

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **January 11, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:28 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on January 9, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Allen Price, Alan Bosman C/T- Karen Pohl, Town Constable, Ralph Scholten, UW Extension Kevin Struck, and residents: Jay Vanderweele, Teresa & Joan Beardsley, Louise Robson, Robyn Denning, Glenn, Garret & Gavin Roerdink.

Price noted a correction on 2nd paragraph under Communications on the December 14, 2020 meeting minutes – correction of date of Orange Cross takeover beginning Jan.4, 2021 and not December 31, 2020. Heinen motioned to approve these minutes as amended. Motion seconded by Bosman. All in favor - motion carried.

Born amended tonight's Agenda so that **Waldo's new Fire Department Chief** may be announced by Jay Vanderweele. **Tyler Collins** was in attendance and briefly introduced himself providing his background and years of service to the Department. The Lima Board thanked Tyler for coming to tonight's meeting.

Kevin Struck of the Sheboygan County UW Extension lead discussions relating to the rezone request of **Steve & Laura Dulmes** from R-2 to R-3 at location **W4425/W4427 Blue Heron Lane**. Kevin noted that the zoning text in some other municipal zoning ordinances allow condominiums in an R-2 District but Lima's does not. After brief discussion, the Board agreed to allow Kevin to draft an Amendment to the current Ordinance allowing condos in R-2. Bosman motioned, seconded by Price to table the current rezone request made by Dulmes until Lima's Ordinance has been updated.

Brief discussion was held with landowner **Joan Beardsley** regarding the intended new home construction at **W3569 County Road W**. Joan's daughter, Teresa, stated that the current residence and outbuildings would be razed but the garage would remain as a separate building. Heinen motioned for the Pohl to draft a letter to allow a building permit for a new home to be issued indicating that within 1 year the existing residence would be razed. Second made by Bosman. All in favor – motion carried.

Public Comment: One of Glenn Roerdink's sons wanted to discuss a Conditional Use permit. Born acknowledged that an application was received without payment. After disputing having to pay this fee, the Roerdink's were asked to leave due to inappropriate language. Pohl was advised to send a letter to the Roerdink's asking them to attend the next Planning Commission meeting to discuss this issue.

Price commented that there is a house in Gibbsville with an R-1 zoning that is raising chickens at times throughout the year. As chickens are not allowed in an R-1 District, Price will inform the Board if this resident violates the Town Ordinance come Spring.

Heinen was asked by a Town resident if the Hall is open for rent. The Town Board agreed to follow CDC guidelines and keep the Town Hall closed for public rental until the COVID-19 pandemic ends.

Communications: Born informed the Board that the Town of Plymouth was awarded the est.\$3k excess funding from LRIP.

Born received a complaint that used concrete is being dumped on Garofalo property on Bridge Rd which is zoned A-5. Born also stated that there are 2 semi trucks which shouldn't be there either. Pohl was advised to send a letter noting Town Zoning Ordinance violation.

Matt Lueck of Rural Mutual Ins. was present to review the Business and Worker's Compensation Insurance policies currently with the Town of Lima. Lueck informed the Board of recent policy changes and coverage improvements which reduced the Business policy premium for this year. Lueck advised continuance of the policies as presented – Board members agreed.

Kevin Struck lead discussions on a proposed new Ordinance to allow **Accessory Dwelling Units**. Born noted the Septic concerns as being an issue with Sheboygan County Planning & Conservation. Struck provided definitions of Black & Gray water and provided advice as to the term and licensure of Tiny Homes if the Town allows. Struck presented a Draft Ordinance in which Pohl was advised to present to the Planning Commission for review at their next meeting.

Struck advised the Board that Town maps are updated with zoning changes and provided every year. The **A-PR District** designation is shown also on these maps.

Struck discussed with the Board **Section 15- Sanitary Regulations** of the Town Zoning Ordinance and since regulations are per State Plumbing Code, is was agreed to Amend this Ordinance to delete # 1 & #2. Struck will draft the Amendment for Pohl to proceed with a Public Hearing.

Pohl informed the Board that the Town's **Municipal Code** should be updated. Heinen recommended reviewing the Code by Sections beginning possibly in March. A Public Hearing will be needed when obtain final Draft.

After a brief review and discussion of **Operator License** application **Alexis Jones** at Kim's Five Corner Tavern, Heinen moved to approve, seconded by Bosman. All in favor – motion carried.

Town Road updates/concerns: Born informed that ditch work has begun to remove dead Ash trees on the Jim Sarafin property (road right-of-way). Utilities continue on Ourtown Rd. Stoney Creek and Clearview Road concerns were also noted.

Fire Dept. updates/concerns: Heinen informed that the next meeting is on January 21st. Price & Heinen provided an update on Orange Cross and addressed the issue of First Responders.

Compactor Site updates/concerns: Born informed the Board that the Compactor broke down on Saturday due to a circuit breaker issue. Born thanked Dennis Schleicher for assisting that day to compress recyclables, etc. Price was advised to change the breakers at the site. Jay Vanderweele informed the Board that he donated a 1st Aid Kit to Sam Cook who stated that the Site needed. Heinen informed the Board that Steve Hildebrand turned in his keys so Sam Cook

is to be advised as to hiring a 3rd Attendant. Board commented 2 attendants are necessary each Saturday.

Town Hall updates/concerns: Born commented that the sump pump job needs to be finished.

Constable Reports: Constable Tenpas presented: #1372 – County Vision Coop semi truck broke down on Cty V; #1373- Tebeest vs Kelly - dog fence ; #1374 – Fenner – cattle loose on Hwy 28; #1375 - Opgenorth vs. Hidden Valley prop.owner – markers on right of way; Shuit vs. Hingham Pool & Spa – used spas outside prop.; #1377 – Cty Hwy Dept. – cars parked in Gibbville subdivision during snow removal; #1378 – Vanderweele – parked vehicle in Town parking lot during snow removal

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10322 - #10417** \$30,767.70 and January Settlement checks **#10418 - #10426** \$1,578,069.75. All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 10:05pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **February 8, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:29 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on February 4, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Allen Price, Alan Bosman C/T- Karen Pohl, Town Constable, Ralph Scholten, Building permit Agent, Mike Larsen, Residents: Jay Vanderweele, Nic & Laura Garofalo.

The agenda was approved on motion of Price and supported by Jens. All in favor - motion carried.

Bosman motioned to approve the January 11, 2021 meeting minutes as presented. Motion seconded by Price. All in favor - motion carried.

Public Comment: Nic & Laura Garofalo disputed a letter recently sent regarding property located at N2801 Bridge Road. Born informed that a complaint was filed with the Town for large dirt piles and manure hauler trucks parked on the property. Garofalo's are selling the property and advised the Board that the dirt and trucks will be moved as soon as possible.

Communications: Pohl advised the Board of an e-mail communication regarding the 2021 Redistricting and the Town's website designer on a re-design. Spring Primary Election to be held on February 16th.

Pohl inquired with the Board as to continue paying Hazard pay to Election Officials for the February & April Elections during the COVID-19 pandemic. Pohl added that Lima received approval to extent the remaining balance of \$2,276.31 from the **CTCL Grant**. As with last year, the Board agreed to Hazard pay for poll workers on Election Day. Pohl noted that the balance of Grant funds are to be used by June 30, 2021 and that this issue will be addressed again at a future meeting.

Price began discussions on the Fire Partner issues and noted that a new Service Agreement will be made. The Oostburg Ambulance is gone and that the **Oostburg Fire Department** was asked to Operate & Manage the **First Responder Unit** which for the 1st year is intended to be funded by the Village of Oostburg. The proposed Unit partnership would be between the Town of Holland, Town of Lima, and Village of Oostburg. Town of Wilson would not be included. Heinen noted that many details are yet to be discussed but the Oostburg Fire Dept. is looking for Municipal commitment within the next 2 months. Pohl was advised to send a letter stating that Lima is receptive to participating in discussions on this issue. There were no other Fire Dept. updates or concerns.

Town Road updates/concerns: Born commented that Sheboygan County is preparing a granite chip seal which is supposed to be a good product. Born also noted culvert issues on Stoney Creek and that Ourtown utility work is expected to resume March 1st.

Compactor Site updates/concerns: Jens and Vanderweele mentioned concern as to Emergency numbers made available at the Site – a calling list including the site address. Pohl will advise Cook to prepare. Price installed new circuit breakers. Heinen shoveled snow around the Site building, spread salt, and ran the Compactors Friday in preparation of Saturday business. Heinen noted that the barrel of salt should be stored within the Site building.

Town Hall updates/concerns: Pohl informed that Cook was in to work on the sump pump.

Constable Reports: Constable Tenpas presented: #1379 – County Highway Dept vs TenDolle - plowing in right-of-way w/damage to telephone pole.; #1380- Rogan vs. Sertich – Dog a large on neighbor property; #1381 – County Highway Dept. vs. Six Corners – vehicles parking on both sides of Vantreeck Trail – issue with plowing; #1382 - County Highway Dept vs Lima Auto Parts – Plowing snow across Ourtown Rd into right-of-way.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens.
Current Disbursements – **Checks #10427 - #10477** \$28,348.27 All in favor – motion carried.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 9:25pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **March 8, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on March 3, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Allen Price, Alan Bosman C/T- Karen Pohl, Town Constable, Ralph Scholten, UDC Inspector, Jack VanderWeele, Resident: Jay Vanderweele.

The agenda was approved on motion of Jens, supported by Bosman. All in favor- motion carried.

Price motioned to approve the February 8, 2021 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

Bosman motioned to approve **Ordinance 3.08.21-01** amending Chapter 7 of the Town Zoning Ordinance to add the minimum lot width distances of 250 feet in the A-1, A-2, and A-T Districts. Motion seconded by Heinen. All in favor – motion carried.

Bosman motioned to approve **Ordinance 3.08.21-02** amending Chapter 7 of the Town Zoning Ordinance to add Condominiums as an allowable use in the R-2 District. Motion seconded by Price. All in favor – motion carried.

Bosman motioned to approve **Ordinance 3.08.21-03** amending Chapter 7 of the Town Zoning Ordinance to add communication towers and associated antennas as a conditional use in all Districts. Motion seconded by Heinen. All in favor – motion carried.

Bosman briefly explained that the guidelines for setbacks of sewage systems are set by the State. Price motioned to approve **Ordinance 3.08.21-04** amending Chapter 7 of the Town Zoning Ordinance to delete setbacks for sewage disposal systems. Motion seconded by Jens. All in favor – motion carried.

Public Comment: Jay Vanderweele mentioned that the Waldo Fire Department is having a brat fry this Sunday as a drive-thru.

Communications: Pohl was advised to refund re-zone petition fee to Steve & Laura Dulmes due to no rezoning being required on their previous property on Blue Heron Lane.

Town Certified Dwelling Inspector, Jack VanderWeele, inquired if there have been any resident complaints as to his service. Having no complaints, Born noted favorably on the number of new homes built in 2020. Bosman motioned, seconded by Heinen, to approve all **Town Inspector Contract renewals** as presented for Building Inspector – Michael Larsen, Plumbing Inspector – Brett Reichardt, Electrical Inspector – David Dulmes, and Certified Dwelling Inspector – Jack VanderWeele.

Jens motioned to approve the **Audit Engagement letter** as presented by Corson, Peterson & Hamann S.C. for year ending December 31,2020. Motion seconded by Bosman. All in favor – motion carried.

Town Road updates/concerns: Born commented that Five Corners is being planned for year 2022 and that a design is pending. Born added that the gas line on the West end of Ourtown Road is possible to start March 1st, otherwise the utilities are done on this project. 2 culverts are to be replaced on Claver Court & Townline Road as a joint project with Town of Wilson. Pohl was directed to send letters to all land owners along Horace Mann Road stating no plowing in Town Right-of-Way. Road Inspections will be planned sometime in April. Pohl was also directed to send a letter to owner of W2620 Riverview Terrace for having chickens in R-1 zoning district.

Fire Department updates/concerns: Heinen and Price noted that contracts of the First Responder plan will be discussed at the next Fire Partners meeting. Re-districting issues will be discussed at this meeting as well.

Compactor Site updates/concerns: Board was informed that current Hall Caretaker, Karl Gabrielse, is assisting when needed at the Compactor site.

Town Hall updates/concerns: Born commented that the sump pump project has been completed. A new vacuum cleaner for the Hall was requested by Sam Cook but Board members would like to have Brian Tenpas look at the machine first. Heinen stated as to receiving calls to rent the Hall and at this time the Hall will remain closed to renters due to COVID-19 until State and CDC guidelines advise it is safe to open up. Jens stated that the Hall roof should be checked and Born added the porch steps need repair.

Constable Reports: No Constable reports presented

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Price. Current Disbursements – **Checks #10478 - #10486** \$1,299,363.85 (February Settlement) - **Checks #10487 - #10522** \$34,807.73 All in favor – motion carried.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 9:50pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **April 12, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:29 P.M.

Born held a brief moment of silence for the recent passing of the Town of Sheboygan Falls Chairman, Steve Bauer.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on April 7, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Allen Price, Alan Bosman C/T- Karen Pohl, Town Constables, Brian Tenpas & Ralph Scholten, UW Extension-Kevin Struck and Residents: Jay Vanderweele, Jeremie Jensema, Roger & Pauline Ostermann, Kurt Fleisner, .

The agenda was approved on motion of Price, supported by Jens. All in favor- motion carried.

Jens motioned to approve the March 8, 2021 meeting minutes as presented. Motion seconded by Bosman. All in favor - motion carried.

Bosman informed the Board that the Planning Commission reviewed the proposed **Conditional Use permit for Garret & Gavin Roerdink** and stated that there were some changes made at the meeting. Bosman continued by stating that the Commission recommended to approve this permit. Neighbor to Roerdink property at **N4671 Steven Street**, Kurt Fleisner, questioned the permit and requested that the 8 foot fence requirement to be extended around this property. After brief discussion, Bosman motioned to approve the Conditional Use permit as presented at tonight's meeting. Motion seconded by Jens. All in favor – motion carried.

Kevin Struck of UW Extension led discussions on the proposed Zoning Ordinance for **Accessory Dwelling Units** and questioned the Board on areas within the text. The comments and suggestions made at tonight's meeting will be presented to the Planning Commission for review and discussion at their next meeting in April.

Public Comment: Price informed the Board about the number of cars being fixed at a property in Gibbssville which led discussions as to residential vs. agricultural neighborhoods accumulating unlicensed vehicles and junk. Constable Tenpas referred to Lima's Ordinance prohibiting more than 2 unlicensed vehicles. Born noted the past difficulties to police such issues. Jens noted that any complaint filed with the Town, is addressed through communication for a quick resolution. No motion was made on this issue.

Communications: Pohl informed that the Sheboygan County Unit meeting is being held by 'Zoom' on Friday, April 16th. Pohl continued by stating that 515 residents voted at the Spring Election on April 6th and congratulated all Lima incumbents on being re-elected.

Oaths of office to **Re-Elected officials for a 2-yr term** were administered by Pohl to Chuck Born, Town Board Chairman; W. Thomas Jens and Alan Bosman, Town Board Supervisors; Brian Tenpas and Ralph Scholten, Town Board Constables.

Jens moved, seconded by Bosman, to approve the **3-yr term Re-appointment** of Town Clerk/Treasurer to Karen Pohl. All in favor – motion carried. Oath of office was administered by Born.

Bosman motioned to approve the presented Town Hall lawn care maintenance contract with **Sertich Landscape Services, LLC** for year 2021. Motion seconded by Heinen. All in favor – motion carried.

Pohl presented an e-mail from the **Lima Lites 4-H club** questioning the use of the Town Hall for monthly meetings. Due to the current status of the COVID-19 pandemic, the Board has elected to keep the Hall closed to the public for paid rental use. Since the 4-H club has to follow Sheboygan County UW Extension guidelines and uses the Hall at no charge the Board determined to allow usage with understanding all is to be cleaned, sanitized, with CDC guidelines followed. Heinen moved, seconded by Price, to allow this 4-H club to use the inside of the Hall for monthly meetings at this time. All in favor-motion carried. The Board agreed with the clubs request to clean-up around the Hall on April 17th and for the picnic tables to be painted with an oil-based primer 1st then to apply and exterior latex dark green color.

The Board briefly discussed the Sheboygan County's **Stewardship Project Grant**. No motion made on this issue.

Born noted that President Biden recently signed the **American Rescue Plan Act (ARPA)** in which the Town of Lima will be eligible for \$292,894.08 which is a figure based on population. Heinen commented on eligible expenses including water, sewer, and broadband infrastructure noting that the Hingham & Gibbsville Sanitary District expenses may qualify. Pohl was advised to inquire with these Districts on possible needs.

The Board briefly discussed the 2021 **Local Redistricting Plan**. Pohl informed that the original deadline has been pushed back to late August. No motion made on this issue.

Town Road updates/concerns: Born informed that Lima road checks will begin next week. Born added that there was no crack filling this year although it was noted that the Lima Hall parking lot possibly should be done. Ditching on Horace Mann Rd is complete and the right-of-ways will be marked so farmers will not encroach. Five Corners project is planned for next year and Born presented the Board with Sheboygan County estimates for Stoney Creek. The Ourtown Road Betterment project which is not eligible for TRIP funding will be put on Bids. Born informed residents present regarding the bridge project at County Road W noting that Sheboygan County decided to expand to 28 feet. Residents informed the Board of their concerns.

Fire Department updates/concerns: Price commented that 1st Responders will be covering both day and night hours beginning April 20th. The next Fire Partners meeting is scheduled April 29th

Compactor Site updates/concerns: Heinen informed the Board that it took 3 weeks for a Compactor to be picked up. Bosman added that recyclables are not being cleaned out prior to drop off. It was also noted by Heinen that there was garbage in the ditches along Schneider Road. Pohl stated that a complaint was filed by a neighbor on Schneider also regarding excessive garbage that has blown into her yard. This issue will be monitored – no motion made.

Town Hall updates/concerns: Price informed the Board that lights have been installed downstairs. Price also noticed that the dehumidifier was plugged and asked the Board regarding the purchase and installation of another unit downstairs. Hall roofing and front steps were also noted as areas of concern.

Constable Reports: No Constable reports presented.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen.
Current Disbursements – **Checks #10523 - #10563** \$48,280.02 All in favor – motion carried.

Motion made by Jens, seconded by Price, to adjourn the meeting at 10:15pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **May 10, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on May 3, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, ~~Allen Price~~, Alan Bosman C/T- Karen Pohl, Town Constable, Ralph Scholten, Building permit Agent, Mike Larsen, Lead Compactor Site Attendant, Sam Cook, Board of Appeals 2nd Alternate, Louise Robson and Residents: Jay Vanderweele, Kyle Kuehne, John & Kathryn Vergeront, Glenn/Garret/Gavin Roerdink and other public: Mike and Robyn Denning . Absent: Supervisor, Allen Price

The agenda was approved on motion of Bosman, supported by Heinen. All in favor- motion carried.

Jens motioned to approve the April 12, 2021 meeting minutes as presented. Motion seconded by Heinen. All in favor - motion carried.

Residents, **Kathryn & John Vergeront**, explained the prior purchase of a 1 ½ acres in addition to 35 acres of which never got separated at the County. A historical deed on County records did show these as separate parcels so this Certified Survey Map(CSM) presented tonight reflects. The Vergeront's do intend on building in the future on the 35 acre parcel. Bosman motioned to approve Vergeront's CSM as presented. Jens seconded the motion. All in favor – motion carried.

Public Comment:

Kyle Kuehne informed the Board that he is in the process of cleaning up his property located at N2750 Main Street. Kuehne stated that he will have all spas, etc removed before the Memorial Day parade in Hingham.

Mike & Robyn Denning, and Louise Robson, informed the Board they are in the process of obtaining a sanitary permit from Sheboygan County for the Tiny Home due to be delivered to the Robson property next week. The Town's building permit agent, Mike Larsen, explained that Tiny Homes need to abide by State UDC building code requirements. Born noted that current Town Zoning code only allows for 1 residence per parcel. Bosman commented that an Accessory Dwelling Unit (ADU) Ordinance has been reviewed at every PC meeting since October, 2020 and the Commission made a condition in March that ADU's require attachment to the principal homeowner dwelling. After further discussion, Robson informed that Board that this Tiny Home is being delivered on her parcel but not to be resided in at this time and that she will provide a letter of intent on this matter to be directed to both the Planning Commission and the Town Board for consideration within 2 weeks. Since this matter was not an Agenda item at tonight's meeting - No motion was made on this matter.

Public Comment (Cont.):

Glenn Roerdink and sons, Garret and Gavin, informed the Board that they are ready to start on the fence and that the storage container isn't there yet. Roerdinks addressed for clarification on parking in driveway and behind the storage building as they pertain to the recent approved Conditional Use permit at property located at N4671 Steven Street.

Communications: Born noted that there were no residents in attendance at the Annual meeting when the 2020 Audit was reviewed by the Board. Born continued stating receiving a complaint against the old County Hospital for shooting of guns. Heinen stated being informed that weddings are being held there too. Jay Vanderweele commented that public events need handicap exits and that the Fire Department needs to be informed when these events are being held. Pohl was advised to look up the multiple zoning districts at this location. Pohl informed the Board that Board of Appeals member, Glenn Bruggink, is currently selling his residence and intends to move out of the township asking if he is able to stay on the Board. Since this is an appointed position, the Board determined once his property sells in 2021 that he may serve until year end and that his remaining term be filled by his replacement.

Pohl provided the current balance on available **CTCL Election Grant** funds and suggested the remaining balance be used on UV filters and bulbs since there are no more scheduled elections for this year. The Board advised Pohl to seek assistance from Supervisor Price who was not in attendance at tonight's meeting.

Town Road updates/concerns: Jens motioned to rescind the motion made from the last meeting as to requesting the Ourtown Road project to be put to Bid. Heinen seconded the motion. All in favor – motion carried. Born will be working with Sheboygan County to complete this project. Stoney Creek Road was noted as being in bad condition.

Fire Department updates/concerns: Heinen noted that the Oostburg First Responders are running with 12 personnel but would like to have 16 available.

Compactor Site updates/concerns: Born commented on having a dumpster designated for garden waste and brush but this will need to be monitored by staff. After brief discussion with the Lead Site Attendant, Sam Cook, the Board determined to no longer accept garden waste and brush at the Town's Compactor Site indicating that a temporary exception was made to residents last year only. Cook asked the Board for a raise in wage so Pohl was advised to add this on the next Town Board Agenda for discussion/action.

Town Hall updates/concerns: Jay suggested to the Board to allow Sheboygan County to park their construction equipment if extra gravel was also to be brought in.

Constable Reports: Constable Scholten presented 1 report: 3 hrs to deliver late dog notices
Constable Tenpas(not present): #1383 Cook vs, Soerens - not following Compactor Site rules;
#1384 Thibodeau vs. Pike – Dog at large; #1385 Town vs. Steffen – not following Compactor Site rules; #1386 Thibodeau vs. Pike – Dog at large; #1387 Wires down across Clearview Rd;
#1388 Property check for unlicensed dogs; #1389 Ongna Wood Products vs. Scholten – Dog at large

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens.
Current Disbursements – **Checks #10564 - #10587** \$27,504.17 All in favor – motion carried.

Motion made by Bosman, seconded by Jens, to adjourn the meeting at 10:30pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **June 14, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance followed by a moment of silence for the health of Supervisor Allen Price.

Pohl confirmed that the Agenda for the regular Town meeting was posted on June 9, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman C/T- Karen Pohl, Town Constable, Ralph Scholten, Reps from Harter's Fox Valley Disposal, Residents: Jay Vanderweele, Kevin Brill, Jeremie Jensema, Kevin & Susan Krujeske amongst other Ourtown Rd residents.
Absent: Supervisor, Allen Price

The agenda was approved on motion of Heinen, supported by Jens. All in favor- motion carried.

Born noticed that Allen Price was noted as being both in attendance and absent which Pohl affirmed to strike out him as being in attendance. Heinen motioned to approve the May 10, 2021 meeting minutes as amended. Motion seconded by Jens. All in favor - motion carried.

Bosman advised the Board as to the recommended approval by the Planning Commission regarding the **Conditional Use permit** for intended buyer, **Harter's Fox Valley Disposal, LLC**. Born read the permit to all in attendance and some residents in attendance asked questions to Fox Valley Reps. After discussion regarding the facility and operations the presented Conditional Use permit was modified as follows under 2. Provisions:

C. Hours of **public** access to the facility are limited to **7:00A.M to 5:00P.M.**

D. Strike out House of truck and equipment repair operation from 6:00A.M. to 8:00P.M. **Add: All repairs are to be done inside the shop.**

E. to replace C. that was doubled.

Born motioned to approve the Amended Conditional Use permit, seconded by Jens. All in favor – motion carried.

The Board briefly discussed the updated **Accessory Dwelling Unit(ADU)** 'Draft' Ordinance questioning a part of text that the Planning Commission recommended to strike. Pohl was advised to inquire with Kevin Struck of the UW Extension Office. Bosman motioned for Pohl to provide a copy of a final Draft of this Ordinance to the Town's Attorney prior to setting a Public Hearing. Motion seconded by Heinen. All in favor – motion carried.

Public Comment: Jay Vanderweele commented on a tree branch on County Road M. Born informed the Board that Kris Klein of Southside Shed has not returned back to work yet.

Communications: Born noted that he attended a Heads of Government meeting discussing Broadband internet stating Bertram is capable of performing placement of fiber optic on poles and underground for Lima residents.

Heinen motioned, seconded by Jens to approve the re-appointment of both **Alan Bosman** and **Jerry Jens** for a 5 year term on the **Planning Commission**. All in favor – motion carried.

Jens motioned, seconded by Heinen to approve the re-appointment of both **Gerald Puch** and **Dan Sukowaty** for a 3 year term on the **Board of Appeals**. All in favor – motion carried.

Brief discussion was held regarding the **Liquor Licensing** application presented. Bosman made a motion to approve the renewal of ‘Class B’ Alcohol and Cigarette licensing to Kim’s Five Corners Tavern LLC as requested. Second made by Jens.

Jens made a motion to approve the renewal of ‘Class B’ Alcohol Licensing to Six Corners Tap LLC as requested. Second made by Bosman.

Heinen made a motion to approve the renewal of ‘Class B’ Alcohol Licensing to Happy Apple LLC as requested. Second made by Jens.

All motions approved in favor – motions carried.

Heinen questioned Pohl as to any open violations, etc. on any **Operators** requesting licensing in which Pohl replied ‘no’. Jens motioned, seconded by Heinen, to approve all applicants as indicated for Kim’s Five Corners LLC.

Jens motioned, seconded by Bosman, to approve all applicants as indicated for Six Corners Tap.

Heinen motioned, seconded by Bosman, to approve applicant as indicated for Happy Apple LLC.

All motions approved in favor – motions carried.

Pohl informed the Board of the present update on the **American Rescue Plan Act** funds stating that new information continues to be sent on guidelines for fund use. Heinen stated that the money received should be placed in a special account. No motion made on this issue at this time.

Lead Site Attendant, Samantha Cook, was not in attendance so her requested wage increase was tabled. The Board did agree that 2 attendants are necessary to work at the Site when open.

Town Road updates/concerns: Born commented that Ourtown Road construction began today and that there was a meeting held with residents last night at the Town of Lima Hall. Born stated that many residents are concerned with the amount of truck traffic so Born will talk to Greg Schnell at County regarding a sign ‘No Truck Route’. Born received estimates from Scott Construction for Horace Mann Road for \$20,005, Leynse Road from Cty I and Cty OO for \$19,842, Century Lane from Cty OO to Holland Lima Rd for \$29,632. The Board agreed to proceed with Horace Mann and Leynse Rds but to wait on Century Lane.

Fire Department updates/concerns: Heinen stated no updates at this time.

Compactor Site updates/concerns: The Board agreed to keep the fees for Hang Tag and Garbage Bags the same for year 2021 as was the prior.

Town Hall updates/concerns: Discussion was held as to opening up the Hall for renters. Heinen motioned to raise the rental fee to \$100 to cover Hall expenses. Motion seconded by Jens. All in favor – motion carried.

Constable Reports: Constable Scholten presented 2 reports: Hodell at HoraceMann Rd to pickup a trapped stray cat; Constable post during Menorial Day parade in Hingham.
Constable Tenpas(not present): #1390 - ~~Beerdink~~ **Beernink** vs. ~~Ardnt~~ **Arndt** for barking dog; #1391 – Schuh vs vehicle owner on Water St for abandoned vehicle; #1392 – Jensema vs Atkins for riding 4-wheeler in planted corn field.

Bosman motioned to approve the Treasurer’s Report and pay the bills, seconded by Jens.
Current Disbursements – **Checks #10588 - #10616** \$43,964.15 All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 10:15pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **July 12, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

A moment of silence was held in honor of Town Board Supervisor, Allen Price, who recently passed. Chairman Born praised all the service Supervisor Price provided to the Town and noted that he will be missed.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on July 9, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman C/T- Karen Pohl, Town Constable- Ralph Scholten, Lead Compactor Site Attendant – Sam Cook, Residents: Jay and Cindy Vanderweele, Susan Klujeske, John Redding, John Perronne, and Peter Frank Jr. Michael Lorenz

At Sam Cook's request for her wage and Lorenz employment issues to be moved up on the Agenda, Jens motioned to amend tonight's agenda to accommodate. Motion seconded by Bosman. All in favor – motion carried.

Bosman noticed 2 misspelled resident names under Constable reports which Pohl affirmed to correct as informed. Bosman motioned to approve the June 14, 2021 meeting minutes as amended. Motion seconded by Jens. All in favor - motion carried.

Sam Cook requested a **Lead Compactor Site Attendant** wage increase from \$17 to \$20 per hour as well as an increase for the other attendants. Bosman proposed a wage increase for Sam only. Jens voiced a request for 2 attendants to be working at Site during open hours – at least on Saturdays. Bosman motioned to approve a wage increase for Sam to \$20 per hour with the stipulation that 2 people are working at all times – at least on Saturdays thru Labor Day at which time the work schedule will be reevaluated.

Born acknowledged **Michael Lorenz** as interested in working at the Town Compactor Site and informed there will be a 60 day probation period. Heinen motioned, seconded by Bosman to approve Mike Lorenz as a **probationary Compactor Site attendant**. All in favor – motion carried.

Discussion was held as to filling the remainder term of former **Town Board Supervisor**, Allen Price, and Town Attorney Dirkse informed that a Town resident may be appointed by the Board to fill this position until the next Election. Born noted that **Jay Vanderweele** has been to every meeting and as he was present at tonight's meeting, he confirmed his interest in the position. Heinen moved to approve Jay Vanderweele to fill the remainder of Supervisor Price's term. Motion seconded by Jens. All in favor-motion carried.

Bosman stated that the Planning Commission voted unanimously to approve the **Conditional Use permit** of **Peter J Frank Jr.** At that meeting it was also discussed as to rezoning this parcel, and the smaller adjacent parcel recently acquired by November 2021, from M-1 to B-1 to allow a grocery store business. Mr. Frank was in attendance and submitted his rezone petition and payment to Clerk Pohl. Heinen motioned, seconded by Bosman, to approve the Conditional Use permit to Peter J Frank Jr. as presented. All in favor – motion carried.

Attorney Dirkse informed the Board that he had reviewed and discussed the proposed Zoning Ordinance Section 33 for **Accessory Dwelling Units(ADU's)** with Kevin Struck of UW Extension. Questions were asked as to what happens when a family member leaves and can an ADU be rented in addition to how to maintain owner occupancy for the main parcel dwelling. He continued stating that it appears to be like multi- family housing thus the zoning district should be changed to allow. Discussion continued as to the Deed restriction and permitting process. Attorney Dirkse commented that this ADU Ordinance may be suggested for more Urban areas and informed the Board that there is no requirement that the Town of Lima Board of Supervisors have to pass an Ordinance to allow ADU's. Since this issue was for discussion only – no motions were made.

John Perronne, Secretary of the **Hingham Sanitary District**, led discussions regarding the request to add 9 parcels with the 10th still in question to be annexed into the District. Perronne continued stating that all parcel owners have been informed and are in agreement to the addition. Attorney Dirkse confirmed that this request will require a Class 2 notification instead of Class 1 as indicated by the Sanitary District's attorney documents. Pohl announced that there is a Special Public Hearing charge of \$150 in which Jens motioned to waive. Heinen seconded the motion. Bosman was opposed. By majority vote, the motion was carried.

Born led discussion on broadband interest noting that **Bertram Communications** is asking for a letter of support from the Town by July 27th. Born informed that the Hingham area is best suited for fiber optic and that cables would be buried. Questions were asked as to the service cost, hook-up fees, taxes, etc. in which Born stated at this time Sheboygan County is taking the lead on this Broadband issue. Resident, Cindy Vanderweele, voiced her support of broadband. Jens motioned for the Clerk to send a support letter to Bertram stating that the township would be interested in increasing the Broadband. Motion seconded by Heinen. All in favor – motion carried.

Public Comment: John Redding questioned the recently approved Conditional Use permit to Harter's Fox Valley Disposal. Since Mr. Redding was not at the public hearing, he asked the Board and Attorney many questions regarding the current status of the site, site driveway access, neighboring property values, etc. After a lengthy discussion, Attorney Dirkse informed Mr. Redding that this issue is not on tonight's Agenda thus no action is required by the Board. Mr. Redding was informed the permit will be reviewed annually as stated on the permit unless a complaint is filed prior. Pohl provided Mr. Redding a copy of the permit and was advised to send a copy of the proposed site map that was presented by Harter's during the public hearing. Heinen mentioned a concern with status of Nicholson and adjacent property on STH 32.

Communications: Pohl informed of the next Sheboygan County Unit WTA meeting on July 16th at the Town of Lyndon. Pohl presented thank you letters from Adell Senior Center and Historical Research Center for the 2021 donations.

Heinen questioned the Operator license request of Paul Mauer. Pohl stated that there were no current open violations on any **Operators** requesting licensing. After brief discussion, Jens motioned, seconded by Bosman, to approve Ashley Burkman, Paul Mauer, and Sara Sconzert - all applicants for Kim's Five Corners LLC. All in favor – motion carried.

Town Road updates/concerns: Born presented a proposed construction map at Five Corners location which is a project scheduled for next year. Born noted that the Ourtown Road project is moving right on target and should be done by the end of the month. Born also stated that the size of the Cty Rd W bridge is still an issue with the Tenpas brothers.

Fire Department updates/concerns: Heinen stated that Al Price's position on the Advisory Board doesn't need to be replaced but it would be best to have 2 from Lima.

Compactor Site updates/concerns: None

Town Hall updates/concerns: Pohl mentioned that the rental documents have been updated on the town's website and that Caretaker, Karl Gabrielse, has been informed that the Hall is available for rent. Pohl stated she is not aware as to whether Karl has booked any rentals yet.

Constable Reports: None

Scholten informed the Board of many dead White Ash branches on lines and in right-of-way..

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10617 - #10635** \$90,779.69 All in favor – motion carried.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 10:35pm.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **August 9, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on August 3, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman C/T- Karen Pohl, Town Constable- Ralph Scholten, Resident: Jay Vanderweele

The agenda was approved on motion of Jens, supported by Bosman. All in favor- motion carried.

Bosman motioned to approve the July 12, 2021 meeting minutes as presented. Motion seconded by Jens. All in favor - motion carried.

Oath of Office was administered by Pohl to **Jay Vander Weele** as new appointed **Town Board Supervisor** fulfilling the remaining term of former Supervisor Allen Price thru April, 2022.

Public Comment: Jens and Constable Scholten informed the Board of dead ash trees along Camp Riversite between Cty W and the bridge – branches sited overhanging power lines.

Communications: Born received a resident complaint and request to reduce the speed limit in Gibbsville on County Road 32 from 45 to 35mph. Bosman noted that Sheboygan County can only lower State Highway speeds to 45mph. Born stated that a form needs to be filed by the Township and advised Pohl to file. Born also noted that County is looking into 'No thru trucks' signage for Ourtown Rd. Born informed that WTA Convention is in October at Wis. Dells and is interested in attending – no motion made at this time. Board advised Pohl to inquire as to WTA lobbying organization and to seek advice from Kevin Struck of UW Extension regarding updating the Town's Municipal Code of Ordinance Book. Bosman stated that Sheboygan County is at the next phase of Broadband internet with Bertram Communications. Heinen will research more about ARPA Loss Revenue Calculations. Pohl provided the Board with a projected loss revenue calc. thru 2024. Pohl added that the 1st half of ARPA funds were received and that the 1st report to the State is due October 31st. No motion made on ARPA fund disbursements at this time.

Pohl informed the Board that Waldo Oil was also contacted but a bid for the 2021-2022 winter heating season was not submitted to Lima. Heinen motioned, seconded by Bosman, to accept the only **LP Contract** received – **Co-Energy** for \$1.299 per gallon from Sept. 1 to April 30, 2022. All in favor – motion carried.

Town Road updates/concerns: Born informed the Board of estimated road construction expenses: Ourtown Road \$166K, Claver Ct – Lima's share \$53K, Horace Mann \$20K, Leynse \$20K, Riverview Dr \$60K. Board discussed the possibility of needing a loan to perform next year's Stoney Creek project. Born informed that the LRIP process will change next year.

Fire Department updates/concerns: Heinen informed of next Thursday's Fire Partners meeting. Jay Vander Weele will also represent Lima at this meeting with Heinen. Pohl read the Town of Sheboygan Falls e-mail requesting for the Lima Board to meet with Falls to discuss a new Emergency Services Agreement. Board advised Pohl to inform availability on Sept. 20th at 7:30pm at Sheb. Falls. Pohl advised to provide copy of current contract for Board at the next scheduled meeting.

Compactor Site updates/concerns: Pohl informed the Board that Waste Management is currently working to correct billing errors. Pohl added that Advanced Disposal current contract and sales exemption form was sent to Waste Management contact to assist. Pohl noted that there was no payout for services this month which was agreed by Waste Management billing dept. Pohl inquired with the Board on any updates to non-accepted items at the Site. Garden waste, brush, stumps, wood, and furniture are to be added on the website as non-accepted items.

Town Hall updates/concerns: The Board was in agreement to budget for a roof replacement next year. No motion made on this issue at this time. Vander Weele offered to fix the standing water problem in the Hall basement.

Constable Reports: Scholten – 2 reports: Assist Fire Dept. with trees down on Camp Riverside Rd; Resident notification in Hingham of County trimming trees in road right-of-way.
Tenpas: #1393 – Holshbach vs. Mamazza for discharging fireworks; #1394 – Babino vs. McGinnes for dog on property and for barking; Resident notification of tree trimming on Center St.; #1396 – Wolfert vs. Beerdink for dog on property; #1397 – Oppgenorth vs. Kuzma for barking dog.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen. Current Disbursements – **Checks #10636 - #10660** \$26,648.22 All in favor – motion carried.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 9:05pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **September, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on September 10, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman, Jay Vander Weele, C/T- Karen Pohl, Town Constable- Ralph Scholten, John Perronne, Phil Zastrow

The agenda was approved on motion of Jens, supported by Bosman. All in favor- motion carried.

Bosman motioned to approve the August 9, 2021 meeting minutes as presented. Motion seconded by Vander Weele. All in favor - motion carried.

Bosman advised the Board as to the recommended approval by the Planning Commission and concurred with their decision motioning the approval of the rezoning request of **Peter J Frank** on two newly acquired parcels located at **N3125 State Hwy 32 #59008098860 .23 ac** and vacant land **#59008098871 .04 ac** – both from **M-1 to B-1**. Motion seconded by Heinen. All in favor – motion carried.

Bosman informed the Board that the Planning Commission recommended to approve by unanimous vote the request made by the **Hingham Sanitary District** for a **Sixth addition**, by Exhibit, 10 parcels along County Road W to the District and to amend the District Boundaries. Bosman motioned to approve this request and seconded by Jens. All in favor – motion carried.

Public Comment: Vander Weele inquired if as being now a Town Supervisor if there would be a conflict of interest if he was also to continue performing the snow plowing service at the Town Hall. Pohl was advised to inquire with a WTA Attorney and report back at the next meeting.

Communications: Born informed the Board that he received an e-mail from Lima's Town Attorney in response to Dale & Louise Robson's Attorney's letter on the 'Tiny Home' that has now been placed on the Robson residence. Born continued stating that at this time, this issue is to be handled by the Town's Attorney. Pohl commented briefly on Badger Books, an electronic poll book system, developed by WEC and also a separate internet Domain that is being encouraged, but not yet required, .GOV domain. Pohl informed the Board that application period for 2022-23 LRIP program cycle opens in October and that the 1st report for ARPA expenditures is due by October 31st. Revenue loss calculations are to be confirmed and possibly be considered for this report. Brief discussion was had as to a possible loan yet this year and Pohl presented current loan rates offered by Oostburg State Bank.

Pohl informed the Board that Karl, Hall Caretaker, confirmed that the Hall was left in good condition after the **Town Hall rental** in August. Jens motioned, seconded by Vander Weele, to approve the full refund of security deposit to Stephanie Roberts. All in favor – motion carried.

Bosman motioned to approve the Kim's Five Corner Tavern **Operator License** request made by **Joanna Wolff**. Motion seconded by Heinen. All in favor – motion carried.

Board members agreed as to the importance of **WTA Convention** attendance and noted to allocate an amount in the Town Budget beginning 2022. Heinen motioned to reimburse Chairman Born the full amount of registration/fees to attend this Oct.10-12 WTA Convention and add this education to the Town's Budget. Motion seconded by Jens. Born abstained – rest of members all in favor – motion carried.

Board member briefly discussed and agreed as to the importance of joining the Wisconsin Town's Association Advocacy Council (**TAC**) **Ambassador Program** and noted to allocate an amount in the Town Budget beginning 2022. Heinen moved to approve, seconded by Jens, joining the TAC beginning Jan.2022 and this expense to the Town's Budget. All in favor – motion carried.

Pohl presented County e-mail communication as to the timeline for Lima to complete **Ward Redistricting** maps, etc. Brief discussion was had as to the necessity for Supervisor wards. Pohl informed that maps and materials will be presented to the Board at the next meeting for action.

Bosman made motion, seconded by Jens to approve the **2022 Open Book and Board of Review** schedule as follows: Open Book – June 13, 2022 from 3:00pm to 5:00pm & Board of Review – June 27, 2022 from 5:00pm to 7:00pm. All in favor – motion carried.

Pohl informed the Board that the Town's Building Inspector would like to add New Tower and Communication pedestal fees to the current **Town Fee Schedule**. More discussion and review will be had at the next meeting.

Pohl presented the **2021 Town Levy** worksheet noting Item #I may be a consideration to increase the Levy citing both increased costs to Fire Departments and Consumer Price Index as being key factors. The Levy and **2022 Draft Budget** will be reviewed and discussed at the next meeting.

After a brief review of a monthly timesheet drafted by the Clerk, Heinen moved to approve implementing **monthly time sheets** for Town hourly employees. Second made by Jens. All in favor – motion carried.

Michael Lorenz, nor Samantha Cook as Lead Site Attendant, was present to provide an update on performance during Lorenz's Probationary period. Hearing no complaints, Wander Weele motioned, seconded by Jens, to hire Lorenz as a **regular part-time employee** at the Town Compactor/Recycling Center.

Town Road updates/concerns: Born reported that all is going well on the Ourtown Road project. Born reported a concrete driveway issue when speaking of the River Edge Drive project. Born continued with next year's project on Stoney Creek, Whitetail, Horace Mann, Van Treeck Trail, and possibly Clearview. As stated during Communications, the Town may have to take out a loan yet this year due to rising Transportation costs.

Fire Department updates/concerns: The Board will be meeting with the Town of Sheboygan Falls Board on September 20th to discuss the Emergency Services Agreement that expires December 31, 2021. The Board affirmed their stance to treat all Fire Departments equally and to pay the same amount for services. Per the current Agreement, an increase to the Town of Sheboygan Falls was 2.5% and Lima Board believe this should stand. Heinen provided a background of the original Agreement understanding with Falls and what has transpired from that point with the Ambulance Service and Fire Dept. Vander Weele informed the Board that the Waldo Fire Department has a Fish Fry on October 1, 2021

Compactor Site updates/concerns: Pohl noted the conflict of Christmas Day and New Years Day at the Site. Heinen suggested having the Site open on the Friday prior. Pohl was advised to ask Sam to attend the next meeting to discuss. Heinen informed the Board that another order of clear bags may need to be ordered yet this year. Pohl was advised to contact the Vendor to inquire on cost then report back at the next meeting.

Town Hall updates/concerns: Pohl reported the AC/furnace problem that was reported by Sam. Pohl received a bill from Wensink Heating for cost not covered by warranty.

Constable Reports: Scholten – 1 report: Assist Fire Dept. with steer on Miley Rd
Tenpas: #1398 – Meyer vs. Vue for garbage dumping on property; #1399 – Cook vs. Prinsen for driving reckless at Compactor Site; #1400 – Constable vs. Jensema Farms for cattle on roadway.

Jens motioned to approve the Treasurer's Report and pay the bills, seconded by Bosman.
Current Disbursements – **Checks #10661 - #10684** \$196,166.63 All in favor – motion carried.

Motion made by Bosman, seconded by Jens, to adjourn the meeting at 9:45pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **October 4, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on October 1, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman, Jay Vander Weele, C/T- Karen Pohl, Town Constable- Ralph Scholten, Plan Commission members-Jon Buyze, Joel Mentink, Jerry Jens, Town Attorney-Oliver Bauer, Residents: Joel Dolfin, Louise Robson, Robyn Denning

The agenda was approved on motion of Jens, supported by Vander Weele. All in favor- motion carried.

Bosman motioned to approve the September 13, 2021 meeting minutes as presented. Motion seconded by Heinen. All in favor - motion carried.

Bosman motioned to concur with the Planning Commission recommendation to approve the **Mulder Revocable Trust** request to spit off and rezone .49 acres with existing cell tower at N3589 Altanta Road from A-1 to C-1 and parcel remnant of 8.94 farmland acres to remain A-1 and 10.57 farmland acres to remain A-PR. Seconded by Jens. All in favor-motion carried.

Chairman Born briefly explained to attendees when and how this 'Tiny Home' (now called an **Recreational Vehicle (RV)**) issue first was presented to Town of Lima. Town Attorney Bauer presented to the Board a Recreational Vehicle Agreement for property at N4024 STH32 that he drafted and provided to the Attorney representing **Dale & Louise Robson**. Bauer commented that classifying this Tiny Home(on Wheels), as a Home classification is not allowed per Lima Zoning Ordinance as 2 homes are not allowed on one tax parcel, thus an RV Agreement with the Robson's was drafted to avoid going to Court. Bauer continued by saying that Lima's zoning Ordinance contains an RV definition but no existing Ordinance for such recreational vehicles. After review and discussion of the Agreement, Board members agreed that the wheels must stay on, that a fire number must be obtained, be registered as an RV with the WI DMV, and that it must be removed after 2 years. Robyn Denning noted that she is in process of registering her RV stating the DMV is currently 4-6 weeks behind. It was also suggested to change this Agreement to a Special Use Permit/Agreement to convey that this issue is due to a hardship. Vander Weele motioned Attorney Bauer to make the necessary revisions and present to Robson's Attorney. Second made by Bosman. All in favor – motion carried. Jens motioned, seconded by Vander Weele to table this issue for more discussion at the next meeting. All in favor – motion carried.

Bosman briefly explained Ward Boundaries and Supervisory Districts at the County Level. As population changes, the County can Amend the boundaries. Pohl informed the Board that County did not make any changes to District Boundaries and the 4 current Lima ward boundaries

remain unchanged as well. Bosman moved to Adopt **Ordinance No.1-21 – Lima ward plan**. Seconded by Heinen. All in favor – motion carried.

Public Comment: Supervisor Jens reported being asked by a resident whether solar farms require rezoning which Born commented maybe, that it depends on amount of acreage involved. Residents raised concerns of speeding by ball diamond on County Road I in Hingham.

Heinen reported having over 1 years worth of yellow garbage bags and at best 3 months worth of clear recycling bags. Bosman motioned to approve the Muphy Packaging Quote for 150 cases at 36.10/case totaling \$5,415.00. After discussions of rising costs, Heinen motioned to increase the resident cost from \$25.00 to \$40.00/case for **clear bags** beginning Jan.1, 2022. Seconded by Bosman. All in favor – motion carried. Bosman moved, seconded by Jens to increase the resident cost from \$125.00 to \$150.00 for **Hang Tag permits** next year (Aug.1 2023 exp). All in favor – motion carried.

Other Compactor Site updates/concerns: Pohl informed the Board when the Port-a-Potty was pumped last on May 5th this year – according to East Central Pumping. Board questioned as to who allowed gate entrance at that time. Cook reported on the potty's present condition and current use. Heinen questioned leasing better facilities. Pohl was advised to check into leasing companies and report back at next meeting. No motion made on this issue at this time.

Vander Weele presented a quote for **2021-2022 Snow Removal** services at the Town of Lima Hall at \$60 per hour. Bosman moved to approve this quote as presented, seconded by Heinen. All in favor – motion carried.

Other Town Hall updates/concerns: Gabrielse says that Hall has been rented with the 4-H group now holding meetings again monthly.

Communications: Pohl informed the Board that the 1st ARPA project and expenditure report has been changed from October 31, 2021 to April 30, 2022. LRIP applications are due October 15, 2021 with eligible allocation to Lima of \$12,402.19.

Bosman moved to approve the 3 year extension of the **Emergency Services Agreement** with the Town of Falls as presented. Seconded by Jens. All in favor – motion carried.

Heinen moved to approve a 4 year extension of the Oostburg Fire Partners – **Oostburg Firehouse Lease** as presented. Seconded by Vander Weele. All in favor – motion carried. Pohl was advised to add a line item for EMR annual payment in 2022 budget.

Discussion and review of the **Town Fee Schedule** continued from the last meeting and the price increase of Clear Bags and Hang Tags approved tonight will be reflected in this schedule.

2021 Town Levy worksheet was discussed and Heinen will address Item #I with the Fire Partner regarding a Resolution to increase the Levy due to increased costs to Fire Departments and the raised Consumer Price Index. Born led discussion of the **2022 proposed Budget** presented by Pohl and the Board suggested the following changes to Expenses: General Government - Legal increased from \$4k to \$10k; Public Works–Road Improvement/Betterments increased from \$375k to \$400k; Sanitation – Garbage Bags(Clear) increased from \$0 to \$5,500. Pohl informed that she is still expecting some Revenue reports from State and County and will add to the Budget when received. A Public Hearing will take place on November 8, 2020 at

7:00P.M. at the Lima Town Hall. Budget figures may be amended and/or adopted following the Public Hearing.

Heinen motioned, seconded by Bosman, to approve a **2021 Tax Collector Bond** for the 2021-2022 Tax collection season. All in favor – motion carried.

Town Road updates/concerns: Born reported that Ourtown Road is basically done. Born continued stating that he received calls from 6 residents requesting dirt on shoulder of River Edge Dr instead of gravel – residents informed Lima not responsible to seed.

Fire Department updates/concerns: None

Constable Reports: **Scholten** – 1 report: Kolberg vs. Kastens for chickens on property.

Heinen motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10685 - #10712** \$167,542.40 All in favor – motion carried.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 10.25pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **Budget Hearing and regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **November 8, 2021**, at Lima Town Hall.

Born called tonight's meeting to order at 7:00 P.M

Born led the Pledge of Allegiance.

Pohl confirmed that the Notice of the Public Hearing regarding the budget and the special meeting of the electors was posted on October 20, 2021 at the Town Hall, Town website, Hingham Post Office, and Gibbsville Cheese Factory. The Public Hearing notice for this meeting was published Oct.22 and Oct 29, 2021 in the Plymouth Review and posted on Oct.18th at the Town Hall and Town website. The Agenda for this meeting was posted at the Town Hall, and on Lima's website on November 4, 2021.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors: Alan Bosman, James Heinen, W. Thomas Jens, Jay Vander Weele, Clerk/ Treasurer Karen Pohl, Town Constable Ralph Scholten, Steve Oppeneer, Scott Dedlow, Louise Robson, Dale Robson, David Witte, Robert DeGroff.

Born requested a motion to amend tonight's Agenda to allow Waldo Fire Chief, Tyler Collins, to speak immediately after the Budget Hearing. Heinen motioned to amend the Agenda as requested, seconded by Vander Weele. All in favor – motion carried.

Chairman Born called the public hearing regarding the **2022 Proposed Budget** to order at 7:10 P.M. The Board performed a line-by-line review of the proposed budget figures as posted and no changes were recommended. Town residents that were present had no questions or concerns with the budget. There was some inquiry regarding the Hingham Dry Hydrant, Insurance coverage for the Hingham Mill Pond, and a possible 2022 bank loan in which no action was taken. Chairman Born closed the budget hearing at 7:35 P.M.

On motion of Jens, seconded by Bosman, to approve the **2022 Sheboygan County Sales Tax Revenue Sharing Agreement** for \$43,145. Motion was made by Heinen, seconded by Vander Weele, to approve the **2022 Highway Expenditures** not to exceed \$570,000. Bosman moved, seconded by Jens, to approve **Resolution 1-2021 Fee Schedule** – effective January 1, 2022. **Resolution 11.8-2021** to adopt the **2021 Tax Levy** of \$348,392 was approved on motion of Heinen with support of Jens. This tax levy conforms to the maximum limit mandated by the state. Motion was made by Heinen to approve the **2022 Budget** as presented. Motion was seconded by Vander Weele. All motions carried unanimously.

The regular monthly meeting of the Town Board continued at 7:50 P.M.

Waldo Fire Department Chief, Tyler Collins, provided the Board with an annual update of services provided by his department and the difficulties during the COVID-19 pandemic. Collins added that there were necessary purchases his Department made and noted potential future needs. After further discussion as to the needs in the township, Board members thanked Collins and his department for their service.

Public Hearing: Steve Oppeneer of the Hingham Mill Pond Sanitary District explained to the Board why it is necessary to change the boundary lines in this District adding that this change would eliminate potentially 2 real estate tax bills for individuals residing within. Referencing to maps provided by the Sheboygan County Treasurer's office, Oppeneer commented that the goal is to not have 2 taxing districts. Jens motioned to approve the District's request to add/remove certain territories/parcels to correct or clarify the boundaries and approve the Order to **Amend the Hingham Mill Pond Sanitary District Boundaries** as presented. Seconded by Vander Weele. All in favor – motion carried.

Bosman made the motion, seconded by Jens, to approve the Town Board meeting minutes of October 4, 2021. All in favor – motion carried.

Bosman moved to approve the request by **Michael & Ellen Schleicher** to split off and rezone parts of their parcel #59008095160 of 29.36 acres on Country Road V which concurs with the Planning Commission's unanimous approval. As presented - .030 acres intended to be sold to Haen ETAL and rezoned from A-2 to A-5; intended to be sold to Todd Gantner - .033 acres rezoned from A-2 to A-3 and .054 acres rezoned from A-2 to A-5. Motion seconded by Heinen. All in favor – motion carried.

Bosman moved to approve the request by **Haen ETAL** to split off and rezone .022 acres from parcel #59008095230 – N3730 Van Treeck Trail with intent to sell to Michael & Ellen Schleicher to be rezoned from A-5 to A-2. Motion seconded by Heinen. All in favor – motion carried.

Public Comment: None

Communications: Pohl read communication received from the State of Wisconsin on a 2020 Election Audit citing 5 areas showing inconsistent procedures followed by some Election Official and Municipal Clerks throughout the State. Wisconsin municipalities at fault were not listed within this Audit report.

Born briefly explained the **Land Acquisition Settlement** offer made by Sheboygan County and after a brief discussion, Bosman moved to approve the Settlement offer as presented of .0498 acres to be purchased by County for \$4,735. Seconded by Heinen. All in favor – motion carried.

Heinen motioned, seconded by Vander Weele, to approve the Sheboygan County Sheriff's Department **2022 Joint Powers Agreement** as presented. All in favor – motion carried.

Pohl informed the board of a 2019 **Election Official wage** survey performed in Sheboygan County noting a range at that time of \$8-11/hr for pollworkers and \$11-13.50 for Chief Inspectors. Pohl commented that Lima election officials since 2013 earn \$9/hr for pollworkers and \$11/hr for Chiefs. Bosman motioned to approve a wage increase for pollworkers at \$10/hr and for Chief Inspectors at \$13/hr with no change to the \$5 meal allowance for all day workers. Motion was seconded by Vander Weele. All in favor – motion carried.

The **American Rescue Plan Act (ARPA)** was discussed and water/sewer infrastructure, Broadband, and Revenue Loss were noted as eligible uses for funds received under this Act. Born noted that expenditures will need to be reviewed and approved by the Board. No motion was made on this issue at this time.

Born asked residents, **Dale & Louise Robson**, is there were questions about the Special Use Permit that was approved by the Board at a Special Town meeting held on Nov.3rd. This permit allows the Robson's to use a Recreational Vehicle (Tiny Home) as a temporary residence on their property located at N4024 State Road 32. As no further action was required, the Robson's signed the Permit in the presence of the Town Board.

Pohl referred to the current **2022 Personal Property Assessment Roll** presented by Town Assessor, Associated Appraisals, asking the Board to review and advise as to any changes. Pohl was advised to inquire on businesses not currently on this Roll. No motion needed on this issue.

Town Road updates/concerns: Born reported that \$12,000 has been allotted thru TRIP funds and that Lima has 2 years to use. Born noted Horace Mann, Van Treeck, and Clearview are potential roads needing work in 2022.

Fire Department updates/concerns: None

Compactor Site updates/concerns: Heinen informed the Board as to receiving the shipment of Clear Bags. Heinen also provided an update on current Yellow Bag supply. Pohl received estimates from 2 companies who rent/lease portable toilets. As Sam Cook, Lead Site Attendant, was not present this issue was tabled to the next meeting for discussion and possible action.

Town Hall updates/concerns: It was noted that the Hall roof needs replacement and that estimates will need to be obtained.

Constable Reports: **Tenpas** - #1401 – Sohre for EMS call; #1402 – Water St properties for Loud noise complain; #1403 – Holshbach vs. Mamazza III for burning tires on property; #1404 County Hwy vs. Claerbout for hay bale in Town ROW.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10713 - #10738** \$198,059.28 All in favor – motion carried.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 9:10pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **December 13, 2021**, at Lima Town Hall.

Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance.

Pohl confirmed that the Agenda for the regular Town meeting was posted on December 7, 2021 at the Town of Lima Hall and on the Town's website.

The following members of the Town Board were in attendance: Chairman Charles Born, Supervisors- James Heinen, W. Thomas Jens, Alan Bosman, Jay Vander Weele, C/T- Karen Pohl, Town Constable- Ralph Scholten, Lead Site Attendant – Sam Cook, Residents: Ken TeBeest, Teresa Beardsley, Jon Hesketh.

The agenda was approved on motion of Jens, supported by Heinen. All in favor- motion carried.

Bosman motioned to approve the November 8, 2021 meeting minutes as presented. Motion seconded by Vander Weele. All in favor - motion carried.

Gibbsville Sanitary District Rep., Ken TeBeest, referred to presented estimates of future projects in the district stating that ½ expenses have been currently paid on a project in progress. TeBeest continued to inform the Board of the necessary improvements needed to be in compliance with the State. **Hingham Sanitary District Rep.**, Teresa Beardsley, explained to the Board all the projects needed in Hingham and with the **Onion River Wastewater Comm.** Chairman Born, commented to both Reps. that Lima will take into consideration the needs of the Districts adding that Broadband and Revenue Loss calculations are also being discussed. Bosman added that the Districts should contact the Town Clerk in 6 months for an update on ARPA since Lima has been advised not to issue funding at this time due to frequently changing rules. No motion made on this issue at this time.

Public Comment: None

Bosman motioned to approve the quote for a new portable toilet for the **Town's Compactor site** - from Maynards. Seconded by Jens. All in favor – motion carried.

Other Compactor Site updates/concerns: Sam Cook informed the Board of the lack of work performance with present Site Attendant, Mike Lorenz. After brief discussion, Cook was advised to discuss this issue with Lorenz and as being the Lead Attendant to take necessary steps to resolve the problem. Cook was also advised to hire another attendant if needed. Jens commented that a prior meeting discussions advised 2 attendants working at all times.

The Board discussed the Town's finances and next year's projected road projects determining that a \$150k Bank loan may be necessary vs. \$100k as Paul Kuplic, Sr.VP of **Oostburg State Bank** presented. Pohl was advised to contact Kuplic to confirm terms as presented. Heinen motioned to approve a fixed 5 year \$150,000 loan at 3.7% amortized over 10 years beginning Jan.2022. Motion seconded by Jens. All in favor – motion carried.

Communications: None

Pohl informed the Board of the passing of Clarence Thiel, one of Lima's Election Officials. Heinen noted that more poll workers should become Certified Chiefs due to the present age of Lima's current Chiefs. Pohl agreed to encourage more poll workers to train for Certification. Vander Weele motioned, seconded by Bosman, to approve the **Election Official List** for term Jan 2022-Dec.2023 – as presented. All in favor – motion carried.

Heined moved to approve the **Hall Rental Refunds** for months October and November to Pickering, Back, Jens, and Walsh. Seconded by Jens. All in favor – motion carried.

Born informed members of his attendance at a meeting on **Emerald Ash Borer Management**. After a brief discussion, Born was advised to have a representative attend the next meeting to discuss a possible management plan in Lima.

Heinen motioned, seconded by Vander Weele, to approve Board registration and attendance to the April 2, 2022 **District meeting** held in Manitowoc. All in favor – motion approved.

Town Road updates/concerns: Born mentioned Pohl sent out letters to residents on River Edge Dr. to remove road markers in road right-of-way. Board agreed as to policy that gravel only to be used along shoulders. Born provided an update on use of approx. \$13k TRIP funds.

Fire Department updates/concerns: Vander Weele informed will assist Waldo Fire Dept. for another year.

Town Hall updates/concerns: Born stated an estimate has been presented by Irish Roofing for \$27k to replace the Town Hall roof. Board agreed to obtain another estimate for comparison. No motion made at this time.

Constable Reports: **Tenpas** - #1405 – Town Board vs. Adkins for an RV trailer stored in barn #1406 – Town Board vs. Res.on River Edge Dr. for road markers placed in road ROW. **Scholten** – 2 reports: Holzbach vs. res.on Cty KW for burning tires at night; Bavinuh vs. McGinnis for dog barking

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10739 - #10768** \$79,881.38 All in favor – motion carried.

Motion made by Jens, seconded by Heinen, to adjourn the meeting at 9:25pm. All in favor – motion carried.

Submitted by - Karen Pohl, Clerk/Treasurer