Lima Town Hall

Hall consists of handicap accessible rooms, kitchen, and bathroom. Kitchen includes stove, refrigerator, microwave, coffeepots, and various kitchen utensils. Capacity is limited to 65 in room adjoining kitchen and 67 in the meeting room.

Rental information:

Hall is available for rentals except for weddings. Renter must be a town resident and complete a Lease Agreement and Application.

Cost of rental is **\$100.00 per day**. An additional **'extra usage fee' of \$30.00** if decorating/preparing at the Hall the day before event. A separate check for security deposit is required: **\$50.00 or \$500.00** if alcohol is consumed on the premises.

Reservations are taken no more than one year in advance by calling 920-226-9122 or by e-mail: <u>karlgabrielse@gmail.com</u>

Make checks payable to Town of Lima and mail payment, Lease Agreement, and Application to: Karl Gabrielse @ N3440 Horace Mann Rd, Sheboygan Falls, WI 53085.

- No smoking in the building
- No alcohol in the building unless security deposit of \$500.00 has been paid
- No pets allowed
- No decorations on the ceiling, ceiling fans, fixtures
- No glitter
- No sport activities inside building using balls, etc.
- No touching Projection screen for Town Board usage only!

Renter's responsibility upon leaving:

- Clean and sanitize all areas on premises that were used
- Clean, sanitize, and put away tables and chairs
- Wash floor and carpet promptly to avoid stains
- Remove all garbage and take with you when leaving
- Set thermostat for heat in both rooms back to 52 degrees or for air-conditioning in both rooms back to 75 degrees
- Turn off lights
- Make sure all windows are closed and all doors are locked

Please call Town Hall Caretaker, Karl Gabrielse, at #920-226-9122 with Lima Town Hall questions or concerns.

Updated: November 13, 2023