

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **March 9, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on March 5, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constable - Ralph Scholten, Building Inspector - Mike Larsen, Certified Dwelling Inspector - Jack VanDerWeele

The agenda was approved on motion of Price, supported by Bosman. All in favor-motion carried.

Bosman moved to approve the February 10, 2020 meeting minutes, seconded by Jens. All in favor - motion carried.

Sheriff's Department Report: No representative present.

Michael Schleicher presented to the Board a Plat of Survey they had just received from Land Surveyor, Ed Harvey. Bosman moved to concur with the Planning Commission recommendation to approve a split and **rezone 1 acre from A-1 to B-2** with the remaining of 24.32 acres of parcel #59008097810 to remain A-1/A-2 zoning. Second made by Jens. All in favor – motion carried.

Pohl asked that the Board confirm the hours of operation as a provision for Conditional Use permit request made by **Julio Estrada and Tania Parra**, owners of parcel #59008099266 located at **N2978 State Rd 32**. Bosman noted that Estrada is parking work trucks and is leaving early in the morning. Provision of 5:00am to 9:00pm with no testing &/or test driving of vehicles past 9:00pm. Bosman moved to concur with the Planning Commission recommendation to approve this **Conditional Use permit** for vehicle parking/storage and existing building use for a mechanics hobby as presented. Second made by Jens. All in favor-motion carried.

Public Comment: Resident, Michael Koepke, questioned Pohl about an inaccurate RE tax receipt that he was sent from the Town of Lima. Pohl reviewed the receipt that he presented and noted that the receipt was from 2018 and not 2019. Pohl presented Koepke with his 2019 tax receipt confirming that his RE taxes were accurately receipted and paid in full for the year.

Communications: Born informed the Board that he received a phone call from a resident in Hingham wanting to raise 3 chickens. It was noted by the Board that there is no Ordinance in place at this location. Born also stated that he had given an 'OK' for the Hingham Athletic Association to display fireworks during July 30 to August 2, 2020. Pohl presented an e-mail communication from Al Lammers on questions on annexation of property owned in Hingham. Pohl added that Lammers is just researching at this time. Pohl presented an e-mail communication from Jackie Fritsch on the accumulation of vehicles located at W4258 County Road U. Constable Scholten and Chairman Born will research this issue.

The Board discussed **Town Inspector Contracts** and inquired with attendees, Larsen and VanDerWeele, as to the current status of their positions. There were no questions or concerns and all contracts terms presented by Pohl were noted as unchanged from the previous year. Jens moved, seconded by Price, to approve **Michael Larsen** as Building Inspector
Bosman moved, seconded by Jens, to approve **Brett Reichardt** as Plumbing Inspector
Price moved, seconded by Bosman, to approve **David Dulmes** as Electrical Inspector
Heinen moved, seconded by Jens, to approve **Jack VanDerWeele** as Certified Dwelling Inspector. All in favor – all motions carried.

The Town Audit Engagement letter with **Corson, Peterson & Hamann S.C.** was reviewed by the Board. Bosman inquired if the cost for services have increased. Pohl replied that the Town Auditor, Paul Corson, did not increase his fee to the Town of Lima this year. Bosman moved, seconded by Heinen, to approve the letter as presented. All in favor – motion carried.

The Board reviewed and briefly discussed the new contract for maintenance assessment services with **Associated Appraisal Consultants, Inc.** for another 3 yr term Jan.1, 2021 to Dec.31, 2023. Bosman made a motion to approve the new contract as presented and second made by Jens. All in favor - motion carried.

Jens motioned, seconded by Price, to approved the use of the Town Hall parking lot and restrooms to the Salvation Army for their **Salvation Ride** on July 11, 2020 from 8am to 2pm. All in favor – motion carried.

Town Road updates/concerns: Born announced that the Town of Lima was not selected to receive and MLS funding for the Ourtown Road project scheduled for this year. Born added that Lima will still proceed with the project as planned. Born also noted Horace Mann and Faas Rd chip-sealing projects.

Fire Dept. updates/concerns: Heinen informed the Board that the next Fire Partner's meeting is scheduled for April 18th.

Compactor Site updates/concerns: Heinen commented on the gravel condition at the site and Jens inquired about the brush pile to be burnt come Spring. Pohl noted a conversation with Mike Thun of Advanced Disposal about a change in the handling of Recyclables at the site. Thun will schedule a Board appearance sometime soon to discuss this recycling concern.

Town Hall updates/concerns: Pohl commented on the current condition of the Town Hall refrigerator and inquired on replacement. Born advised Price to research the cost of energy efficient refrigerators and report back at the next meeting.

Constable Reports: Scholten informed the Board that Constable Tenpas is on vacation. Scholten did not have any reports to present.

Heinen motioned to approve the Treasurer's Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #9974 - #9982** \$1,015,535.80 February Settlement
Checks #9983 - #10015 \$41,237.10. All in favor – motion carried.
Motion made by Bosman, seconded by Jens, to adjourn the meeting at 9:37 P.M.
Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **April 13, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on April 9, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constables – Brian Tenpas & Ralph Scholten, Compactor Site Supervisor-Samantha Cook, Residents – Robert Blevons, Kurt Fleisner

The agenda was approved on motion of Jens, supported by Bosman. All in favor-motion carried.

Bosman moved to approve the March 9, 2020 meeting minutes, seconded by Price. All in favor - motion carried.

Sheriff's Department Report: No representative present.

Re-elected Town Board Supervisors, James Heinen and Allen Price, were sworn in for another 2-year term beginning on April 13, 2020. Pohl administered Oath of Office to both Supervisors.

Public Comment:

Town Resident, **Kurt Fleisner**, filed a public nuisance complaint on 3 neighboring properties to his residence at N4686 County Rd I. Fleisner informed the Board that out every window in his house, he sees junk, trash, unlicensed vehicles, and weeds where there should be grass lawns. Constable Tenpas confirmed Fleisner's complaint of the 3 properties and did present pictures on the Roerdink property where complaints have been filed in the past. Jens noted that the Conditional Use permit for the Roerdink property at N4671 Steven St. is no longer valid due to a dissolved partnership so a new CU permit needs to be in place. In a prior attempt to request Roerdink to petition for a new Conditional Use permit, Clerk files show an unclaimed certified letter dated Dec.14,2018 . The Board advised Pohl to seek legal counsel for advice and possible Sheriff Dept. intervention. Pohl was also advised to send letters to Brad Woveras at N4671 Steven St. and Stan Schielke at N4620 State Rd 32 for violation of the Town Ordinances No 5.05 & No.5.01.

Town resident, **Robert Blevons**, addressed the Board by advice of the Town of Lima Building inspector to discuss a carport he is in the process of adding on his property. After lengthy discussion, the Board advised an extension on his current garage so that he complies with the Town of Lima Zoning Ordinance. Blevons agreed to pay building permit fees since his final project will exceed \$1,000. Blevons was advised to discuss permitting process with Town Building Inspector, Mike Larsen and pay the appropriate fees.

Communications: Pohl received a resident request for Town Board minutes to be viewed on the Town's website. The Board agreed for minutes to be placed on website only after the Town Board approves at their meeting the month following. Pohl provided an updated list of delinquent dog licensing to the Town Constables and informed the Board 123 dogs yet to be collected. Born commented that many residents are unable to set appointments with Veterinarians due to the COVID-19 pandemic. Board decided to waive late fees for these affected residents until June 1st.

Pohl informed all in attendance of Lima's **Election** on **April 7th**/April 13th Board of Canvass results. Jens added receiving many positive comments about the '**Drive-thru**' voting process held at the Town Hall on the 7th. Pohl noted that 400 residents came on election day and there were no incidents, traffic back-ups and 'No rain' so the 'Drive-thru' was a huge success. Pohl gave thanks to the Board for their support and to Jay Vanderweele, Town Constables, Sam Cook, and a great group of volunteers that helped on the day. Heinen moved, seconded by Price, for the Town of Lima to reimburse all expenses incurred for the April 7th election. All in favor – motion carried.

Discussion was held between the Board and Constables of the necessity of upgrading both **Town Constable radios**. Bosman moved to approve one radio upgrade, seconded by Price. All in favor – motion carried. Request was made to Tenpas for Sheriff Roesler to attend the next meeting to discuss the need for a second radio upgrade.

Pohl informed the Board that the Town's Annual meeting will need to be changed as advised by WTA. Per the 2020 calendar, the earliest day to hold this meeting is April 21st. Jens motioned to change the **Town's Annual meeting** from April 16th to April 23rd at 7:30pm. Second made by Price. All in favor – motion carried.

Jens motioned, seconded by Bosman, to approve the 2020 lawn maintenance contract with **Sertich Landscape Services, LLC** as presented. All in favor – motion carried.

Board decided that **Spring Road inspections** can still safely be performed by the Board members at this time and dates were set for this coming Thursday and Friday at 1:00 pm.

Town Road updates/concerns: Born announced that Whitetail road has been damaged due to those hauling topsoil and will need patching. Born talked to Utility Co. for the Ourtown Road Betterment project and Pohl confirmed sending notification letters to all residents living on Ourtown Rd. Born informed, and presented quotes by Scott Construction some chip seal projects to be performed on Faas, Sumac, Wilson-Lima, and Horace Mann roads. Bosman motioned, seconded by Price, to accept the **\$80,918 quote** to improve Horace Mann Rd from County Rd V to Hesselinks prop. – 5400 ft. Jens motioned, seconded by Heinen, to accept the **\$24,567 quote** to improve Wilson Lima Rd from Sunset to Horace Mann. All in favor – both motions carried.

Pohl informed receiving a resident inquiry as to why Camp Riversite Rd has not been center-lined. After brief discussion on this request, no motion was made to center-line this road.

Fire Dept. updates/concerns: Heinen informed the Board that the April Fire Partner's meeting was cancelled. No other fire dept. updates at this time.

Compactor Site updates/concerns: Cook informed the Board of change in procedure at the Dump – to comply with Gov. Evers ‘Safer At Home’ ruling. Cook added that not many residents are happy with the ‘1 person at a time’ procedure in place. Board determined to burn the brush pile in May.

Town Hall updates/concerns: Born commented that during the last septic pump, Den-Bec Septic noted that water was above the Risers. Born added that he will address the issue with Damon Huibregtse.

Constable Reports: Tenpas: #1355- Town Board vs Moyer – parking in Town Hall parking lot; #1356 – Town Board for loud noise complaint on STH 28; #1357 – Rauwerdink vs. Wilterdink – dog at large; #1358 – Fliesner vs. neighbor for yard concerns; Trossen complaint of barking dogs at W2345 River Valley.

Jens motioned to approve the Treasurer’s Report and pay the bills, seconded by Price. Current Disbursements – **Checks #10016 - #10045** \$39,658.15. All in favor – motion carried.

Motion made by Heinen, seconded by Price, to adjourn the meeting at 9:41 P.M.

Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **May 11, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on May 7, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constables – Brian Tenpas & Ralph Scholten, Compactor Site Supervisor-Samantha Cook, Residents – Jay Vanderweele, Kurt Fleisner, Samantha Jones, Patrick Seil, Brittany & Darren DeTroye, Joan Hoffmann, Gary Thibodea, Marvin Pauly, Glenn Roerdink (& son).

The agenda was approved on motion of Jens, supported by Price. All in favor-motion carried.

Price moved to approve the April 13, 2020 meeting minutes, seconded by Bosman. All in favor - motion carried.

Sheriff's Department Report: No representative present. Town Constable radio upgrade to be discussed later in the meeting due to Constable Scholten not yet present.

Bosman moved to concur with the Planning Commission recommendation to approve the request made by **Mulder Revocable Trust-Norman & Marjorie Mulder** to split and **rezone residence & outbuildings with 2.63 acres at W3013 County Road V from A-1 to A-5** with 32.37 acres as designated by Surveyor to be zoned from A-1 to A-PR. Bosman continued to explain that the A-PR survey as presented was provided to, and approved by, Kevin Struck at UW Extension. Jens seconded the motion. All in favor – motion carried.

Bosman moved to concur with the Planning Commission recommendation to approve the request made by **Rick TenDolle Farms LLC-Rick TenDolle** to split and **rezone residence & outbuildings with 4.04 acres at W3315 County Road W from A-1 to A-2** with 34.27 acres as designated by Surveyor to be zoned from A-1 to A-PR. Bosman added that the A-PR survey presented was also approved by Kevin Struck. After Bosman explained the A-PR District to a town resident that inquired, Heinen seconded Bosman's motion. All in favor-motion carried.

Born addressed the current **Conditional Use Permit** for **Glenn Roerdink & Wendell Scheurers** at **N4671 Steven Street** and noted that Scheurers no longer owns this property. Glenn Roerdink was present to confirm sole ownership. When Bosman asked as to the present use of this property, Roerdink replied – storage. Neighbor, Kurt Fleisner, pointed out to the Board of the many unlicensed vehicles, trailers, etc. currently parked outside and mentioned that Roerdink is violating his current Conditional Use permit. Born commented that he would like to sort this issue out now to resolve a neighbor dispute and to manage unlicensed vehicles so the Board agreed that a new Conditional Use permit needs to be applied for in Roerdink's name only. Mr. Roerdink agreed but requested to apply for this permit in January when he intends to retire and sell this property to his 2 sons. Roerdink's son, also present, was instructed to work on the application with his father and submit to the Town in October of this year.

Bosman moved to remove Wendell Scheurer name from the current Conditional Use permit due to him no longer being a part owner of this property/business. Motion was seconded by Price. All in favor – motion carried.

Residents, Gary Thibodea & Marvin Pauly, presented maps to the Board to show drainage tile and Easements at **Onion River Way**. Both noted that Tenpas Farms drains this tile so Tenpas Farms should fix last 6 feet of tile that is currently busted. Thibodea added that currently Tenpas Farms drains the tile now into the Town Right-of-Way. After discussion of possible causes of the tile damage, Born stated that he will research the problem. No motion made on this issue.

Public Comment: No public comment

Communications: Born informed the Board that the Hingham Memorial parade and Salvation Ride have been cancelled. Born added the Annual meeting was held and that no Town resident was present. Pohl talked briefly on Elections and noted that more supplies such as masks may need to be ordered if COVID-19 pandemic continues.

Town Road updates/concerns: Born provided an updated on Ourtown Road project: ditching has started, crack filling is scheduled, and utilities will begin in June. Born presented a letter received from Woveras detailing his intent to improve the area around his residence. Born continued stating that the Schielke property is currently being cleaned up as well.

Fire Dept. updates/concerns: Heinen informed the Board that a May 21st meeting is scheduled.

Compactor Site updates/concerns: Sam Cook informed the Board of being busy all the time when open. She did ask if a riding lawn mower can be purchased and Born offered to provide one. The Board decided to keep the Hang Tag fee for 2020 the same at \$125. Summer hours were agreed to begin after Memorial Day and run until Labor Day and it was determined by the Board to keep the Site open on Sat. July 4th with no change to operating hours.

Town Hall updates/concerns: Born informed that he will talk to Damon Huibregtse about the Holding Tank risers that Den-Bec Septic noticed during the last septic pump. Price noted that the refrigerator has been ordered.

Constable Reports: Tenpas Reports: #1355 - Monitor attendance at BOA meeting per COVID-19 guidelines; #1356 - Hesselink informed of furniture/junk dumped on Wilson Lima Rd ROW; #1357 Termatt vs Schwarz – Dog barking/safety concern; #1358 Wingert vs. Atkins – Gun shots @ Cty Rd V from 9am to 8pm. Tenpas presented to the Board a vicious dog complaint signed by residents near Schwarz @ N2728 Bridge Rd in Hingham. Board advised Pohl to send a letter to Schwarz citing Town Ordinance on this issue. Scholten informed the Board that he visited the property on Hwy 32 due to resident concern of horse neglect and commented all seems to be OK at this time.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Price. Current Disbursements – **Checks #10046 - #10082** \$19,605.07. All in favor – motion carried.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 9:10 P.M.
Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **June 8, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on June 5, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constables – Brian Tenpas & Ralph Scholten, Compactor Site Attendant-Bill Murphy, Hingham Sanitary Reps – Allen Howe & Teresa Beardsley, Residents – Jay Vanderweele, Justin & Anita Kohlhagen, Ivan Vergowe.

The agenda was approved on motion of Price, supported by Jens. All in favor-motion carried.

Bosman moved to approve the May 11, 2020 meeting minutes, seconded by Price. All in favor - motion carried.

Sheriff's Department Report: No representative present.

Bosman moved to concur with the Planning Commission recommendation to approve the request made by **Dennis Schleicher** for a **Conditional Use Permit** to construct a 14,000 sq ft warehouse storage building on his B-2 zones parcel #59008097852 at corner of Cty Rd V & Cty Rd OO. Jens seconded the motion. All in favor – motion carried.

Born informed the Board and residents in attendance that the issue of a dog complaint at **N2728 Bridge Road** will not be discussed during this meeting on request of the property owner's Attorney counsel who was unable to attend. Jens moved to table this issue until the Town's next meeting. Seconded by Bosman. All in favor – motion carried.

Public Comment:

Allen Howe of the Onion River Wastewater Commission approached the Board commenting on the repairs made on **Windridge Drive**. A new PVC pipe replaced an un-lined section of pipe that eroded at the bottom. Sheboygan County intends to repave the road after fixing the 6 ft trench. Howe made request to the Board to have the Town's Building permit agent involved when new connections are made to the lateral in the Sanitary District. Born thanked Howe and rest of the Commission for the work done at this location.

Residents, Justin & Anita Kohlhagen, filed a nuisance complaint against their neighbor, Warner at **W2973 County Road N**. Anita commented that many loads of dirt have been brought in on their property and believe that a dirt track is being constructed up against their lot-line. The Kohlhagens commented also on the constant loud noise of the bikes and questioned if this track is allowed in A-2 zoning of this land. Pohl was instructed to send a Nuisance Ordinance letter to the Warners. The Kohlhagens intend to obtain neighbor signatures on a petition against the construction of this track. No motion made on this issue.

Communications: Born commented on that potential Grant money that Lima is eligible to receive for election expenses due to COVID-19. Pohl added that more information on the Grant will be sent from the State after June 10th. Pohl noted that the Board of Review is on June 22nd from 5:00pm to 7:00pm.

Jens motioned to **re-appoint both- Larry Wilterdink & Jeremie Jensema** for a 5-yr term as a member on the **Planning Commission**. Heinen seconded – all in favor – motion carried.

Price motioned to **re-appoint all -Norbert Sommer, Jr, Glenn Bruggink & Mark Schnettler** for a 3-yr term as a member on the **Board of Appeals**. Bosman seconded – all in favor – motion carried.

Jens moved to approve the request by **Kim's Five Corners Tavern LLC** for a renewal **Class B Beer/Liquor & Tobacco License**. Second made by Price. All in favor – motion carried.

Bosman moved to approve the request by **Six Corners Tap LLC** for a renewal **Class B Beer/Liquor License**. Second made by Jens. All in favor – motion carried.

Price moved to approve the request by **Happy Apple LLC** (premises of M & T's Gibbsville Orchard) for a renewal **Class B Beer/Liquor License**. Second made by Heinen. All in favor – motion carried.

Pohl replied 'no new reports' to Heinen's question as to current criminal/felony offenses on the listed **Operator** 'renewal' applicants and 'no report' on Schaeve as a new operator.

Bosman motioned, seconded by Jens, to approve Operators licenses to employees of Kim's Five Corners Tavern LLC – as listed on Agenda. All in favor – motion carried.

Bosman motioned, seconded by Price, to approve Operator licenses to employees of Six Corner Tap LLC– as listed on Agenda. All in favor – motion carried.

Price motioned, seconded by Jens, to approve Operator license to employee of Happy Apple LLC @ M & T's Gibbsville Orchard – as listed on Agenda. All in favor – motion carried.

Town Road updates/concerns: Heinen motioned, seconded by Price, to absolve the Onion River Wasterwater Commission from any liability to improve Windridge Dr. All in favor – motion carried. Born informed the Board that Eric from the County Highway Dept. will assist with Windridge Drive after completion of Ridgewood Drive. Bosman commented on the current status of funds collected thru Sheboygan County Sales Tax and how COVID-19 has impacted retail sales & tourism. Born noted that the tile line at Mentink Road will be moved under the culvert. Heinen stated Schneider Road may need work due to heavy garbage truck use to/from the Compactor site.

Fire Dept. updates/concerns: Heinen informed the Board that the new small fire truck will be delivered in September. Heinen added that the Town of Wilson may want to re-do the Fire Partners agreement and that the future of Wilson's Fire Dept. is being discussed. Price commented on the Oostburg Ambulance Service having now 3 A-EMT's that also are providing volunteer work to perform updating and inventory of supplies. Price added that the Orange Cross now has 2 Chase vehicles that are able to assist where needed.

Compactor Site updates/concerns: Born thanked Jay Venderweele in assisting with burning the brush pile at the Site. Born informed the Board that both compactors were jammed when a resident threw port-a-potty doors in both units. Born and Jens pulled the doors out, amongst other non-allowed items. Attendant, Bill Murphy, commented on the need for an attendant at the gate to view valid hang-tags and inspect bags brought to the Site. Discussion was had on procedure and the Board advised Pohl to draft a letter to include with the Hang-tag invoices and as a hand-out at the dump so that residents are clear as to what can be brought to the Site.

Town Hall updates/concerns: Born informed that Weiser Concrete, and Damon Huibregtse, came to fix the Holding tank risers and recommended a new **sump pump** be added in the basement noting that Sam Cook and Karl Gabrielse offered to assist. Bosman motioned, seconded by Price, to approve the project to install a sump pump at the Hall. All in favor – motion carried. Price noted that the new refrigerator arrived but has not been plugged in due to no current Hall rentals due to COVID-19. The old refrigerator was removed and disposed of. Jens commented that Lima should wait on opening the Hall for rent until the State opens up entirely – Board members agreed.

Constable Reports: Tenpas Reports: #1363 – Wolfert vs Beerdink at Claver Ct for wood pile and shed on Wolfert property; #1364 – Assist with traffic control due to flooding on roadway; #1365 – Pauly complaint of water running under Van Treeck onto his property; #1366 – Traffic control in Hingham. Scholten Reports: Apr.27th - Complaint filed against horse owner at N2865 STH 32 for neglect; May 17th – Buchmann @ W2675 Ridgewood Dr – Flooding on property at Ridgewood Dr; May 25th – Traffic control for Memorial Day parade in Hingham. Pohl presented Constables and Board with list of current delinquent dog licenses. Constable Tenpas informed the Board that resident and attendee, Ivan Vergowe, filed a complaint for loud trucks and squealing tires at the Nicholson property at N2964 STH 32. After brief discussion of the Conditional Use permit at that location, Pohl was advised to send a letter to Nicholson for violation of his CUP and the Town’s Nuisance Ordinance.

Bosman motioned to approve the Treasurer’s Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10083 - #10107** \$49,416.35. All in favor – motion carried.

Motion made by Bosman, seconded by Heinen, to adjourn the meeting at 9:06 P.M.

Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **July 13, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:31 P.M.

Born asked all in attendance to rise, face the American Flag, and recite the Pledge of Allegiance

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on June 9th, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constables – Brian Tenpas & Ralph Scholten, Building permit Agent – Mike Larsen, Residents – Jay Vanderweele, Lonny & Carole Wallner, Anne Morrow, Jim Nicholson, Laura Henning-Lorenz, Andrea Meyer, Jay Wimler, Roland Schwarz & son, Matt Stemper & co-workers.

The agenda was approved on motion of Heinen, supported by Bosman. All in favor-motion carried.

Jens moved to approve the June 8, 2020 meeting minutes, seconded by Price. All in favor - motion carried.

Sheriff's Department Report: No representative present. Pohl was advised to remove this Agenda item going forward, unless a Sheriff Dept. officer will be in attendance.

Born inquired if anyone was in attendance regarding the issue of a dog complaint at **N2728 Bridge Road**. Roland Schwarz and his son, along with a neighbor stood to address the Board and inform that the issue has been resolved. Born thanked them all for working together and coming to agreement.

Since no one was in attendance regarding the issue of the property complaint at **W2973 County Road N**. Born provided a brief update on this issue – that it is now a civil matter and at a higher court. Born commented on receiving many calls noting that within the last year there have been many hardships. This neighbor dispute issue was tabled at this time.

Born allowed residents, Ann Moreau, and Lonny Wallner to speak about concerns at **W2855 County Road V**. After review of the Matt Stemper's Conditional Use permit and lengthy discussions of a broken tile line on Moreau property, loud engine noise late at night, bad language, and dogs running loose, the Board agreed to add a 'Provision D – All outside work to be completed by 9:00 P.M. ' to the current permit. The motion to add Provision D was made by Heinen and seconded by Price. All in favor – motion carried.

Jim Nicholson informed the Board that he has already addressed the noise complaint with Bobbie Bonelli who leases his property on **N2964 State Highway 32**. Born thanked Nicholson for taking care of the matter himself.

The Board reviewed the **Certified Survey Map (CSM) for Perronne Trust** and briefly discussed the parcel split noting that Lot 2 of 5.31 acres may remain as current A-2 zoning but Lot 1 of 12.77 acres should be rezoned to A-PR so that no residence will be built in the future. Andrea Meyer, trustee for Wayne E Perronne Trust agreed to A-PR zoning. Pohl was advised to ask Kevin Struck of UW Extension to change on the Town's as an administrative change. Bosman motioned, seconded by Heinen, to approve the CSM for Perronne Trust. All in favor – motion carried.

The Board reviewed the **Certified Survey Map (CSM) for Jay Wimpler**. Since this parcel split was discussed at the last Plan Commission, no additional questions were asked. Heinen moved to approve the CSM for Jay Wimpler and seconded by Jens. All in favor – motion carried. Jay did not come to tonight's meeting with an original CSM so he was advised to obtain from his surveyor, then return for Lima signatures.

Born amended the Agenda to allow the Sheboygan County Treasurer, Laura Henning-Lorenz, to discuss tax levy corrections in the **Hingham Mill Pond Sanitary District**. Henning-Lorenz explained the findings behind these necessary corrections and informed the Board that refunds are to be made for years 2018 and 2019 for 13 affected residents. Heinen motioned, seconded by Price, to approved refunds to all as presented by Sheboygan County. All in favor – motion carried.

Public Comment: None

Communications: Pohl informed the Board that Hang Tag invoices went out in June and that 61% of invoices have been paid. Pohl added that County Planning is asking Lima to complete an Open Space survey and stated it can be completed after tonight's meeting.

Born stated that a resident wanted a permit for shoot off fireworks at her house but was denied. Born noted that only licensed, certified handlers should only be allowed to have permits and that a Policy should be in place. No motion was made on a **Firework Policy** at this time – all in favor to table this issue so that the Town Ordinance may be reviewed.

Pohl provided the Board members with information detailing the Wisconsin Election Commission (**WEC**) **CARES Subgrant** available to Municipalities based on the number of Registered voters as of June 1, 2020. Pohl informed that the Grant provides a base of \$200 and \$1.10 per registered voter of which Lima had about 1942 voters so Lima would be eligible to receive approx. \$2336.20 for reimbursable COVID-19 related Election expenses. Heinen motioned to accept the Agreement, Terms, & Certification as presented for this Subgrant. Bosman seconded the motion. All in favor – motion carried.

Pohl explained the **'Routes to Recovery' Federal Grant** available to Municipalities based on the estimated population which for Lima was reported as 2,981 so the Town would be eligible to receive \$48,464 for reimbursable COVID-19 related expenses. Heinen motioned to accept the Terms & Conditions as presented for this Grant. Price seconded the motion. All in favor-motion carried.

Born commented that supplies needed for Elections and conducting Town meetings will an ongoing discussion while the COVID-19 pandemic continues. Born added that **Safety Barriers** were ordered thru Falls Glass in Sheb. Falls and that if more are required for safety at the November election then an order may need to be placed. Heinen moved to approve the Falls Glass invoice as presented. Price seconded. All in favor – motion carried.

Pohl informed the Board of the current pollworker schedule noting many unsure at this time about whether to work due to rising cases of COVID-19 in Sheboygan County. Pohl continued stating that Town of Lyndon provided **Hazard pay** to election officials at the April election and added that Hazard pay is a reimbursable expense thru Grant funding. Heinen motioned, seconded by Jens, to approve paying pollworkers Hazard pay of an additional \$50 for working ½ day and \$100 for working a whole day during Elections. All in favor – motion carried.

Town Road updates/concerns: Born commented that Windridge Drive has to be fixed due to the current condition. Born added that Dennis Schleicher, Telephone & Cable Companies met to discuss the Ourtown Road project. Ditching for this road is planned for this Fall. Born stated that Kris Klein from County inquired if Lima would want black/white posts next to culverts and after brief discussion by Board members, Born commented this may be a consideration for new culverts – no motion made on this issue at this time.

Fire Dept. updates/concerns: Heinen informed the Board that no meetings were held. Price informed the Board that the Brush Truck was sold and the new one is coming in Sept.

Compactor Site updates/concerns: Heinen commented that the brush pile is getting high again.

Town Hall updates/concerns: Born noted that he will inquire with Cook as to the status of the sump pump for the Hall.

Constable Reports: **Tenpas** Reports: #1367 – Follow up on dog owner licenses; #1368 – Becker complaint of broken steel post in right-of-way; #1369 – Vergowe vs. N2964 State Hwy 32 for loud noise of truck thru Subdivision; #1370 –Kohlagen vs. Warner – Neighbor dispute; #1371 – Wallner vs. Stemper for messy yard, bright shop light, dog at large, bad language, unsafe operations on Cty V. **Scholten** Reports: June 18th – Wallner vs. Stemper – assist Brian Tenpas on issue; June 23rd – Follow up on late dog licensing.

Heinen motioned to approve the Treasurer's Report and pay the bills, seconded by Price. Current Disbursements – **Checks #10108 - #10135** \$37,363.38. All in favor – motion carried.

Motion made by Heinen, seconded by Price, to adjourn the meeting at 10:05 P.M.

Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **August 10, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on August 4, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constable –Ralph Scholten, Building permit Agent – Mike Larsen, Residents – Jay Vanderweele, Jim Mulder.

The agenda was approved on motion of Price, supported by Jens. All in favor-motion carried.

Price moved to approve the July 13, 2020 meeting minutes, seconded by Bosman. All in favor - motion carried.

The Board reviewed the request by **Steven & Megan Boss to rezone his property at W3633 County Road N** – new merged parcel #59008093347. Bosman moved to concur with the Planning Commissions recommendation to approve this rezone request 3.78 ac from A-5 and 3.68 ac from A-1 to A-2 zonings. Seconded by Jens. All in favor – motion carried.

Heinen noted past issues with new homes being built prior to raze permits being issued. Pohl was directed to draft a letter to **Guy & Serena Calvert** regarding the construction of a new residence on **W4150 County Road N** as motioned: Heinen motioned to approve the request to build a new residence and that the existing home will be razed within 1 year after acquiring an occupancy permit for the new home. Bosman seconded the motion. All in favor – motion carried.

Public Comment: Jim Mulder inquired on taxation and zoning of property he owns within the Ourtown Development District. Mulder was advised to attend the next Planning Commission meeting for further discussions on this District.

Communications: Pohl read a 'Thank You' card from the Adell Senior Center for the donation recently made. Pohl also gave a brief update on delinquent dog license, delinquent disposal hang tags, and on tomorrow's Primary Election.

Jens motioned, seconded by Price, to approve the Sheboygan County **Bridge Aid Petition** for Culverts on Ourtown Road. All in favor – motion carried.

Price motioned, seconded by Bosman, to approve the **LP Contract** as presented by Co-Energy Alliance, LLC for the 2020-2021 Heating season. All in favor – motion carried.

After brief discussion of Kim's Five Corners Tavern **Operator license** applicant, **Brooklyn Mortimer**, Bosman moved to approve this request. Seconded by Jens. All in favor-motion carried.

Constable Scholten led discussion on a Quote by Decker Supply for barricades needed by the Town. Bosman noted that he is working on obtaining a quote from Sheboygan County. Bosman moved, seconded by Price, to table this issue until a County quote can be obtained. All in favor – motion carried.

Town Road updates/concerns: Born informed that Scott Construction equipment is in place to Grind & Chip seal Horace Mann Rd. Born continued stating that Wilson-Lima Rd will be done too. Heinen noted that Faas Rd has pot-holes needing to be filled. Born commented that Windridge Rd in Hingham is done and that it will cost a bit more due to a trench that needed to be dug to remove trapped water. Born continued stating that Crack Fillers were working on River Bend Dr. and that Utilities were moved on Ourtown Rd but ditching may not happen this year. Bosman replied to a question asked about work on County Road M – poss. 2 more years. Born informed the Board that a meeting was held between Sheb. County and residents of Ridgewood Dr. on ditch draining issues and noted that the Town may need to assist in resolving the issue. The County is still working on the best and most cost-effective solution.

Fire Dept. updates/concerns: Price stated that the next Fire Partners meeting is Aug. 20th and that the Oostburg Ambulance is doing OK.

Compactor Site updates/concerns: Born informed the Board that Bill Murphy has quit so now it is just Sam and Steve at the Site. Heinen commented on the large brush pile and Board agreed to wait until the neighbor's corn is harvested. Pohl was advised to follow-up on delinquent Hang Tag owners in September.

Town Hall updates/concerns: Born is still working with Cook to install the sump pump for the Hall. Born stated that a resident inquired on renting the Hall in December. The Board agreed to continue following CDC guidelines and noted that the Hall is to remain closed to renters until further notice.

Constable Reports: **Scholten Reports:** June 18th – Baupnuh vs. McGinnes – barking dogs all night long.

Bosman motioned to approve the Treasurer's Report and pay the bills, seconded by Heinen. Current Disbursements – **Checks #10136 - #10173** \$51,377.20. All in favor – motion carried.

Motion made by Jens, seconded by Bosman, to adjourn the meeting at 8:46 P.M.

Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **September 14, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on September 11, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constable –Ralph Scholten, Compactor Site Attendant – Sam Cook, Residents – Jay Vanderweele, Molly Michaels,

The agenda was corrected by Jay Vanderweele - Bids for '2020-2021' Snow Removal instead of '2019-2020' as presented. Motion to approve amended Agenda by Heinen and seconded by Price. All in favor-motion carried.

Price moved to approve the Aug. 10, 2020 meeting minutes, seconded by Bosman. All in favor - motion carried.

Bosman lead discussion of a **Zoning Map correction** for the parcel owned by **Steven & Laura Dulmes**. Dulmes property is a Duplex on Blue Heron Lane and the original Town of Lima map shows that this parcel was zoned R-2 but the current County zoning map shows R-1. Bosman continued saying that Dulmes wants to sell part of the Duplex which would classify as a Condominium. Dulmes would need to rezone to R-3. Bosman motioned to approve the R-2 zoning correction from the R-1 as the County map now shows. Motion seconded by Jens. All in favor – motion carried.

Public Comment: No comments.

Communications: Heinen noted that there is more dirt being hauled in at the Warner property. Born commented that County Planning has seen the property and the Warners were directed to place a silt fence around this area. Born noted talking to resident at Ridgewood Dr. on ditching issue. Board briefly discussed Huibregtse property on County Rd I and agreed that this issue needs to be addressed at a Plan Commission meeting.

Born opened sealed Bid by Jay Vanderweele for **2020-2021 Town Hall Snow Removal** season. No other bids submitted. Jay informed the Board that the price for service has not changed from last year. Bosman moved, seconded by Heinen to approve Jay's Bid as presented. All in favor – motion carried.

Brief discussion was had on new Site Applicant **Molly Michaels** who showed up later in the meeting. Born noted that Bill Murphy quit and that Steve Hildebrand wanted more work hours. Price motioned, seconded by Bosman, to approve Molly Michaels as a **Site Attendant** under the Terms for a Probationary status for 60 days. All in favor – motion carried.

Board discussed Six Corners Tap LLC **Operator license** applicant, **Kristen Besaw**. Questions were raised on Kristen's application and Pohl was asked to call Sheboygan County Court House to question certain issues. Bosman motioned to approve this applicant if the Town Clerk finds that all charges have been cleared. Heinen seconded the motion. All in favor-motion carried.

Board discussed Kim's Five Corners Tavern **Operator license** applicant, **Pam Schuricht**. Heinen raised concerns on Schuricht. Bosman moved to approve this request and second made by Jens. 4 of 5 members in favor-motion carried.

Heinen asked for the Board to reconsider a **Drop Box** for at the Town Hall for the November election. Pohl presented the Board Wisconsin guidelines for an Official Voting Box and it was noted that a surveillance camera and other security items/tasks are required. After additional discussion, the Board decided against having a Drop Box at the Town of Lima Hall. No motion.

Pohl presented the Board with a Draft of 2021 Budget for review. Budget will be discussed at the October meeting.

Town Road updates/concerns: Born noted that the utilities on Ourtown Road are moved. Firve Corner's Project and Stoney Creek road mentioned. Price commented on trees in road-right-of way hanging over Van Treeck Trail. Faas Road blacktop project possibly for next year.

Fire Dept. updates/concerns: Price says Oostburg Fire Dept. has been aggressively performing drills and that the Dept. now has a new truck. Price added that Fire boundaries were discussed.

Compactor Site updates/concerns: Cook mentioned that the Port-a-Potty needs to be pumped and Price commented already having called Den-Bec Septic. Price questioned the heater, circuit breaker for Fire code concerns. Bosman motioned, seconded by Jens to buy and install a new baseboard heater. All in favor – motion carried. Price instructed Cook not to place anything in front of the circuit breaker noting the current table there is in violation of Fire code. Cook commented still having trouble with residents dumping out recyclable bags in dumpster, as directed by Advanced Disposal. Cook noted that signage is up at the site on this directive.

Town Hall updates/concerns: Pohl noted that the carpet on steps in front of the Hall needs to be repaired, gutters need to be cleaned, and 2 window panes to be replaced. Born will address these issues. Born also addressed sump pump with Cook. Pohl informed the Board that Karl is receiving calls to rent the Hall yet this year. Board determined for the Hall to remain closed to renters while COVID-19 pandemic is still a major concern. Jay Vanderweele confirmed with the Board to only plow the back parking lot during meetings/elections during the snow plow season.

Constable Reports: **Scholten** Reports: Aug.16 & 23 – Munnik vs. Forcia – dog running around in Hingham without a license. Pohl advised by Scholten to mail a letter to Forcia requesting to pay Town dog license.

Jens motioned to approve the Treasurer's Report and pay the bills, seconded by Bosman. Current Disbursements – **Checks #10174 - #10211** \$186,684.04. All in favor – motion carried.

Motion made by Price, seconded by Bosman, to adjourn the meeting at 9:28 P.M.
Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **October 12, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Born led the Pledge of Allegiance

Pohl confirmed that the Agenda for tonight's Town meeting was posted at the Town of Lima Hall on and on the Town's website on October 9, 2020.

The following members of the Town of Lima were in attendance: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl, Constable –Ralph Scholten, Building Inspector – Mike Larsen , Residents – Jay Vanderweele, John Dumez, Mike & Peggy Hahn, Tyler & Emily LeRoy, Louise Robson. Other - Robyn Denning

Price moved to approve the September 14, 2020 meeting minutes, seconded by Bosman. All in favor - motion carried.

Bosman stated that the Hahn's were also present at the last Plan Commission meeting regarding the noise from logging equipment used by new owner of property at County Road M, Michael **Proefrock** and a Conditional Use permit was suggested by the Commission as well as recommended to approve this zoning change as required for Farmland Preservation. Born noted that according to Michael, there will be no processing, will avoid working on Sundays, and will limit extensive work. Bosman moved to approve the zoning change of **parcel #59008092181** of 12.77 farmland acres from **A-2 to A-PR**. Second made by Jens. All in favor – motion carried.

Bosman informed the Board that the Plan Commission recommended to approve this zoning change for the **Jay Wimpler** property at Sumac Road as noted on tonight's Agenda per Farmland Preservation requirement. Bosman moved to approve the zoning change of **parcel #59008092353** of 11.48 farmland acres **and parcel #5900809260** of 18.86 farmland acres from **A-2 to A-PR**. Second made by Price. All in favor – motion carried.

Robyn Denning informed the Board of her request to place a **Tiny Home on Wheels (THOW)** on her mother - Louis Robson's property. With the understanding that she is unable to place her home on a parcel currently with a residence, Denning would like the Board to allow placement of her tiny home on Robson's adjacent parcel for approx. 2 years. Born commented that Lima would need to pass a new ordinance for a temporary system, that Lima does not have a proper zoning for this and that currently doesn't allow mobile homes. Born questioned Septic, taxation, and winterization. Bosman advised Denning to keep working with Sheboygan County. No motion made on this issue.

Bosman moved to Amend tonight's Agenda to discuss Election Grant issue at this time. Second made by Jens – all in favor. John Dumez of the Oostburg Fire Dept addressed the Board asking if Oostburg Fire Dept. may use some of Lima's '**Routes to Recovery**' **Federal Grant** funds for COVID-19 related expenditures since Lima owns 25% of the Dept. Pohl was informed that as part owner of a Fire Dept., Lima would be allowed Town funding for these qualified expenses under the CARES Act. Bosman motioned, seconded by Price, to approve up to \$5,000 of 'R to

R' Grant funds to the Oostburg Fire Partners. All in favor – motion carried. John was advised to submit a detailed Expense list to the Town Clerk by Nov.6th. More discussion followed on remaining grant funding uses such as Drop box, PPE's, HVAC. Price mentioned purchasing better furnace filters to protect against the virus. Heinen moved for Price to purchase and upgrade filters for both furnace units at the Town Hall. Second made by Jens. All in favor – motion carried. Price was advised to submit his expense to the Town Clerk by Nov. 6th. Pohl also informed the Board of another COVID-19 Grant available by the Center for Technology and Civic Life. Pohl explained that as with the WEC Grant, this Grant is based on the number of registered voters with the minimum amount of the Grant as being \$5,000. Pohl was advised to apply prior to Oct.15th deadline.

Public Comment: Tyler LeRoy informed the Board that he currently rents out his house on weekends and that he and his family stay with in-laws during these times. LeRoy commented that W2560 County Road OO in Oostburg is his primary residence but has it listed as a **Vacation Rental by Owner (VRBO)**. LeRoy explained that although similar to a Bed & Breakfast (Airbnb), VRBO's do not provide a service. Bosman noted that this is happening all over the County and that it was discussed at the last Plan Commission that a Conditional Use permit may be needed. Heinen asked that Lima should check with Kevin Struck of UW Extension on this issue and if a Conditional Use permit may be right to have. Pohl will contact Struck.

Communications: Born informed the Board that the Onion River Solar project will be discussed on Oct.21st at Solar farm in Holland. Born mentioned that Constable Brian Tenpas is still recovering from having COVID-19. Building Inspector, Mike Larsen, discussed with the Board of Sewer permitting prior to new home construction. Larsen continued stating that the Hingham Sanitary District was not made aware of a new home currently being constructed within their District. Larsen noted that he directs residents/contractors to obtain a Sanitary permit through Sheboygan County prior to new home construction. Lima was directed by the District to add 'Sanitary District permit' to the Town's website for new construction – checklist. Pohl will make the change. Pohl provided an update on the upcoming Nov. 3rd Election that 581 Absentee ballots have been mailed and 281 currently returned. As of today, Lima has 2,023 registered voters. Pohl continued with census population for Lima as of Jan.1, 2020 is 2,965 with 2,232 estimated to be voting age. Pohl also noted that the WTA meeting scheduled for Oct.16th has been cancelled. Born provided an update on the Ridgewood Drive drainage issue noting that the Developer should be at fault here and not the Town of Lima.

Bosman made the motion, seconded by Jens, to approve the **2021 Sheboygan County Sales Tax Revenue Sharing Agreement**. All in favor – motion carried.

Heinen made the motion, seconded by Bosman, to approve the request for \$1,000 donation for 2021 by **Adell First Responders**.

Heinen motioned to approve the **2021 schedule for Open Book** – June 14, 2021 from 3pm-5pm; **Board of Review** – June 28, 2021 from 5pm to 7pm. Seconded by Price. All in favor- motion carried.

Board review and discussion was had on the Town of Lima current **Fee Schedule** (Resolution 1 of 2019) and Pohl provided data collected on area municipal fees for Petitions and permits. The Board decided to increase petition fees by \$25 and to increase the building permit for a roof by

\$10. Building inspector, Mike Larsen, addressed the need to increase the Building permit tier for Cost of Construction requesting that the fee beginning at \$1k to be increased from \$35 to \$45 and the Board agreed. Pohl will present the modified Fee Schedule for approval by Resolution and Ordinance to increase Cost of Construction by Ordinance at the next scheduled Board meeting. Pohl noted that the **2020 Tax levy worksheet** reflects the rescinded tax for residents that Lima refunded earlier in the year for Sanitary District corrections made by Sheboygan County. Jens commented that Lima paid off the Oostburg State Bank loan and noted that this lowered the Levy amount. Born led discussion of the **2021 proposed Budget** beginning with the Town Clerk/Treasurer raise request. Following discussion, the Board agreed on motion of Bosman with support of Heinen to raise her salary to \$43,000 which was the prior Clerk/Treasurer's salary in 2017. Motion carried. A Public Hearing will take place on November 9, 2020 at 7:00P.M. at the Lima Town Hall. Budget figures may be amended and/or adopted following the Public Hearing.

Heinen moved to approve the **2020 Tax Collector Bond** for the Town Clerk/Treasurer for 2020-2021 Tax collection as presented. Seconded by Bosman. All in favor – motion carried.

Town Road updates/concerns: Born noted that the utilities on Ourtown Road should be completed by December, Cable TV company has new wires up, and that he is still working with the Telephone Company. Born addressed issues with Claver Court, Stoney Creek and Faas Road

Fire Dept. updates/concerns: No updates at this time.

Compactor Site updates/concerns: Price noted that all the electrical work is done and that the new heater has been installed.

Town Hall updates/concerns: The steps at the front entrance will need carpet repair and possible board replacement. Board discussed removing the carpet and painting the steps. Born will contact someone to address the issue.

Constable Reports: Constable Brian Tenpas still recovering from Coronavirus so Ralph Scholten will be lead Constable until Brian returns. **Scholten Reports:** Oct. 1 – Born vs. Hacker resident issue - Motor home parked along property. Scholten asked the Board for 2 additional radio upgrades and added necessity of the upgrades due to public health, etc. which qualify under the parameters of Federal Grant funding. Heinen motioned, seconded by Jens, to use Grant funding to purchase 2 more radio upgrades along with submission of prior bill for last 2 radio upgrades. All in favor – motion carried.

Jens motioned to approve the Treasurer's Report and pay the bills, seconded by Bosman. Current Disbursements – **Checks #10212 - #10241** \$69,775.04. All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 10:30P.M.
Submitted by - Karen Pohl, Clerk/Treasurer

The **2021 Proposed Budget Hearing** and **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **November 9, 2020**, at Lima Town Hall.

Born led the Pledge of Allegiance

Pohl confirmed that the 2021 Proposed Budget Summary & Public Hearing Notice was posted at Gibbsville Cheese Co, Hingham Post Office, the Town of Lima Hall, and on the Town's website on October 28, 2020 and the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on November 5, 2020.

The following members of the Town Board were in attendance at the Budget Hearing: Chairman Charles Born, Supervisors Alan Bosman, James Heinen, W. Thomas Jens, Allen Price, C/T Karen Pohl. In attendance at the regular Town meeting: all those listed above, Compactor site attendants: Sam Cook and Molly Michaels, Town Constable, Ralph Scholten and residents: Jay Vanderweele and Jim Bachmann

The agenda was approved on motion of Jens and supported by Price.

Chairman Born called the public hearing regarding the **2021 Proposed Budget** to order at 7:00 P.M. The Board performed a line-by-line review of the proposed budget figures. The following changes were made to the Proposed Budget by the Board during the hearing: Expenditures: Public Works – Transportation: Road Improvements from \$250,000 to \$350,000. Price made motion to approve the **2021 Highway Expenditures** not to exceed \$513,000, seconded by Bosman. **Resolution 1-2020 Fee Schedule**, effective Jan.1, 2021 was approved on motion of Heinen with support of Jens. **Ordinance 1-20 Municipal Code** Amendment of Section 11.05 was approved on motion of Bosman with support of Jens. **Resolution 11.9-2020** to adopt a **2020 Tax Levy** of \$346,088 was approved on motion of Jens with support of Bosman. This tax levy conforms to the maximum limit mandated by the State. On motion of Bosman with support of Heinen, the **2021 Budget** was adopted as posted, amended as noted above. All motions carried. Chairman Born closed the budget hearing at 7:29 P.M.

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **November 9, 2020**, at Lima Town Hall.

Chairman Born called the regular monthly meeting of the Town Board at 7:30 P.M.

Jens moved to approve the October 12, 2020 meeting minutes, seconded by Price. All in favor - motion carried.

Since there was no representation for the Dulmes rezone request, Born amended the Agenda to allow discussions on the rezone request of **Bachmann Family Properties LLC** at parcel #59008090520 location of **W2130 Koene Court**. Jim Bachmann informed the Board of his intentions to split and rezone designated lots on this property. Bosman moved to concur with the Planning Commission to approve the Bachmann request to rezone as presented on CSM: **Lot # 1 of 11.39 acres from A-3 to A-5; Lot #2 of 5.0 acres from A-3 to A-; Lot#3 (Tower) of 1.31 acres to remain A-3; Parcel remnant of .92 acres to sell/merge to neighbor(Goetsch) from A-3 to A-5**. Motion was seconded by Jens. All in favor – motion carried.

Bosman moved to table the rezone request of **Steve J & Laura L Dulmes** at W4425/W4427 Blue Heron Lane due to the Dulmes not being present tonight, and due to further clarification needed of Zoning Ordinance in Sheboygan County's Shoreland Zoning District. Seconded by Jens. All in favor – motion carried.

Pohl was advised to add this issue on the Agenda for the next Town Board meeting.

Bosman briefly explained why this zoning change was required at property located at **N2711 White Cedar Trace**, parcel #59008104431, new owner being **Henry A & Megan J Ramirez**. Bosman motioned to concur with the Planning Commission to approve the merged property parcel #59008101256 of **.84 acres from A-5 to R-1**. Heinen seconded. All in favor – motion carried.

Bosman informed the Board that there was also a B-2 portion of Damon Huibretgse's property that was also merged and sold to **Henry A & Megan J Ramirez** without having prior knowledge before this sale. Although the expense of another public hearing in November at this location should be charged to the seller of this property, Heinen motioned to approve a 'no charge' to the Ramirez's for a rezone petition of the .08 parcel #59008104432 from B-2 to R-1. Seconded by Price. All in favor – motion carried.

Bosman noted that the Planning Commission recommended to approve this 2nd **Conditional Use permit** for **4428 Church Road LLC**, Dustin Valdkamp, owner of parcel #59008100701 located at W4428 Church Road to operate an electrical Bicycle Assembly & Shipping business 'Boogie Bikes', which is also current headquarters for 'Simply Earth' business. Motion to approve this permit as presented made by Heinen, seconded by Price. All in favor – motion carried.

Public Comment: None

Communications: Pohl provided a brief update on the Election held on November 3rd and gave praise to the great Election staff for running a very efficient operation on the day. Pohl added that there was a 90% registered voter turnout with total Lima voters of 1,941 - 554 votes by Absentee and 1,387 votes in person with 139 of which were new Registrants on Election day.

Bosman motioned, seconded by Price, to approve the **2021 Joint Powers Agreement**. All in favor – motion carried.

Jens motioned, seconded by Heinen, to approve both **Operator License** requests made by Kim's Five Corner Tavern – **Alexis J Puchalla** and **Cheyenne Jones**. All in favor – motion carried.

Price motioned to approve to hire **Molly Michaels** as a Part-time employee at the Town Compactor/Recycling Center after end of probation period of November 21, 2020. Motion seconded by Bosman. All in favor – motion carried.

Jay Vanderweele informed the Board of the services he provided on Election Day and asked if he could be provided Liability coverage by the Town of Lima when the Town needs his services. Heinen noted that Town employees and Board members are covered under the Town Insurance policy. Jens motioned to approved **Jay Vanderweele** as a Part-time employee, seconded by Price. All in favor – motion carried.

After brief discussion, Heinen moved to approve all Federal Grant ‘Routes to Recovery’ COVID expenditures as presented on Agenda. Price seconded the motion -all in favor - motion carried.

Constable Scholten started discussions on **Federal ‘R to R’ Grant** expenditure options with the County barricades that Lima recently received and asked if smaller barricades may be ordered in place of, or in addition to, the ones received. After Board discussion, Bosman was advised to order small A-frame barricades with Greg Schnell at County Highway Dept. Price offered to acquire 32 required batteries for the lights used with these barricades.

Pohl informed the Board of receiving a \$5,000 award from the **CTCL Election Grant**. The Board discussed some options for use of these funds by December 31, 2020. Pohl was advised to add this issue on the December Town Board Agenda.

The Board was in agreement to follow all required State CDC guidelines regarding social gatherings during the current COVID-19 pandemic. After discussions, Heinen made motion to no allow any public rentals at the **Town of Lima Hall** thru February 1, 2021, at such time when the Town Board will re-evaluate the current status of COVID-19 at their meeting held on January 11, 2021 and determine whether to keep the Hall closed for public rental. Motion seconded by Price. All in favor – motion carried.

Town Road updates/concerns: Born commented as to still working on Utilities on Ourtown Road and that Stoney Creek is the next road project.

Fire Dept. updates/concerns: Heinen informed that the next meeting is in January - No updates at this time. Vanderweele informed the Board that Waldo Fire Department will have a new Chief by the 1st of the New Year.

Compactor Site updates/concerns: Born will help move leaves/compost that has be dropped off. Heinen was at the Site on Saturday and informed how busy it was there. Heinen added that residents are dropping off items not allowed and Cook added that residents are still bringing in Black Bags too - which also are not allowed. The Board briefly discussed the current contract with Advanced Disposal noting that when Lima’s contract expires, then costs and procedures mostly likely will need changing. Born added that rules need to be followed at the Site so that costs are kept down.

Town Hall updates/concerns: Price informed the Board that he fixed the Town Hall fans so that they all may run on a lower speed. Price also provided an update on the new HVAC work to be installed at the Hall by December 31, 2020.

Constable Reports: Constable Scholten presented only an expense report.

Bosman motioned to approve the Treasurer’s Report and pay the bills, seconded by Jens. Current Disbursements – **Checks #10242 - #10289** \$49,457.34. All in favor – motion carried.

Motion made by Bosman, seconded by Price, to adjourn the meeting at 9:20.M.

Submitted by - Karen Pohl, Clerk/Treasurer

The **regular monthly meeting** of the **Town of Lima Board of Supervisors** was held on Monday, **December 14, 2020**, at Lima Town Hall.

Pohl called the regular monthly meeting of the Town Board at 7:30 P.M.

Pohl led the Pledge of Allegiance

Allen Price performed the duties of acting Chairman for tonight's meeting.

Pohl confirmed that the Agenda for the regular Town meeting was posted at the Town of Lima Hall on and on the Town's website on December 9, 2020.

The following members of the Town Board were in attendance: Supervisors- James Heinen, W. Thomas Jens, Allen Price, C/T- Karen Pohl, Compactor site attendant- Sam Cook , Town Constable, Ralph Scholten and residents: Jay Vanderweele, Kurt Fleisner, and Bruce Neerhof. Absent: Chairman Charles Born & Supervisor Alan Bosman.

Heinen moved to approve the November 9, 2020 meeting minutes, seconded by Jens. All in favor - motion carried.

Heinen made a motion to concur with the Plan Commission recommendation to approve the request of **Alma Neerhof** to split off and rezone her residence & outbuildings with **2.0 acres** at parcel #59008096640, located at **W4435 County Road V** as shown on the CSM from **A-1 to A-5**. Heinen's motion included parcel #59008096660 of **40 acres of farmland** to be rezoned from **A-1 to A-PR**. Motion seconded by Jens. All in favor – motion carried.

Jens motioned to approve to rezone **.08 acres** from **B-2 to R-1** on parcel #59008104432 now owned by **Henry A & Megan J Ramirez** which was recently merged to property located at **N2711 White Cedar Trace**, parcel #59008104431. Heinen seconded. All in favor – motion carried.

Brief discussion was held regarding the intended property merger of **Steve Oppeneer** as shown on his Plat of Survey – parcel #59008100504 of **1.12 acres** – to be split in (4) .28 acre sections and sold/merged to adjacent landowners. Heinen motioned to approve, seconded by Jens. All in favor – motion carried.

Public Comment: Kurt Fleisner inquired on all the junk on Stevens Street – Roerdink property. The Board noted that Roerdink was given until January, 2021 to obtain a new Conditional Use permit – however, that application was to be submitted in October of this year. Pohl was advised to send another application and a letter for Roerdink to be present at the January meeting to discuss this issue.

Communications: Pohl informed the Board that The Horton Group sent an e-mail requesting to provide a competitive proposal for the Town's Insurance that is due to expire in Feb. of 2021. Pohl was advised to accept the proposal for review if received by the Jan. 11th meeting.

Pohl stated that only half of the **CTCL Election Grant** has been used and informed the Board that Lima is able to request an extension until July 31, 2021 to use the remaining funds for COVID-19 related expenses that may be incurred by this date. Jens motioned to request an extension of this Grant until July 31, 2021. Motion seconded by Heinen. All in favor – motion carried. Pohl also added that Lima did receive the final COVID-19 expense reimbursement from the Federal Grant ‘Routes to Recovery’.

Price disclosed that the Village of Oostburg has just voted the **Oostburg Ambulance** out and that Orange Cross will take over beginning ~~December 31, 2020~~ **January 4, 2021**. Heinen added that the First Responders would be operated under the Village of Oostburg for at least the first year. The Board agreed to leave the Oostburg Ambulance as an expense line item in the 2021 Budget.

Town Road updates/concerns: Jens reported on the blacktop project on Faas Road.

Fire Dept. updates/concerns: Heinen informed that the next meeting is in January. Jay Vanderweele commented that Tyler Collins is Waldo’s new Fire Chief and Jay will try to have him come to the next Town meeting in January.

Compactor Site updates/concerns: Oostburg Fire Department burnt the brush pile. Brief discussion was had on having enough workers at the Site over the Holidays.

Town Hall updates/concerns: Price informed that the new furnace is in and UV installed. Next Spring the Air Conditioning will be in. Price voiced concern of the Hall roof and mentioned that it should be looked at next Spring. Jens added that Crack filling should be done in Spring too. Cook said the sump pump was put in and that the basin will be added this winter.

Constable Reports: Constable Scholten presented 2 reports: Nov. election set-up with Clerk; County vs. Frier – Truck parked in road right-of-way.

Jens motioned to approve the Treasurer’s Report and pay the bills, seconded Heinen. Current Disbursements – **Checks #10290 - #10321** \$47,300.72. All in favor – motion carried.

Motion made by Heinen, seconded by Jens, to adjourn the meeting at 8.47pm.

Submitted by - Karen Pohl, Clerk/Treasurer