: Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, Clerk/ Treasurer Karen Pohl, BOA members: Jonathan Hesketh, Eli Wilterdink, Town Constable Ralph Scholten, and James Wood.

Born called tonight's meeting to order at 7:05 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Notice of the Public Hearing regarding the budget and the special meeting of the electors was posted on October 10, 2023 at the Town Hall, Town website, and Gibbssville Cheese Factory. The Agenda for this meeting was posted at the Town Hall, and on Lima's website on November 7, 2023.

Tonight's Agenda was approved on motion of Jens, supported by Vander Weele. All in favor- motion carried.

Bosman made correction to text on Condition(al) and motioned to amend the October 9, 2023 meeting minutes, seconded by Jens. Bosman motioned to approve the minutes as amended. Motion seconded by Jens. All in favor - motion carried.

Chairman Born called the public hearing regarding the **2023 Proposed Budget** to order at 7:10 P.M. The Board performed a line-by-line review of the proposed budget figures as posted and the following changes were recommended: General Administration – Computer Expense raised to \$2,800, Town Hall – Building Improvements lowered to \$5,000 . Town residents that were present had no questions or concerns with the budget. Chairman Born closed the budget hearing at 7:32 P.M.

On motion of Heinen, seconded by Jens to approve the **2024 Highway Expenditures** not to exceed \$570,000. Vander Weele made a motion, seconded by Bosman, to approve **Resolution 1-2023 Fee Schedule** – effective January 1, 2024. **Resolution 11.13-2023** to adopt the **2023 Tax Levy** of \$375,073.00 was approved on motion of Heinen with support of Bosman. This tax levy conforms to the maximum limit mandated by the state. Motion was made by Vander Weele to approve the amended **2024 Budget** as recommended during budget hearing. Motion was seconded by Bosman. All in favor and all motions carried unanimously.

The **regular monthly meeting** of the Town Board continued at 7:46 P.M.

Bosman briefly explained the Sheboygan County Joint Powers Agreement to attendees. Bosman motioned, seconded by Vander Weele, to approve the 2024 Joint Powers Agreement as presented. All in favor – motion carried.

Vander Weele moved to approve the new contract for maintenance assessment services with Associated Appraisal Consultants, Inc. for term Jan.1, 2024 – Dec. 31, 2026 as presented. Second made by Jens. All in favor – motion carried.

Jens motioned, seconded by Bosman, to approve the Town Hall Rental deposit full refund to Don Wilterdink. All in favor – motion carried.

Heinen requested that the Town Hall rental agreement should have a clause that the Projection Screen should not be used – that it is for Town Board business only. Pohl advised to add clause to current agreement.

Town Road updates/concerns: Born opened a quote from Scott Construction for a Chip Seal/Grind on Clearview Rd for \$181,618. Heinen motioned, seconded by Vander Weele, to approve. All in favor – motion carried. Born added that both Sunset & Hibregtse need a grind & resurface. Road lining on Camp Riverside Rd was tabled.

Fire Department updates/concerns: Vander Weele reported the the Oostburg First Responders need volunteers – that letters were sent out to residents in the service area. Heinen added that Fire Departments are in a great need for firefighter help.

Compactor Site Updates/Concerns: Born noted that another attendant is still needed at the Site.

Town Hall updates/concerns: Heinen commented that an electrician will be needed to put in more outlets. Board advised contacting Mark Diener. After brief discussion of need for internet at the Town Hall , Pohl was advised to contact Bertram Internet for a quote.

Constable Reports: Matt Stemper complaint and report was reviewed with determination that there was no current violation of Stemper's current CUP.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #11651 \$2,2446.15 auth & disbursed Oct & #11652 - #11676 \$55,401.44** All in favor – motion carried.

Public Comment: Vander Weele mentioned concrete and rubble is being dumped on property at Hwy 32 & Schneider Rd – potential risk to waterway. Pohl advised to research property owner.

Communications: Born provided a brief report after attending the recent WTA Convention. Born added resident may be moving a creek in order to build future house on non-buildable lot.

Motion made by Bosman, seconded by Vvander Weele, to adjourn the meeting at 8:55 P.M. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **Regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **December 11, 2023**, at Lima Town Hall.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors: Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, Clerk/ Treasurer Karen Pohl, Town Constable Ralph Scholten, Dave and Ann Moreau, and James Wood.

