

Town of Lima

PERMIT CHECKLIST

- ___ 1.) Contact County Planner if any Construction is to be done outside of existing home footprint. Once this has been done the county will notify you and then proceed with the remaining forms. County Planner (920) 459-3060
- ___ 2.) Wisconsin Uniform Building Permit Application & Cautionary Statement
- ___ 3.) Electrical Permit Application filled out.
- ___ 4.) Plumbing Permit Application filled out.
- ___ 5.) HVAC Permit Application filled out
- ___ 6.) Driveway Permit Application filled out.
- ___ 7.) Erosion Control Plan filled out.
- ___ 8.) Energy Calculations can be obtained by a Lumberyard or Heating Contractor.
- ___ 9.) Two sets of Plans and a certified survey.

After receiving all completed *project relevant forms* including the estimated project cost; the permit fee will then be calculated. You will then need to write a check payable to (Town of Lima). Payment's can be dropped off or mailed to The Town of Lima Building Inspector's address listed below; ***before a permit will be issued and any work can begin.***

Additions and alterations will be inspected by Daniel Goodine (920) 254-6888

New construction homes will be inspected by Chuck Mayer (920) 894-4263

Year Home was built _____

Owner _____

Address _____

Postal and Zip Code _____

Sign _____

Please return this and all other applicable forms to: townlimainspector@gmail.com

Or mail to:

Daniel Goodine
Town of Lima Building Inspector
N9334 County Road M
Elkhart Lake, WI 53020-1761
Office: (920)565-0133

A drop box labeled "Town of Lima" is also available for your convenience at this address for applications, plans, payments and permit pickup if needed.