

## **Lima Town Hall**

Hall consists of handicap accessible rooms, kitchen, and bathroom. Kitchen includes stove, refrigerator, microwave, coffeepots, and various kitchen utensils. Capacity is limited to 65 in room adjoining kitchen and 67 in the meeting room.

### **Rental information:**

Hall is available for rentals except for weddings. Renter must be a town resident and complete a Lease Agreement and Application. Cost of rental is \$60 per day. An additional 'extra usage fee' of \$30 if decorating/preparing at the Hall the day before event. A separate check for security deposit is required: \$50.00 or \$500.00 if alcohol is consumed on the premises.

Reservations are taken no more than one year in advance by calling 920-467-6037 or by e-mail: [clerk@townlima.com](mailto:clerk@townlima.com).

Make checks payable to Town of Lima and mail to the Town Clerk at P.O. Box 225, Waldo, WI 53093-0225.

- No smoking in the building
- No pets allowed
- No decorations on the ceiling

Renter's responsibility upon leaving:

- Clean premises
- Remove garbage
- Put away tables and chairs
- Turn off lights
- Turn heat down in both rooms to 52 degrees
- Make sure all windows are closed and all doors are locked

Please call Town Hall Caretaker, Samantha Cook, at #920-377-0059 with Lima Town Hall questions or concerns.

Updated: October 8, 2018