Born called tonight's meeting to order at 7:33 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for this meeting was re-posted at the Town Hall, and on Lima's website on December 5, 2023.

Tonight's Agenda was approved on motion of Bosman, supported by Jens. All in favor- motion carried.

Jens made correction to text under Town Road updates regarding scope of proposed Clearview Rd project and motioned to amend the Nov. 13, 2023 meeting minutes. Bosman seconded. All in favor - motion carried.

Bosman reported that the **Planning Commission** members, at their last meeting, determined to lengthen the time to accept new member applicants. Bosman added that the Commission currently has enough members to hold a Quorum. The resume received by Ann Moreau will be held until a future meeting on this issue. Bosman moved to table, seconded by Heinen. All in favor – motion carried.

Pohl commented that there was an addition to the polling official list for the upcoming term due to a party designated request. Jens moved to approve the presented list for **2024-2025 Election** term: Marcia Fenner, John Van Wyk, Lynn Brassler, Angeline Hoftiezer, Craid & Kari Keller, Ray & Susan Kramer, Glenn Lemmenes, Helen Morgan, Carol Scharl, Barb Scholten, Genvieve TenPas, Barb McHugh, Joan Spindler, Laura Roszak, Linda McCoy, Goldie Schuh, Karen Pickering, Pam Jackson, Terry Mentink, Sarah Harmeling, Bill & Judy Wakeley. 1st Alternates: Eli Wilterdink, Samantha Cook, Cherie Mangeri, Jon Hesketh were included in motion. Seconded by Vander Weele. All in favor – motion carried.

Born informed the Board that there is a **Tiny Home** parked on Shawn Hansen's property on STH 32 which is under powerlines and in a flood plain. No permits were taken out by Town or County. Pohl was advised to send Hansen asking him to appear before the Board at the next meeting.

Town Road updates/concerns: Born commented on Chip sealing on Clearview Rd. Born asked Board members to attend a meeting this Thursday between Kris Klein and other municipalities to discuss County Highway Dept. Born, Vander Weele & Jens to attend.

Fire Department updates/concerns: Vander Weele reported that the Oostburg First Responders have 10 new committed volunteers to attend training.

Compactor Site Updates/Concerns: Born noted that Sam had her baby early. Born added that he, Jay, and Ralph managed the Site on Saturday. Bill Murphy will be working next Saturday. Born added that there has been no further communication from Mr. Prinsen. No motion made on this Prinsen issue. Dennie Schleicher removed the tree stump on property.

Town Hall updates/concerns: Heinen commented that the electrician will come yet this month. Bertram's internet quote will be tabled at this time. Vander Weele motioned for Heinen to order the new Town computer for amount not to exceed the 2024 Budget. Jens seconded. All in favor – motion carried. Pohl discussed the furnace maintenance or blue light and filter. Pohl was advised to contact Wensink Heating for furnace check-ups on annual basis. Pohl informed the Board on the increase in Rural Mutual contract to add the wall monitor. Pohl was advised to increase coverage to \$10k Blanket coverage at \$56/year. Pohl, with son's assistance, did Hall maintenance and storage cleaning all of last week. Many storage boxes should be delivered to the Sheboygan Research/Historical Center. Board briefly discussed which boxes should still be retained.

Constable Reports: Scholten: County Highway complaint of cars parked in ROW; 4 hrs work at Compactor Site/ Tenpas: #1459 – Babino vs Schaller – dog barking & running at large; #1460 – work at Compactor Site; #1461 County Highway Dept – plowing snow & vehicles in ROW; #1462 – TeBeest vs Kelly – dogs running at large.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Vander Weele. Current Disbursements – **Checks #11677 - #11707** \$150,538.51 All in favor – motion carried.

Public Comment: Ann Moreau inquired on the status of neighbor, Matt Stemper, Conditional Use permit which both Heinen and Jens provided previous site visit update – which was presented to the Board at the last meeting. Pohl was advised to provide the Moreau's with a copy of this site visit update.

Communications: Pohl informed the Board that the Farmland Preservation Tax Credit has been increased from \$7.50 to \$10.00 per acre.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 9:10P.M.
All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer