

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **September, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on September 10, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman, Jay Vander Weele, C/T- Karen Pohl, Town Constable- Ralph Scholten, John Perronne, Phil Zastrow

The agenda was approved on motion of Jens, supported by Bosman. All in favor- motion carried.

Bosman motioned to approve the August 9, 2021 meeting minutes as presented. Motion seconded by Vander Weele. All in favor - motion carried.

Bosman advised the Board as to the recommended approval by the Planning Commission and concurred with their decision motioning the approval of the rezoning request of **Peter J Frank** on two newly acquired parcels located at **N3125 State Hwy 32 #59008098860 .23 ac** and vacant land **#59008098871 .04 ac** – both from **M-1 to B-1**. Motion seconded by Heinen. All in favor – motion carried.

Bosman informed the Board that the Planning Commission recommended to approve by unanimous vote the request made by the **Hingham Sanitary District** for a **Sixth addition**, by Exhibit, 10 parcels along County Road W to the District and to amend the District Boundaries. Bosman motioned to approve this request and seconded by Jens. All in favor – motion carried.

Public Comment: Vander Weele inquired if as being now a Town Supervisor if there would be a conflict of interest if he was also to continue performing the snow plowing service at the Town Hall. Pohl was advised to inquire with a WTA Attorney and report back at the next meeting.

Communications: Born informed the Board that he received an e-mail from Lima's Town Attorney in response to Dale & Louise Robson's Attorney's letter on the 'Tiny Home' that has now been placed on the Robson residence. Born continued stating that at this time, this issue is to be handled by the Town's Attorney. Pohl commented briefly on Badger Books, an electronic poll book system, developed by WEC and also a separate internet Domain that is being encouraged, but not yet required, .GOV domain. Pohl informed the Board that application period for 2022-23 LRIP program cycle opens in October and that the 1st report for ARPA expenditures is due by October 31st. Revenue loss calculations are to be confirmed and possibly be considered for this report. Brief discussion was had as to a possible loan yet this year and Pohl presented current loan rates offered by Oostburg State Bank.

Pohl informed the Board that Karl, Hall Caretaker, confirmed that the Hall was left in good condition after the **Town Hall rental** in August. Jens motioned, seconded by Vander Weele, to approve the full refund of security deposit to Stephanie Roberts. All in favor – motion carried.

Bosman motioned to approve the Kim's Five Corner Tavern **Operator License** request made by **Joanna Wolff**. Motion seconded by Heinen. All in favor – motion carried.

Board members agreed as to the importance of **WTA Convention** attendance and noted to allocate an amount in the Town Budget beginning 2022. Heinen motioned to reimburse Chairman Born the full amount of registration/fees to attend this Oct.10-12 WTA Convention and add this education to the Town's Budget. Motion seconded by Jens. Born abstained – rest of members all in favor – motion carried.

Board member briefly discussed and agreed as to the importance of joining the Wisconsin Town's Association Advocacy Council (**TAC**) **Ambassador Program** and noted to allocate an amount in the Town Budget beginning 2022. Heinen moved to approve, seconded by Jens, joining the TAC beginning Jan.2022 and this expense to the Town's Budget. All in favor – motion carried.

Pohl presented County e-mail communication as to the timeline for Lima to complete **Ward Redistricting** maps, etc. Brief discussion was had as to the necessity for Supervisor wards. Pohl informed that maps and materials will be presented to the Board at the next meeting for action.

Bosman made motion, seconded by Jens to approve the **2022 Open Book and Board of Review** schedule as follows: Open Book – June 13, 2022 from 3:00pm to 5:00pm & Board of Review – June 27, 2022 from 5:00pm to 7:00pm. All in favor – motion carried.

Pohl informed the Board that the Town's Building Inspector would like to add New Tower and Communication pedestal fees to the current **Town Fee Schedule**. More discussion and review will be had at the next meeting.

Pohl presented the **2021 Town Levy** worksheet noting Item #I may be a consideration to increase the Levy citing both increased costs to Fire Departments and Consumer Price Index as being key factors. The Levy and **2022 Draft Budget** will be reviewed and discussed at the next meeting.

After a brief review of a monthly timesheet drafted by the Clerk, Heinen moved to approve implementing **monthly time sheets** for Town hourly employees. Second made by Jens. All in favor – motion carried.

Michael Lorenz, nor Samantha Cook as Lead Site Attendant, was present to provide an update on performance during Lorenz's Probationary period. Hearing no complaints, Wander Weele motioned, seconded by Jens, to hire Lorenz as a **regular part-time employee** at the Town Compactor/Recycling Center.

Town Road updates/concerns: Born reported that all is going well on the Ourtown Road project. Born reported a concrete driveway issue when speaking of the River Edge Drive project. Born continued with next year's project on Stoney Creek, Whitetail, Horace Mann, Van Treeck Trail, and possibly Clearview. As stated during Communications, the Town may have to take out a loan yet this year due to rising Transportation costs.

Fire Department updates/concerns: The Board will be meeting with the Town of Sheboygan Falls Board on September 20th to discuss the Emergency Services Agreement that expires December 31, 2021. The Board affirmed their stance to treat all Fire Departments equally and to pay the same amount for services. Per the current Agreement, an increase to the Town of Sheboygan Falls was 2.5% and Lima Board believe this should stand. Heinen provided a background of the original Agreement understanding with Falls and what has transpired from that point with the Ambulance Service and Fire Dept. Vander Weele informed the Board that the Waldo Fire Department has a Fish Fry on October 1, 2021

Compactor Site updates/concerns: Pohl noted the conflict of Christmas Day and New Years Day at the Site. Heinen suggested having the Site open on the Friday prior. Pohl was advised to ask Sam to attend the next meeting to discuss. Heinen informed the Board that another order of clear bags may need to be ordered yet this year. Pohl was advised to contact the Vendor to inquire on cost then report back at the next meeting.

Town Hall updates/concerns: Pohl reported the AC/furnace problem that was reported by Sam. Pohl received a bill from Wensink Heating for cost not covered by warranty.

Constable Reports: Scholten – 1 report: Assist Fire Dept. with steer on Miley Rd
Tenpas: #1398 – Meyer vs. Vue for garbage dumping on property; #1399 – Cook vs. Prinsen for driving reckless at Compactor Site; #1400 – Constable vs. Jensema Farms for cattle on roadway.

Jens motioned to approve the Treasurer's Report and pay the bills, seconded by Bosman.
Current Disbursements – **Checks #10661 - #10684** \$196,166.63 All in favor – motion carried.

Motion made by Bosman, seconded by Jens, to adjourn the meeting at 9:45pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer