

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **October 12, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on October 9, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constable –Ralph Scholten, Building Inspector – Mike Larsen , Residents – Jay Vanderweele, John Dumez, Mike & Peggy Hahn, Tyler & Emily LeRoy, Louise Robson. Other - Robyn Denning

Price moved to approve the September 14, 2020 meeting minutes, seconded by Bosman. All in favor - motion carried.

Bosman stated that the Hahn's were also present at the last Plan Commission meeting regarding the noise from logging equipment used by new owner of property at County Road M, Michael **Proefrock** and a Conditional Use permit was suggested by the Commission as well as recommended to approve this zoning change as required for Farmland Preservation. Born noted that according to Michael, there will be no processing, will avoid working on Sundays, and will limit extensive work. Bosman moved to approve the zoning change of **parcel #59008092181** of 12.77 farmland acres from **A-2 to A-PR**. Second made by Jens. All in favor – motion carried.

Bosman informed the Board that the Plan Commission recommended to approve this zoning change for the **Jay Wimmer** property at Sumac Road as noted on tonight's Agenda per Farmland Preservation requirement. Bosman moved to approve the zoning change of **parcel #59008092353** of 11.48 farmland acres **and parcel #5900809260** of 18.86 farmland acres from **A-2 to A-PR**. Second made by Price. All in favor – motion carried.

Robyn Denning informed the Board of her request to place a **Tiny Home on Wheels (THOW)** on her mother - Louis Robson's property. With the understanding that she is unable to place her home on a parcel currently with a residence, Denning would like the Board to allow placement of her tiny home on Robson's adjacent parcel for approx. 2 years. Born commented that Lima would need to pass a new ordinance for a temporary system, that Lima does not have a proper zoning for this and that currently doesn't allow mobile homes. Born questioned Septic, taxation, and winterization. Bosman advised Denning to keep working with Sheboygan County. No motion made on this issue.

Bosman moved to Amend tonight's Agenda to discuss Election Grant issue at this time. Second made by Jens – all in favor. John Dumez of the Oostburg Fire Dept addressed the Board asking if Oostburg Fire Dept. may use some of Lima's '**Routes to Recovery' Federal Grant** funds for COVID-19 related expenditures since Lima owns 25% of the Dept. Pohl was informed that as part owner of a Fire Dept., Lima would be allowed Town funding for these qualified expenses under the CARES Act. Bosman motioned, seconded by Price, to approve up to \$5,000 of 'R to

R' Grant funds to the Oostburg Fire Partners. All in favor – motion carried. John was advised to submit a detailed Expense list to the Town Clerk by Nov.6<sup>th</sup>. More discussion followed on remaining grant funding uses such as Drop box, PPE's, HVAC. Price mentioned purchasing better furnace filters to protect against the virus. Heinen moved for Price to purchase and upgrade filters for both furnace units at the Town Hall. Second made by Jens. All in favor – motion carried. Price was advised to submit his expense to the Town Clerk by Nov. 6<sup>th</sup>. Pohl also informed the Board of another COVID-19 Grant available by the Center for Technology and Civic Life. Pohl explained that as with the WEC Grant, this Grant is based on the number of registered voters with the minimum amount of the Grant as being \$5,000. Pohl was advised to apply prior to Oct.15<sup>th</sup> deadline.

**Public Comment:** **Tyler LeRoy** informed the Board that he currently rents out his house on weekends and that he and his family stay with in-laws during these times. LeRoy commented that W2560 County Road OO in Oostburg is his primary residence but has it listed as a **Vacation Rental by Owner (VRBO)**. LeRoy explained that although similar to a Bed & Breakfast (Airbnb), VRBO's do not provide a service. Bosman noted that this is happening all over the County and that it was discussed at the last Plan Commission that a Conditional Use permit may be needed. Heinen asked that Lima should check with Kevin Struck of UW Extension on this issue and if a Conditional Use permit may be right to have. Pohl will contact Struck.

**Communications:** Born informed the Board that the Onion River Solar project will be discussed on Oct.21<sup>st</sup> at Solar farm in Holland. Born mentioned that Constable Brian Tenpas is still recovering from having COVID-19. Building Inspector, Mike Larsen, discussed with the Board of Sewer permitting prior to new home construction. Larsen continued stating that the Hingham Sanitary District was not made aware of a new home currently being constructed within their District. Larsen noted that he directs residents/contractors to obtain a Sanitary permit through Sheboygan County prior to new home construction. Lima was directed by the District to add 'Sanitary District permit' to the Town's website for new construction – checklist. Pohl will make the change. Pohl provided an update on the upcoming Nov. 3<sup>rd</sup> Election that 581 Absentee ballots have been mailed and 281 currently returned. As of today, Lima has 2,023 registered voters. Pohl continued with census population for Lima as of Jan.1, 2020 is 2,965 with 2,232 estimated to be voting age. Pohl also noted that the WTA meeting scheduled for Oct.16<sup>th</sup> has been cancelled. Born provided an update on the Ridgewood Drive drainage issue noting that the Developer should be at fault here and not the Town of Lima.

Bosman made the motion, seconded by Jens, to approve the **2021 Sheboygan County Sales Tax Revenue Sharing Agreement**. All in favor – motion carried.

Heinen made the motion, seconded by Bosman, to approve the request for \$1,000 donation for 2021 by **Adell First Responders**.

Heinen motioned to approve the **2021 schedule for Open Book** – June 14, 2021 from 3pm-5pm; **Board of Review** – June 28, 2021 from 5pm to 7pm. Seconded by Price. All in favor- motion carried.

Board review and discussion was had on the Town of Lima current **Fee Schedule** (Resolution 1 of 2019) and Pohl provided data collected on area municipal fees for Petitions and permits. The Board decided to increase petition fees by \$25 and to increase the building permit for a roof by

\$10. Building inspector, Mike Larsen, addressed the need to increase the Building permit tier for Cost of Construction requesting that the fee beginning at \$1k to be increased from \$35 to \$45 and the Board agreed. Pohl will present the modified Fee Schedule for approval by Resolution and Ordinance to increase Cost of Construction by Ordinance at the next scheduled Board meeting. Pohl noted that the **2020 Tax levy worksheet** reflects the rescinded tax for residents that Lima refunded earlier in the year for Sanitary District corrections made by Sheboygan County. Jens commented that Lima paid off the Oostburg State Bank loan and noted that this lowered the Levy amount. Born led discussion of the **2021 proposed Budget** beginning with the Town Clerk/Treasurer raise request. Following discussion, the Board agreed on motion of Bosman with support of Heinen to raise her salary to \$43,000 which was the prior Clerk/Treasurer's salary in 2017. Motion carried. A Public Hearing will take place on November 9, 2020 at 7:00P.M. at the Lima Town Hall. Budget figures may be amended and/or adopted following the Public Hearing.

Heinen moved to approve the **2020 Tax Collector Bond** for the Town Clerk/Treasurer for 2020-2021 Tax collection as presented. Seconded by Bosman. All in favor – motion carried.

**Town Road updates/concerns:** Born noted that the utilities on Ourtown Road should be completed by December, Cable TV company has new wires up, and that he is still working with the Telephone Company. Born addressed issues with Claver Court, Stoney Creek and Faas Road

**Fire Dept. updates/concerns:** No updates at this time.

**Compactor Site updates/concerns:** Price noted that all the electrical work is done and that the new heater has been installed.

**Town Hall updates/concerns:** The steps at the front entrance will need carpet repair and possible board replacement. Board discussed removing the carpet and painting the steps. Born will contact someone to address the issue.

**Constable Reports:** Constable Brian Tenpas still recovering from Coronavirus so Ralph Scholten will be lead Constable until Brian returns. **Scholten Reports:** Oct. 1 – Born vs. Hacker resident issue - Motor home parked along property. Scholten asked the Board for 2 additional radio upgrades and added necessity of the upgrades due to public health, etc. which qualify under the parameters of Federal Grant funding. Heinen motioned, seconded by Jens, to use Grant funding to purchase 2 more radio upgrades along with submission of prior bill for last 2 radio upgrades. All in favor – motion carried.

Jens motioned to approve the Treasurer's Report and pay the bills, seconded by Bosman. Current Disbursements – **Checks #10212 - #10241** \$69,775.04. All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 10:30P.M.  
Submitted by - Karen Pohl, Clerk/Treasurer